



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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TOM ARISS

PAT ARNOLD SOUTH

DAVID G. YOUNG

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – December 16, 2014

The Board met in regular session pursuant to adjournment of the December 9, 2014, meeting.

Pat Arnold South - present

Tom Ariss - present

David G. Young - present

Tina Osborne, Clerk - present

Minutes of the December 2, 2014, December 4, 2014 and December 9, 2014 meetings were read and approved.

- 14-1946 A resolution was adopted to approve a Pay Increase for Seth Antrican, Meter Reader I, within the Warren County Water and Sewer Department.
Vote: Unanimous
- 14-1947 A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Lisa Walton, Eligibility Referral Specialist II, within the Department of Job and Family Services, Human Services Division.
Vote: Unanimous
- 14-1948 A resolution was adopted to approve Permanent Employment and Pay Increase for Brittany Justice as Custodial Worker I for the Facilities Management Department. Vote: Unanimous
- 14-1949 A resolution was adopted to approve end of 365-day Probationary Period and approve a Pay Increase for James Bishop within the Warren County Department of Emergency Services. Vote: Unanimous
- 14-1950 A resolution was adopted to Re-Advertise for Bids for the Commercial Vending Services for County Owned Locations. Vote: Unanimous

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- 14-1951 A resolution was adopted to approve and enter into an Office Space Reimbursement Agreement with the OhioMeansJobs Warren County. Vote: Unanimous
- 14-1952 A resolution was adopted to enter into Lease Agreement with Warren County Adult New Readers for the Use of Office Space within the Old Warren County Courthouse. Vote: Unanimous
- 14-1953 A resolution was adopted to authorize Reduction in Lodgings Tax Administration Fee collected by the County and approve Pass Through of an additional \$50,000 to the Warren County Convention and Visitors Bureau. Vote: Unanimous
- 14-1954 A resolution was adopted for Emergency Repair to the Generator at the Bear Run Lift Station. Vote: Unanimous
- 14-1955 A resolution was adopted to approve Amendment to Agreement for Police Protection with South Lebanon, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 14-1956 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to enter into a Professional Service Agreement by and between Environmental Educators Inc. and the Board of Warren County Commissioners relevant to the Warren County Solid Waste Management District's Educational Program. Vote: Unanimous
- 14-1957 A resolution was adopted to approve and authorize the President and/or the Vice President of this Board to sign the Urban Transit Program 2015 Grant Contract by and between the Ohio Department of Transportation and the Warren County Board of Commissioners. Vote: Unanimous
- 14-1958 A resolution was adopted to approve and enter into a Lease Agreement with the Warren County Soil and Water Conservation District. Vote: Unanimous
- 14-1959 A resolution was adopted to authorize Publication of Notice of Intent to Request Release of Funds relative to the Fiscal Year 2012 Community Development Block Grant Entitlement Program. Vote: Unanimous
- 14-1960 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 14-1961 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 14-1962 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous

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- 14-1963 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 14-1964 A resolution was adopted to approve Appropriation Decreases within the Children Services Fund #273. Vote: Unanimous
- 14-1965 A resolution was adopted to approve Appropriation Decreases within Sheriff's Office Fund #293. Vote: Unanimous
- 14-1966 A resolution was adopted to approve Appropriation Decrease within 2013 Radio System Bond Fund #236. Vote: Unanimous
- 14-1967 A resolution was adopted to approve Appropriation Decreases within Water Project Fund #583 and Sewer Project Fund #575. Vote: Unanimous
- 14-1968 A resolution was adopted to approve Appropriation Decreases in Fund #'s 452, 455 and 462 and Repayment of a Cash Advance in Fund #455 and an Operational Transfer from Fund #202 into Fund #455. Vote: Unanimous
- 14-1969 A resolution was adopted to approve a Sub-Fund Adjustment and Appropriation Adjustments within Prosecutor Fund #245. Vote: Unanimous
- 14-1970 A resolution was adopted to Accept Amended Certificate for Fund #'s 203, 206, 245, 258, 263, 270, 283, 292, 430, 433 and 650. Vote: Unanimous
- 14-1971 A resolution was adopted to approve a Supplemental Appropriation into Fund #484 (P&G Tif). Vote: Unanimous
- 14-1972 A resolution was adopted to approve Appropriation Adjustments from Commissioners General Fund #101-1110 into Auditor's Fund #101-1120. Vote: Unanimous
- 14-1973 A resolution was adopted to approve Appropriation Adjustment within Board of Elections Fund #101-1300. Vote: Unanimous
- 14-1974 A resolution was adopted to approve Appropriation Adjustments within Board of Elections Fund #101-1300. Vote: Unanimous
- 14-1975 A resolution was adopted to approve Appropriation Adjustment within Facilities Management Fund #101-1600. Vote: Unanimous
- 14-1976 A resolution was adopted to approve Appropriation Adjustment within Telecommunications Department Funds #492 and #101-2812. Vote: Unanimous

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- 14-1977 A resolution was adopted to approve Appropriation Adjustments within Common Pleas Court Adult Probation Fund #101-1221. Vote: Unanimous
- 14-1978 A resolution was adopted to approve Appropriation Adjustments within Pretrial Services Fund #101-1222, Adult Probation Fund #101-1223 and Common Pleas Court Smart Grant Fund #289. Vote: Unanimous
- 14-1979 A resolution was adopted to approve Appropriation Adjustment within Warren County Coroner Fund #101-2100. Vote: Unanimous
- 14-1980 A resolution was adopted to approve Appropriation Adjustment within Sheriff's Office Fund #101-2200. Vote: Unanimous
- 14-1981 A resolution was adopted to approve an Appropriation Adjustment within Prosecutor Fund #101-1150. Vote: Unanimous
- 14-1982 A resolution was adopted to approve Appropriation Adjustment within Mason Municipal Fund #101-1273. Vote: Unanimous
- 14-1983 A resolution was adopted to approve Appropriation Adjustment within the Workforce Investment Act Fund #258. Vote: Unanimous
- 14-1984 A resolution was adopted to approve Appropriation Adjustment within the Clerk of Courts Certificate of Title Administration Fund #250. Vote: Unanimous
- 14-1985 A resolution was adopted to approve Appropriation Adjustment within Children Services Fund #273. Vote: Unanimous
- 14-1986 A resolution was adopted to approve Appropriation Adjustment within Dog and Kennel Fund #206. Vote: Unanimous
- 14-1987 A resolution was adopted to approve Appropriation Adjustments within Motor Vehicle Fund #202 and Human Services Fund #203. Vote: Unanimous
- 14-1988 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 14-1989 A resolution was adopted to approve Appropriation Adjustments within Telecommunications Department Fund #101-2810. Vote: Unanimous
- 14-1990 A resolution was adopted to approve Supplemental Appropriation into Clerk of Courts' Certificate of Title Administration Fund #250-1260 and Operational Transfer into General Fund #101. Vote: Unanimous

- 14-1991 A resolution was adopted to approve Supplemental Appropriation into General Fund #101, approve an Operational Transfer into County Court Clerk Computer Fund #275. Vote: Unanimous
- 14-1992 A resolution was adopted to approve Appropriation Adjustment within Fund #101. Vote: Unanimous
- 14-1993 A resolution was adopted to approve Appropriation Adjustment within Warren County Coroner. Vote: Unanimous
- 14-1994 A resolution was adopted to approve Appropriation Adjustment within the Clerk of Courts Certificate of Title Administration Fund #250. Vote: Unanimous
- 14-1995 A resolution was adopted to approve Appropriation Adjustment within Treasurer's Office Fund #101-1130. Vote: Unanimous
- 14-1996 A resolution was adopted to approve Reappointments to the Warren County Transportation Improvement District Board of Trustees. Vote: Unanimous
- 14-1997 A resolution was adopted to approve Appropriation Adjustment from Commissioners General Fund #101-1110 into Records Center & Archives Fund #101-1500. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Brausch, Sanitary Engineer, was present along with Bruce McGary, Assistant Prosecutor, for a work session to discuss the following:

1. W.O. Brisben Reimbursement Provisions—Mr. McGary was present to provide the answers to questions from the previous discussion relative to the request from the developer to extend the reimbursement period or provide a lump sum payout of money.

