



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***TOM GROSSMANN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – December 20, 2016**

The Board met in regular session pursuant to adjournment of the December 13, 2016, meeting.

David G. Young – present

Pat Arnold South – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the December 13, 2016, meeting were read and approved.

- 16-1993      A resolution was adopted to designate Family and Medical Leave of Absence to Dennis Rutter, Emergency Communication Operator within the Emergency Services Department. Vote: Unanimous
- 16-1994      A resolution was adopted to designate Family and Medical Leave of Absence to Denise Tewmey, Unit Support Worker II, within the Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 16-1995      A resolution was adopted to designate Family and Medical Leave of Absence to George Campbell within the Warren County Water and Sewer Department. Vote: Unanimous
- 16-1996      A resolution was adopted to accept resignation of Michael Wells, Application Analyst I, within the Warren County Telecommunications Department, effective December 16, 2016. Vote: Unanimous
- 16-1997      A resolution was adopted to approve reappointment of Chris Brausch to the Franklin Regional Wastewater Treatment Plan Corporation Board of Directors. Vote: Unanimous
- 16-1998      A resolution was adopted to approve and enter into a lease agreement with the Warren County Soil & Water Conservation District. Vote: Unanimous

- 16-1999 A resolution was adopted to approve the destruction of the following Warren County Sheriff's Office Equipment. Vote: Unanimous
- 16-2000 A resolution was adopted to approve increase in hourly labor rate charged by the Warren County Garage to Non-Warren County Entities. Vote: Unanimous
- 16-2001 A resolution was adopted to authorize the President of the Board to sign the revised application with EyeMed. Vote: Unanimous
- 16-2002 A resolution was adopted to enter into a Renewal Agreement with Careworks Consultants Inc. for Third Party Administration services relative to the Workers' Compensation Program effective January 1, 2017. Vote: Unanimous
- 16-2003 A resolution was adopted to approve and authorize the President and/or the Vice President of the Board to sign the Urban Transit Program 2017 Grant Contract by and between the Ohio Department of Transportation and the Warren County Board of Commissioners. Vote: Unanimous
- 16-2004 A resolution was adopted to authorize President of Board to sign the Task Completion Reports with TriTech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 16-2005 A resolution was adopted to enter into a Geotechnical Engineering Services Contract with Thelen Associates, Inc. Vote: Unanimous
- 16-2006 A resolution was adopted to enter into a Temporary Entrance and Work Agreement with Daniel C. & Tina M. Fritz for the Cozzaddale Murdoch Road Bridge Replacement Project. Vote: Unanimous
- 16-2007 A resolution was adopted to approve and authorize President of the Board to sign amended and restated Warren County Drug Task Force Council of Governments Contract. Vote: Unanimous
- 16-2008 A resolution was adopted to approve voucher add on. Vote: Unanimous
- 16-2009 A resolution was adopted to approve various refunds. Vote: Unanimous
- 16-2010 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 16-2011 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 16-2012 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 16-2013 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous

- 16-2014 A resolution was adopted to approve appropriation decreases within the P&G TIF Road Construction Fund #484 and the Miami Valley TIF Fund #485. Vote: Unanimous
- 16-2015 A resolution was adopted to approve an appropriation decrease within Human Services Fund #203. Vote: Unanimous
- 16-2016 A resolution was adopted to approve appropriation decreases within Water Project Fund 583 and Sewer project Fund 575. Vote: Unanimous
- 16-2017 A resolution was adopted to approve appropriation decreases and accept amended certificate decrease within the Area 12 Workforce Development Board Fund #238. Vote: Unanimous
- 16-2018 A resolution was adopted to accept amended certificate for Funds 203, 219, 244, 258, 260, 265, 299, 450, 455, 484, 485, 575, 583, and 650. Vote: Unanimous
- 16-2019 A resolution was adopted to approve an operational transfer from Commissioners Fund #101 into Human Services Fund #203. Vote: Unanimous
- 16-2020 A resolution was adopted to approve repayment of cash advance from the Bethany Road Bridge Replacement Fund #434 into the Motor Vehicle Fund #202. Vote: Unanimous
- 16-2021 A resolution was adopted to approve repayment of cash advance from the P&G TIF Road Construction Fund #484 into Fund #202. Vote: Unanimous
- 16-2022 A resolution was adopted to approve supplemental appropriation into Fairgrounds Construction Project Fund #498. Vote: Unanimous
- 16-2023 A resolution was adopted to approve supplemental appropriation within Common Pleas Court Smart Grant Fund #289. Vote: Unanimous
- 16-2024 A resolution was adopted to approve appropriation adjustment within Commissioners Grant Fund #101-1112. Vote: Unanimous
- 16-2025 A resolution was adopted to approve appropriation adjustment within Children Services Fund #273. Vote: Unanimous
- 16-2026 A resolution was adopted to approve appropriation adjustments within Children Services Fund #273. Vote: Unanimous
- 16-2027 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #630. Vote: Unanimous

- 16-2028 A resolution was adopted to approve appropriation adjustment within Data Processing/GIS Fund #101-1400. Vote: Unanimous
- 16-2029 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 16-2030 A resolution was adopted to approve supplemental appropriation into Workers Compensation Self Insurance Fund #636. Vote: Unanimous
- 16-2031 A resolution was adopted to approve supplemental appropriations into Common Pleas Court Special Projects Fund #224. Vote: Unanimous
- 16-2032 A resolution was adopted to approve salary increases for County Court Probation Officers. Vote: Unanimous
- 16-2033 A resolution was adopted to approve salary increases relative to Commissioners' Employees. Vote: Unanimous
- 16-2034 A resolution was adopted to amend pay schedule relative to the Warren County Commissioners Compensation Plan. Vote: Unanimous
- 16-2035 A resolution was adopted to amend pay schedule relative to the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2036 A resolution was adopted to amend pay schedule relative to the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 16-2037 A resolution was adopted to approve salary increases relative to Emergency Communications Operators and Call Takers within the Emergency Services Department. Vote: Unanimous
- 16-2038 A resolution was adopted to approve reclassification of Wesley Baker from the position of Service Worker I to the position of Service Worker II.  
Vote: Unanimous
- 16-2039 A resolution was adopted to approve reclassification of Traci Guthrie from the position of Administrative Assistant to the position of Office Administrator.  
Vote: Unanimous
- 16-2040 A resolution was adopted to amend Program Administrator and Social Services Worker III job descriptions for Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 16-2041 A resolution was adopted to approve reclassification of James Ryan from the position of MIS Specialist I to MIS Specialist II within the Warren County Job and Family Services, Human Services Division. Vote: Unanimous

- 16-2042 A resolution was adopted to approve reclassification of Laura Dickey from the position of Social Services Worker II to Social Service Worker III within the Warren County Job and Family Services, Human Services Division.  
Vote: Unanimous
- 16-2043 A resolution was adopted to amend temporary pay supplement for Randi Hammiel, Program Administrator, within the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 16-2044 A resolution was adopted to adopt classifications specifications and point factor assignments of Compliance Supervisor for Warren County Warren County Job and Family Services Department, Children Services Division. Vote: Unanimous
- 16-2045 A resolution was adopted to approve reclassification of Molly Alexander from the position of Investigative Caseworker I to Investigative Caseworker II within the Warren County Job and Family Services, Children Services Division.  
Vote: Unanimous
- 16-2046 A resolution was adopted to approve reclassification of Rebecca Campana from the position of Protective Services Caseworker II to Protective Services Caseworker III within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2047 A resolution was adopted to approve reclassification of Lisa Dabbelt from the position of Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Job and Family Services, Children Services Division.  
Vote: Unanimous
- 16-2048 A resolution was adopted to approve reclassification of Jenny Dare from the position of Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Job and Family Services, Children Services Division.  
Vote: Unanimous
- 16-2049 A resolution was adopted to approve reclassification of Abbey Downey from the position of Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Job and Family Services, Children Services Division.  
Vote: Unanimous
- 16-2050 A resolution was adopted to approve reclassification of Janine Guinaugh from the Alternative Response Caseworker II to Alternative Response Caseworker III within the Warren County Job and Family Services, Children Services Division.  
Vote: Unanimous
- 16-2051 A resolution was adopted to approve reclassification of Jason Hunt from the position of Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Job and Family Services, Children Services Division.  
Vote: Unanimous

- 16-2052 A resolution was adopted to approve reclassification of Patricia Jett from the position of Clerical Specialist I to Clerical Specialist II within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2053 A resolution was adopted to approve reclassification of Elizabeth O'Hara from the position of Screener I to Screener II within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2054 A resolution was adopted to approve reclassification of Elizabeth Postigo from the position of Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2055 A resolution was adopted to approve reclassification of Amy Stevens from the position of Clerical Specialist I to Clerical Specialist II within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2056 A resolution was adopted to approve reclassification of Olivia Taylor from the position of Investigative Caseworker I to Investigative Caseworker II within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2057 A resolution was adopted to approve reclassification of Chelsea Nichols to the position of Case Aide Supervisor within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2058 A resolution was adopted to approve reclassification of Lisa Benton to the position of Compliance Supervisor within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2059 A resolution was adopted to approve the movement of Melissa Pittman from part-time Foster Care Adoption Caseworker II to full-time Foster Care Adoption Caseworker II, within the Warren County Job and Family Services Department, Children Services Division, effective January 7, 2017. Vote: Unanimous
- 16-2060 A resolution was adopted to appoint Susan Walther as the Director for the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2061 A resolution was adopted to approve end of 240-day probationary period and approve a pay increase for Shawna Wagoner, Protective Services Caseworker, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 16-2062        A resolution was adopted to approve end of 240-day probationary period and approve a pay increase for Michaela Parker, Protective Services Caseworker, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-2063        A resolution was adopted to approve 2017 annual appropriations. Vote: Unanimous
- 16-2064        A resolution was adopted to cancel regularly scheduled Commissioners Meeting of Thursday, December 22, 2016. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:02 a.m. to discuss personnel matters relative to specific salaries for employees within various departments pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:28 a.m.

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The Board stated their appreciation to Patti Jacobs, Children Services Director, who will be retiring on December 31, 2016, for a fantastic job in overseeing the agency during the difficult growth years of our County.

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Tiffany Zindel, County Administrator, presented the 2017 budget to the Board for consideration and approval.

Mrs. Zindel stated that the general fund budget is \$72.9 million which is a 2.8% increase over 2016. She then stated that general fund operating makes up 38% of the overall budget, social services is 5%, criminal justice/public safety is 54%, debt service and miscellaneous expenditures both are approximately 1%.

Commissioner South stated that the first budget that she approved in 1994 was \$18 million for general fund. She stated that with almost a 100% increase in population since that time, the budget being approved today is \$72.9 million. She then stated that philosophy that the Board has been able to maintain of not having any debt throughout the years has been a shining example for others across the country.

Commissioner Young stated that 2.85% is okay considering the increased demand on the public and the growth that has occurred. He then stated the two areas of concern are as follows:

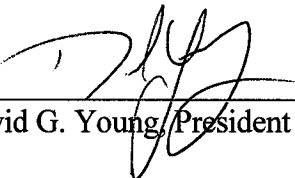
1. Veteran Services Administration has a 32% increase
2. The additional \$4.7 million that has been given to Children Services since 2015 due to the increase in demand for services.

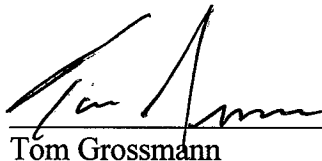
Commissioner Young then stated the possible need for a new way to fund Children Services other than general fund with the need to finance a new jail.

Upon further discussion, the Board resolved (Resolution #16-2016) to approve the 2017 annual appropriations.

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Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

  
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Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 20, 2016, in compliance with Section 121.22 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio