



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – December 5, 2017

The Board met in regular session pursuant to adjournment of the November 28, 2017, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the November 28, 2017 meeting were read and approved.

- 17-1896 A resolution was adopted to accept resignation of Lynn Price, Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division, effective November 30, 2017. Vote: Unanimous
- 17-1897 A resolution was adopted to accept resignation of Katrina Kouts, Emergency Communications Operator, within the Warren County Emergency Service Department, effective December 4, 2017. Vote: Unanimous
- 17-1898 A resolution was adopted to temporarily reclassify Dana Gerstner to the position of Foster Care/Adoption Supervisor within Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 17-1899 A resolution was adopted to rescind resolution #17-1868 which authorized the hiring of Abbie Hewitt as Alternative Response Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 17-1900 A resolution was adopted to accept resignation of Jason Hunt, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, effective December 13, 2017. Vote: Unanimous

- 17-1901 A resolution was adopted to authorize the posting of the “Protective Caseworker I or II” position within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Unanimous
- 17-1902 A resolution was adopted to approve end of 365- day probationary period and approve a pay increase for Christopher Rose, Sewer Collections Worker II within the Warren County Water and Sewer Department. Vote: Unanimous
- 17-1903 A resolution was adopted to approve the destruction of the following Warren County Sheriff’s Office Equipment. Vote: Unanimous
- 17-1904 A resolution was adopted to authorize Amendment No. 2 to the Engineering Agreement with Jacobs Engineering Group, Inc., increasing Purchase Order No. 21277 for the Waynesville Regional Wastewater Improvements Project, Subfund No. 3380. Vote: Unanimous
- 17-1905 A resolution was adopted to advertise for bids for the Old SR 122 and Township Line Road Intersection Improvements Project (WAR-CR230/CR 134-3.14/0.54) Vote: Unanimous
- 17-1906 A resolution was adopted to approve and enter into a Rescission of Master Services Agreement with Touchpay Holdings, LLC on behalf of the Warren County Clerk of Courts, the Warren County Probate/Juvenile Court, and the Warren County Sheriff. Vote: Unanimous
- 17-1907 A resolution was adopted to acknowledge receipt of November 2017 Financial Statement. Vote: Unanimous
- 17-1908 A resolution was adopted to approve various refunds. Vote: Unanimous
- 17-1909 A resolution was adopted to affirm “Then and Now” requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 17-1910 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-1911 A resolution was adopted to approve bond release for Robert C. Rhein Interests, Inc. for completion of improvements in the Enclave at Long Cove situated in Deerfield Township. Vote: Unanimous
- 17-1912 A resolution was adopted to approve bond release for Orchard Meadows, LLC for completion of improvements in Orchard Meadows situated in Clearcreek Township. Vote: Unanimous

- 17-1913 A resolution was adopted to accept an amended certificate and approve a supplemental appropriation for the King Ave Bridge Project Fund \$437. Vote: Unanimous
- 17-1914 A resolution was adopted to approve repayment of a cash advance from Step Grant Fund #292 into County General Fund #101-5555. Vote: Unanimous
- 17-1915 A resolution was adopted to accept an amended certificate decrease, approve appropriation decrease, and approve a cash advance, and a cash advance repayment in Fund 463. Vote: Unanimous
- 17-1916 A resolution was adopted to approve a supplemental appropriation into Telecom Fund #492.
- 17-1917 A resolution was adopted to approve appropriation adjustments from Commissioners' General Fund #101-1110 into County Court Fund #101-1280. Vote: Unanimous
- 17-1918 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #101-2210. Vote: Unanimous
- 17-1919 A resolution was adopted to approve appropriation adjustment from Sheriff's Office Fund #101-2210 into #101-2200. Vote: Unanimous
- 17-1920 A resolution was adopted to approve appropriation adjustment within County Court Fund #101-1280. Vote: Unanimous
- 17-1921 A resolution was adopted to approve appropriation adjustments within the Clerk County Court Fund #101-1282. Vote: Unanimous
- 17-1922 A resolution was adopted to approve appropriation adjustments within Juvenile Detention Fund #101-2600, and Probate Court Fund #101-1250. Vote: Unanimous
- 17-1923 A resolution was adopted to approve appropriation adjustments within Telecommunications Funds #101-2810 and #101-2812. Vote: Unanimous
- 17-1924 A resolution was adopted to approve appropriation adjustment within Children Services Fund #273. Vote: Unanimous
- 17-1925 A resolution was adopted to approve appropriation adjustment within Transit Fund #299. Vote: Unanimous
- 17-1926 A resolution was adopted to approve an appropriation adjustment within Airport Construction Fund #479. Vote: Unanimous

- 17-1927 A resolution was adopted to approve an appropriation adjustment within County Fairgrounds Construction Fund #498. Vote: Unanimous
- 17-1928 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 510. Vote: Unanimous
- 17-1929 A resolution was adopted to approve appropriation adjustment within Water Revenue Fund #510. Vote: Unanimous
- 17-1930 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 510. Vote: Unanimous
- 17-1931 A resolution was adopted to approve an appropriation adjustment within Workers Comp Self Insurance Fund #636. Vote: Unanimous
- 17-1932 A resolution was adopted to approve appropriation adjustment within Building and Zoning Department Fund #101-2300. Vote: Unanimous
- 17-1933 A resolution was adopted to authorize payment of bills. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Susan Spencer, Personnel Officer, was present to introduce newly hired employees within various departments.

Susan Walther, Children Services Director, was present along with Lisa Cayard, Warren County Head Start Director, and Amy Ledyard, Solutions, to discuss the need for the Therapeutic Interagency Program (TIP).

Ms. Cayard explained that the TIP program is a pre-school program for children with at-risk factors that include drug use within the family environment, neglect, sexual, physical and/or emotional abuse and domestic violence. She presented the attached statistics relative to success of the program in other counties and the cost associated with implementing this program in Warren County within the Head Start Pre-School.

Commissioner Young discussed his budget concerns relative to the introduction of a new program that would be funded through grant and county funds, should grant funds become unavailable and the county is requested to keep the program at general fund expense.

Commissioner Jones stated that this is an evidence based program that has been proven to help children overcome issues and allows them to develop the skills necessary to succeed and get out of the "system".

The Board stated their agreement to fund the program at approximately \$50,000 per year with the condition that the outcomes be tracked in order to prove the outcomes are worth the investment.

Chris Brausch, Sanitary Engineer, was present along with Chris Wojnicz, Assistant Engineer, to discuss the request for qualification submittals relative to the Water Softening Project.

Mr. Brausch reviewed the submittals and discussed the staff review.

Mr. Wojnicz stated that the goal of today's work session is to identify the three firms that the Board desires to interview relative to the next step in the process.

There was discussion relative to the large gap in the staff reviews between the second and third submittals.

Mr. Brausch stated that the reason for the gap is not that the other firms are not qualified but they are not up to speed as much as the other two. He questioned the possibility of amending the language in the process to allow for the interviewing of two firms rather than three in the event the Board elects to do so.

There was discussion relative to the investment of time that goes into preparing for presentations before the Board given the gap between the second and third firms.

The Board discussed the history of choosing other firms based upon their review of qualifications that differ from staff review.

Upon further discussion, the Board determined to proceed with interviews from the following three firms:

Burgess & Niple
Fishbeck, Thompson, Carr & Huber
AECOM Technical Services, Inc.

Chris Brausch, Sanitary Engineer, informed the Board of a request from McGill Smith Punshon for availability of sanitary sewer to the recently annexed Irwin Farm on Grandin Road and also a separate request from a property owner along Turtlecreek Road within the Village of South Lebanon.

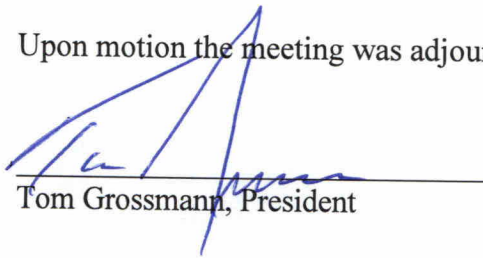
The Board, along with Bruce McGary, Assistant Prosecutor, discussed that upon annexation, the Village of South Lebanon became the service provider for the properties.

There was discussion relative to the Urban Service Area of Hamilton Township, along with the history relative to the establishment of the current sewer improvement area.

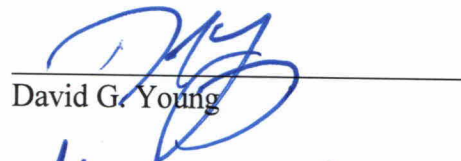
There was discussion relative to balanced, planned growth versus property owner rights.

Upon discussion, the Board stated their desire for a discussion with the newly elected South Lebanon Village Council members once they are in office.

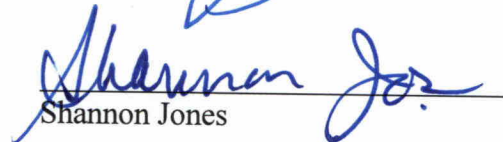
Upon motion the meeting was adjourned.



Tom Grossmann, President

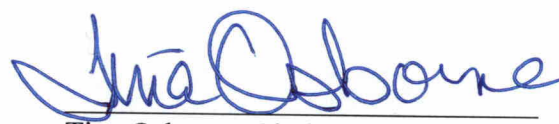


David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 5, 2017, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

Warren County Statistics

- 20 Children ages 3-5 (Head Start eligible) in the custody of WC Children Services
- 30 Children ages 3-5 in care of Kinship Caregivers – have a relationship with WC Children Services
- Children have been removed from their homes due to issues of:
 - Opioid/other drug use in family/home environment
 - Neglect
 - Multiple forms of Sexual Abuse
 - Physical Abuse
 - Emotional Abuse
 - Domestic Violence
- 93 Head Start Families report Family History of Substance Abuse (up from 39 in '15 - '16)
- 66 Head Start Families report Exposure to Family Violence (up from 32 in '15 - '16)
- 44 Head Start Families report an Incarcerated Parent (up from 28 '15 - '16)

Risk Factors Reported by Parents/Caregivers	Number of Children
Family History of drug or alcohol abuse	93
Exposed to family violence	66
Incarcerated parent	44
Foster Care or Relative Placement	39
Frequent moves	35
Drug exposure during pregnancy	26
Referral from Children Services	25
Family homelessness	14
Adopted	3
Concerns on Social Emotional Screener (DECA)	66
Low Brigance developmental screening scores	56

Importance of TIP

- TIP = Therapeutic Interagency Preschool
- The TIP program is a seamless integration of child protection, mental health, and Head Start pre-school resources.
- Mental health treatment program that specifically targets pre-school children who have experienced severe trauma, including multiple forms of sexual abuse, physical abuse, emotional abuse, neglect, and domestic violence.
- Goals of the TIP Program are to ensure and monitor ongoing safety, provide intensive home intervention, pre-school learning, mental health services, and enhance developmental/cognitive development.
- Abused children, as a group, manifest significantly higher levels of behavioral and emotional problems and academic failure than non-abused children. These deficits predispose children

toward negative trajectories including early school drop-out, substance abuse, promiscuity, depression, poor medical health, and low occupational attainment.

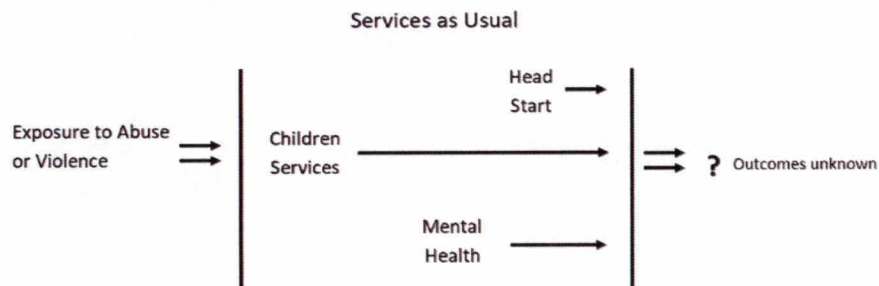
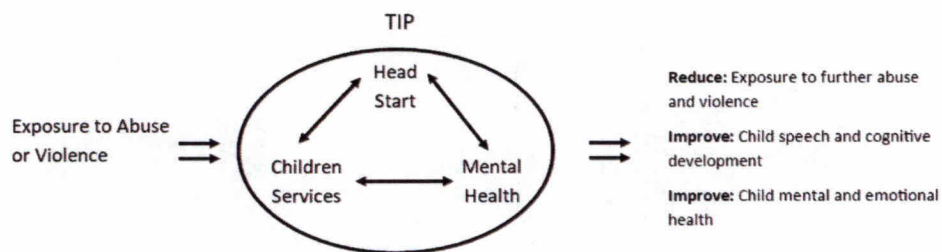
- The social and emotional competence of young children is a stronger predictor of early academic performance and success than either cognitive abilities or family background. Maltreated children are at greatest risk for serious social and emotional problems

TIP Serves:

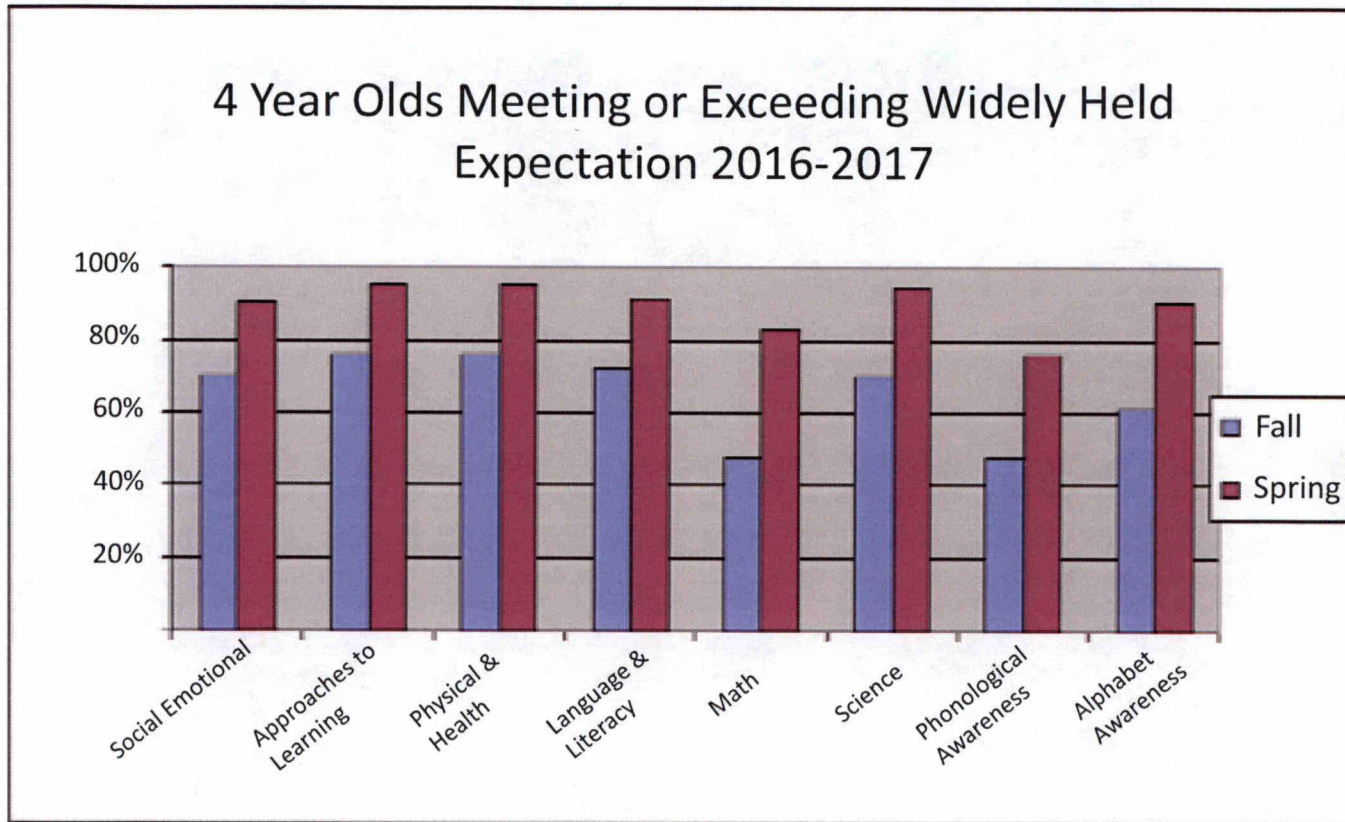
- Open Cases and/or with Children Services (Priority for placement)
- Children from families with many complex challenges
- Children with maltreatment and severe trauma histories:
 - Opioid/other drug use in family/home environment
 - Neglect
 - Multiple forms of Sexual Abuse
 - Physical Abuse
 - Emotional Abuse
 - Domestic Violence
 - Other significant trauma history

By serving the children, we are also able to reach and support:

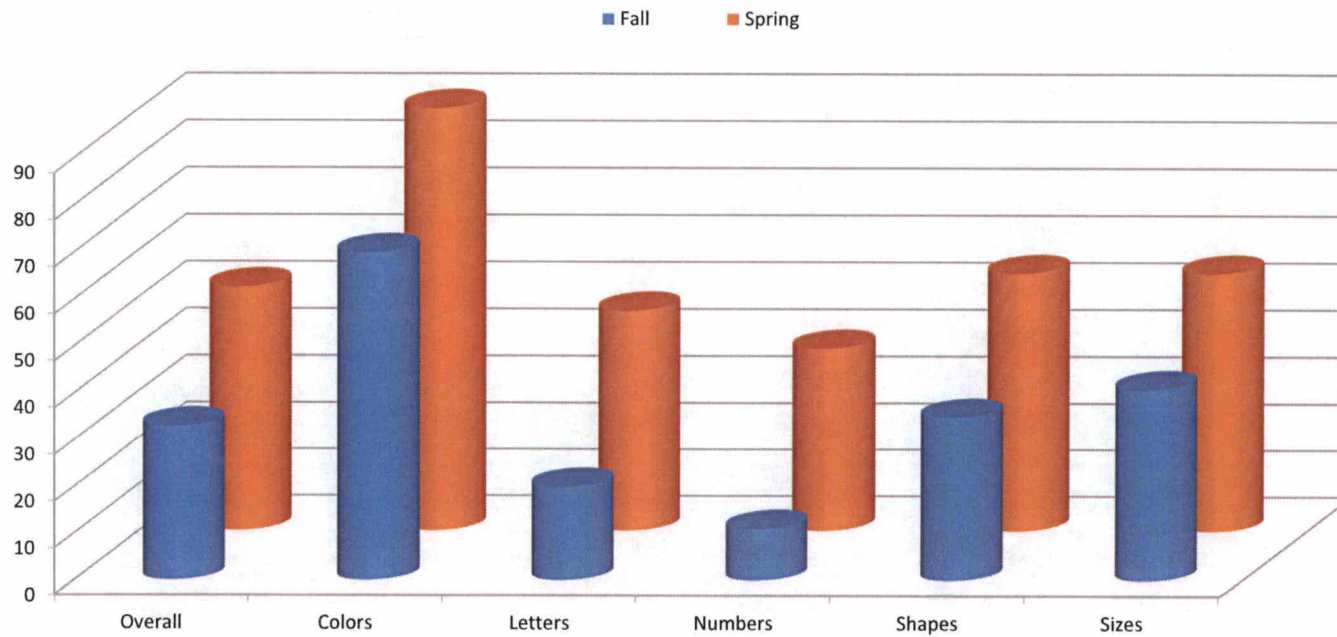
- Parents engaged in drug and alcohol abuse and addiction
- Parents who suffer from mental illness
- Parents with low intellectual functioning
- Parents with a history of abuse, neglect, sexual abuse or domestic violence
- Parents who are social isolated with little or no support



Head Start Works – Warren County Children

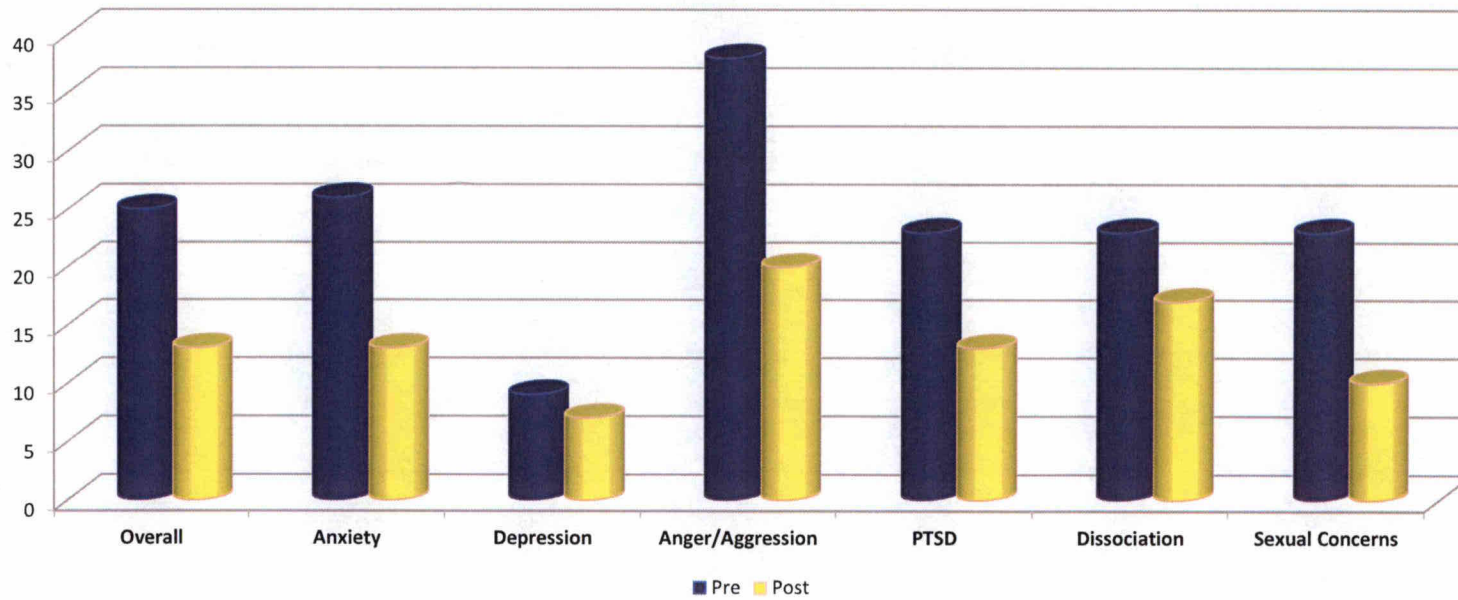


Head Start Works – TIP Children (Butler Co. 2012)



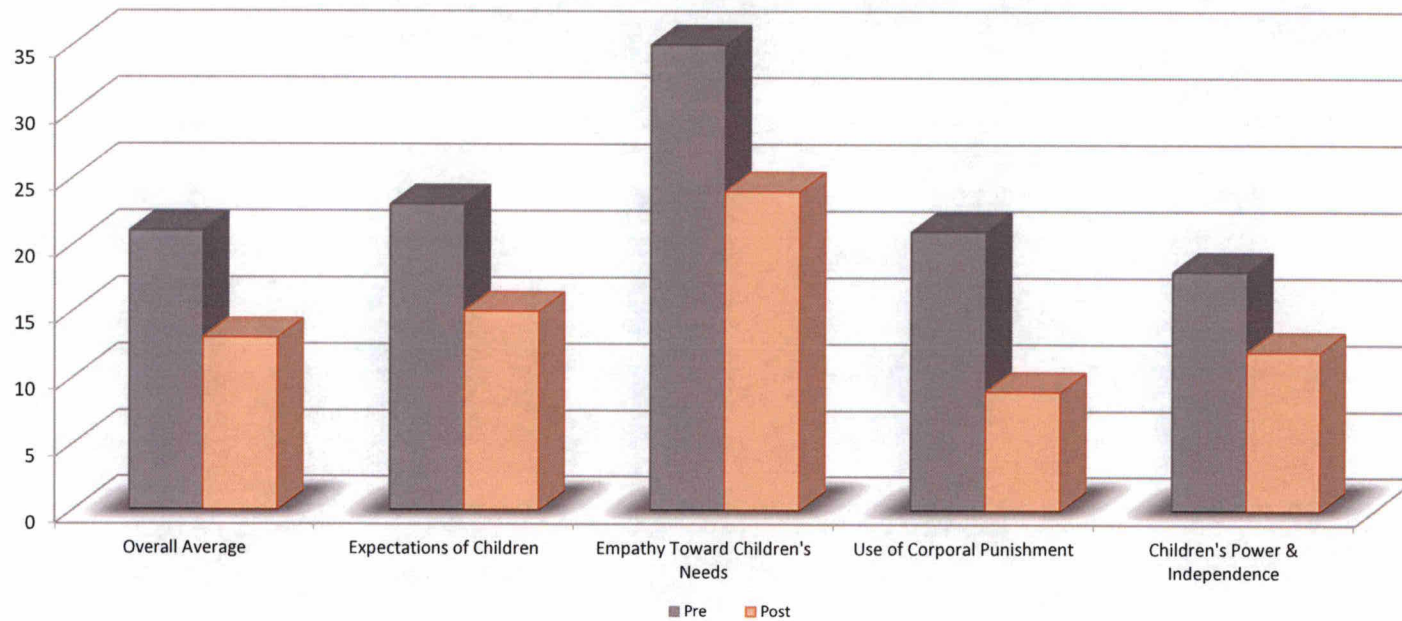
Therapeutic Support Works – Child Focused

Percentage of Children Scoring at Clinical Levels
at Entry & Annual Follow-Up



Therapeutic Support Works – Parent/Caretaker Focused

Percentage of Parents/Caretakers Scoring in the High Risk Level for Abusive/Neglectful Parenting & Child Rearing Behaviors



Item Description	Total Budget	Funded by Head Start	Funded by Solutions	Funds Needed	Requested From
Personnel					
2 Teachers @ 48 wks x 40 hrs x \$14/hour plus 25% fringe	67,200	53,200		14,000	Requesting funds through WC Foundation
1 Co-teacher @48 wks x 40 hrs x \$11/hour plus 25% fringe	26,400	20,900		5,500	
2 bus drivers @ 48 weeks x 35 hrs x \$11/hr plus 25% fringe	46,200			46,200	
MH Therapist full time salary and fringe	90,000		90,000		
Coordinator @2080 hrs x \$19/hr plus 25% fringe benefits	49,400			49,400	Requesting funds through Child Services
Total Personnel:	279,200	74,100	90,000	115,100	
Training - First Year					
Trauma Informed Education			500		Applying for funds from MHRS - mini grant
Trauma Training all Staff x 3 training events	2,000			2,000	
Conscious Discipline Training x 3 events	3,600	1,200		2,400	
Milage, Travel for home visits	2,500	500		2,000	
Total Training:	8,100	1,700	500	6,400	
Supplies - Coordinator					
Office Funiture	812			812	Applying for donations and grant money from local retailers
Computer	500			500	
Cell Phone	400			400	
Tablet	300			300	
Locking file cabinet	500			500	
Office Supplies	400			400	
Total Office Supplies:	2,912			2,912	
Classroom Supplies					
Conscious Discipline supplies	2,000	1,000		1,000	Applying for donations and grant money from local retailers
Furniture	2,000			2,000	
Classroom Supplies for 10 extra weeks of operation	3,360	2,560		800	
Total Classroom Supplies:	7,360	3,560		3,800	
Food					
Refreshments/Meals for Parent Events	2,500			2,500	
Total Food:	2,500			2,500	
Building Updates					
Key Pad Entrance				2,000	
Total Building Updates:				2,000	
Other:					
Vehicle Maintenance for Buses	5,500	500		5,000	Partial cost will be reimbursed by medicaid
Vehicle insurance	2,955	2,955		-	
Bus Fuel Cost	3,000	500		2,500	
Admin Costs: 14.9% Indirect Cost for salaries and fringe	28,191	11,041		17,150	
Child Care - Parent Events	500			500	
Total Others Costs:	40,146	14,996		25,150	
TOTAL TIP BUDGET:	\$ 340,218				
TOTAL FUNDING PROVIDED BY HEAD START:		\$ 94,356			
TOTAL FUNDING PROVIDED BY SOLUTIONS:			\$ 90,500		
TOTAL FUNDING NEEDED:				\$ 157,862	