Mr. McGary stated that, based upon the audit, the lump sum payout is \$21,520.96 if the calculation based upon the resolution is applied to the lots that have been platted. He

stated that Warren County has checks they are holding for a portion of that amount and that a small portion was inadvertently mailed to him. He stated that Warren County would need to pay an additional \$9300, for a total payment of \$21,520.96 in order for this discussion to be finalized.

Mr. McGary then stated that, rather than pay the sum of \$21,520.96, Mr. Brisben is requesting an extension of time to collect reimbursements from development.

There was discussion relative to the extension of time versus the payment and it was determined that, due to the administrative burden, the Board would like to pay the settlement amount to have the matter finalized.

2. Bethany Road—Patrick Merten and Joe Schwartz, developers in Deerfield Township, desire to deed a parcel within their subdivision to Warren County. Mr. McGary stated that the parcel holds the sewage pump station and in order to close out the subdivision, they would like to give ownership to Warren County.

The Board agreed to accept ownership subject to no liens or encumbrances.

3. Village of Waynesville Sewer—Mr. Brausch stated that Village Council met and made a motion to retain their water system but to enter into negotiations with Warren County in order to sell the sewer system.

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:45 a.m. to discuss personnel matters relative to hiring within Economic Development and Regional Planning Commission pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:45 a.m.

James Spaeth, Clerk of Courts, was present along with Judge Loxley and Judge Fischer, Warren County Court, to discuss their desire to exercise the option from the Request for Proposals issued for the purchase of a new case management system within Common Pleas Court for County Court.

Mr. Spaeth stated that the current system is end of life and it would benefit the court to have the same system within County Court as Common Pleas. He stated the efficiency of have the ability to have employees work at either location.

Mr. Spaeth stated that the cost of the system would be paid for from the Title Administration Surplus along with the County Court Computerization funds. He stated that no funds from general fund would be needed for the system.

Judge Loxley stated his endorsement of the project stating the pros outweigh the cons and that this is a paperless system that would bring Warren County in line with current technology.

Judge Fischer stated that they had a need for a system upgrade and this will create a significant savings in personnel due to Common Pleas and County Court being on the same system. He also pointed out that they are not requesting funding from the General Fund.

Mr. Spaeth then informed the Board that they have opted to begin charging the maximum fee per "cause of action" in order to being recouping the funds that are being spent on this computerization project. He stated that this will put Warren County in line with the surrounding counties fee schedule.

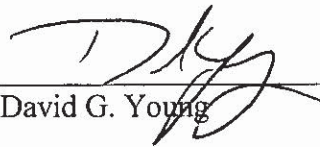
Upon discussion, the Board stated their agreement to the project.

Tiffany Zindel, Deputy County Administrator, was present for a work session along with representatives from the Board of Developmental Disabilities to discuss the 2015 budget.

Upon motion the meeting was adjourned.



Pat Arnold South, President

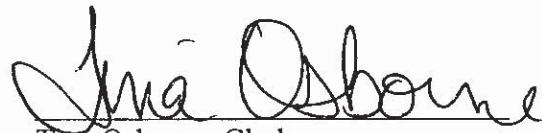


David G. Young

Tom Ariss

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I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 16, 2014, in compliance with Section 121.22 O.R.C.

A handwritten signature in black ink that reads "Tina Osborne". The signature is written in a cursive style with a horizontal line underneath the name.

Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio