



BOARD OF COUNTY COMMISSIONERS
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TOM GROSSMANN
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BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – January 23, 2018

The Board met in regular session pursuant to adjournment of the January 9, 2018, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the January 9, 2018 meeting were read and approved.

- 18-0037 A resolution was adopted to promote Tanya Sellers to the position of Foster Care/Adoption Supervisor, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 18-0038 A resolution was adopted to hire Jodi Stone-Dana as Foster Care Adoption Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 18-0039 A resolution was adopted to hire Jason Strickland as Lab Tech I, within the Water and Sewer Department. Vote: Unanimous
- 18-0040 A resolution was adopted to designate Family and Medical Leave of Absence to Doug Short, Emergency Communications Operator, within the Department of Emergency Services. Vote: Unanimous
- 18-0041 A resolution was adopted to designate Family and Medical Leave of Absence to Jesse Madden, Emergency Communications Operator within the Emergency Services Department. Vote: Unanimous
- 18-0042 A resolution was adopted to accept the intent to retire from Tom Maloney, Building and Electrical Supervisor within the Building and Zoning Department. Vote: Unanimous

- 18-0043 A resolution was adopted to authorize the posting of the “Building and Electrical Inspector I” position, within the Building and Zoning Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 18-0044 A resolution was adopted to cancel regularly scheduled Commissioners meeting of Tuesday, February 6, 2018 and establish the regular meeting of Thursday, February 8, 2018 as traveling to be held in the Hamilton Township Administration Building. Vote: Unanimous
- 18-0045 A resolution was adopted to approve Memorandum of Understanding and Addendums/Amendments to the labor contract between the Warren County Sheriff and the Warren County Deputy Sheriff’s Benevolent Association. Vote: Unanimous
- 18-0046 A resolution was adopted to approve Change Order No. 2 to the contract with National Water Services, LLC for the rehabilitation of Five Water Production Wells under the 2017 Well Redevelopment Project, Purchase Order No. 21902. Vote: Unanimous
- 18-0047 A resolution was adopted to reduce load limit on Bridge #52-4.02 on Roachester-Cozaddale Road from the current load limit. Vote: Unanimous
- 18-0048 A resolution was adopted to approve Annual Equitable Sharing Agreement and Certification Report with the US Department of Justice for the Warren County Sheriff’s Office. Vote: Unanimous
- 18-0049 A resolution was adopted to approve and enter into Canine Warranty/Purchase Agreement with Shallow Creek Kennels on behalf of the Warren County Sheriff regarding purchase of canine. Vote: Unanimous
- 18-0050 A resolution was adopted to approve contract modification to the original agreement with CenturyLink (FKA- Level 3 Communications) on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-0051 A resolution was adopted to approve and enter into a contract with Warren County Community Services on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 18-0052 A resolution was adopted to approve and enter into a Software Maintenance Agreement with Unitronix Data Systems, Inc. for the Abacus Maintenance on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 18-0053 A resolution was adopted to authorize County Administrator to sign Union Agreement on behalf of the Warren County Board of Commissioners and Warren County Dispatch Association (SERB Case Number 2009-MED-03-0366). Vote: Unanimous

- 18-0054 A resolution was adopted to approve the destruction of the following Warren County Sheriff's Office Equipment. Vote: Unanimous
- 18-0055 A resolution was adopted to authorize Request for Proposals for Prosecutor's Office Web-Based Record and Case Management System. Vote: Unanimous
- 18-0056 A resolution was adopted to advertise for bids for the Tylersville Road Improvement Project. Vote: Unanimous
- 18-0057 A resolution was adopted to approve Notice of Intent to award bid to Rack & Ballauer Excavating Co. Inc. for the Old SR 122 and Township Line Road Intersection Improvement Project (WAR-CR 134-3.14/0.54). Vote: Unanimous
- 18-0058 A resolution was adopted to enter into contract with Eagle Bridge Co. for the Strout Road Bridge #207-0.02 Rehabilitation Project. Vote: Unanimous
- 18-0059 A resolution was adopted to accept the Warren County Transit Service Procurement Guide. Vote: Unanimous
- 18-0060 A resolution was adopted to approve and enter into Adoption Assistance Agreement with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-0061 A resolution was adopted to approve and enter into Adoption Assistance Agreement with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-0062 A resolution was adopted to approve and enter into Adoption Assistance Agreements with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-0063 A resolution was adopted to approve and enter into Adoption Assistance Agreements with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-0064 A resolution was adopted to approve agreement and addendum with Multi-County Juvenile Attention System as a child placement and related services provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 18-0065 A resolution was adopted to approve agreement and addendum with UMCH Family Services as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous

- 18-0066 A resolution was adopted to approve agreement and addendum with Safe House Ministries, Inc., DBA Safe House Residential Services as a child placement and related services provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 18-0067 A resolution was adopted to affirm “Then and Now” requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 18-0068 A resolution was adopted to approve various refunds. Vote: Unanimous
- 18-0069 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 18-0070 A resolution was adopted to approve a Subdivision Improvement Performance and Maintenance Security Agreement release with M/I Homes of Cincinnati, LLC for the Estates of Hawthorne Manor, Section 5C situated in Hamilton Township. Vote: Unanimous
- 18-0071 A resolution was adopted to approve various record plats. Vote: Unanimous
- 18-0072 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 18-0073 A resolution was adopted to approve operational transfer from County Commissioners’ Fund #101-1112 into Emergency Services Fund #264 and #290. Vote: Unanimous
- 18-0074 A resolution was adopted to approve supplemental appropriation to County Court Fund 253. Vote: Unanimous
- 18-0075 A resolution was adopted to approve supplemental appropriation into Juvenile Court Clerk Computer Fund #277. Vote: Unanimous
- 18-0076 A resolution was adopted to approve supplemental appropriations into Airport Construction Project Fund #479. Vote: Unanimous
- 18-0077 A resolution was adopted to approve supplemental appropriation into Miami Valley Gaming TIF Fund #485. Vote: Unanimous
- 18-0078 A resolution was adopted to approve supplemental appropriation into Jail Construction and Rehab Fund #497. Vote: Unanimous
- 18-0079 A resolution was adopted to approve supplemental appropriation into Workers Comp Self Insurance Fund #636. Vote: Unanimous
- 18-0080 A resolution was adopted to approve supplemental appropriations into Property and Casualty Insurance Fund #637. Vote: Unanimous

- 18-0081 A resolution was adopted to approve appropriation adjustments from Commissioners General Fund #101-1110 into Detention- Sheriff's Fund #101-2210. Vote: Unanimous
- 18-0082 A resolution was adopted to approve appropriation adjustment within the Clerk of Court of Common Pleas General Fund #101-1260. Vote: Unanimous
- 18-0083 A resolution was adopted to approve appropriation adjustment within Franklin Municipal Fund #101-1271. Vote: Unanimous
- 18-0084 A resolution was adopted to approve appropriation adjustment within Emergency Services/Communications Center Fund #101-2850. Vote: Unanimous
- 18-0085 A resolution was adopted to approve appropriation adjustment within Recorder's Fund #216. Vote: Unanimous
- 18-0086 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Probation Supervisor ORC 2951.021 Fund #227. Vote: Unanimous
- 18-0087 A resolution was adopted to approve appropriation adjustment within OhioMeansJobs Warren County Fund #258. Vote: Unanimous
- 18-0088 A resolution was adopted to approve appropriation adjustment within Grants Administration Fund #265. Vote: Unanimous
- 18-0089 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Community Based Corrections Fund #289. Vote: Unanimous
- 18-0090 A resolution was adopted to approve appropriation adjustments within Building and Zoning Fund #101-2300 and Child Support Enforcement Agency Fund #263. Vote: Unanimous
- 18-0091 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 18-0092 A resolution was adopted to declare a portion of Western Row Road (Township Road No. 54) in Deerfield Township, Warren County, Ohio to be vacated. Vote: Unanimous
- 18-0093 A resolution was adopted to waive sewer connection fees for the Village of Waynesville Utilities Maintenance Building. Vote: Unanimous
- 18-0094 A resolution was adopted to approve board appointment and reappointment to the Mental Health Recovery Services of Warren and Clinton Counties. Vote: Unanimous
- 18-0095 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, January 25, 2018. Vote: Unanimous

- 18-0096 A resolution was adopted to select an engineering firm for the design of the Water Treatment Plant Upgrades and Softening Facilities project for the Water and Sewer Department. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

ADMINISTRATIVE HEARING
VACATION OF A PORTION OF WESTERN ROW ROAD IN DEERFIELD TOWNSHIP

The administrative hearing to consider the vacation request of the Deerfield Township Trustees was convened this 23rd day of January 2018, in the Commissioners' Meeting Room.

Commissioner Grossmann administered the oath to those present desiring to give testimony in today's administrative hearing.

David Mick, Assistant County Engineer, stated that this vacation is as a result of the relocation of Western Row Road at Kings Island Drive. He stated that upon completion of the project, it was determined that there is excess property. He then stated that this vacation request will return the excess property to the adjacent property owners as prescribed by law.

There was discussion relative to records submitted.

Commissioner Grossmann admitted into the record a copy of the plat of the vacation as well as the County Engineer's report.

Bruce McGary, Assistant Prosecutor, stated that this request was initiated by the Deerfield Township Trustees.

Upon further discussion, the Board resolved (Resolution #18-0092) to declare a portion of Western Row Road (Township Road No. 54) in Deerfield Township, Warren County, Ohio to be vacated.

Bob Blankenship, Warren County Veterans Commissioner, was present along with other Commissioners and staff for a work session to discuss travel requests.

There was discussion relative to the requests for travel approval that were presented during the October 12th Commissioner Meeting to occur during various times throughout 2018 that totaled \$78,592.

Mr. Blankenship explained that the travel requests include an overnight stay prior to the training official start date due to the safety of the employee as well as the conference beginning on Friday afternoon rather than the stated Saturday date.

Tiffany Zindel, County Administrator, explained that upon discussion with Rodney Eversole, Director of Warren County Veterans Administration, it was explained that the requests are submitted to approve all eligible employees to attend but the majority of the time, not all actually travel.

Commissioner Jones stated her opinion that it is more feasible to submit and have this Board approve for actual travel, not anticipated.

Mr. Blankenship explained that it is easier to get a reservation early rather than wait until just before the event and have the host hotel be sold out.

There was discussion relative to the Board's authority in expenditures related to the Veterans Administration.

Keith Anderson, Assistant Prosecutor, explained that the Veterans are entitled to a specific amount of appropriation but travel is different as the law requires the Board to approve travel just like all other departments.

Commissioner Jones stated she would not allow some \$78,000 in travel for something that may or may not be attended. She stated she does not dispute the requirement to attend but stated her concern with approval a year in advance.

Mr. Eversole stated that they have no intent on spending \$75,000 on travel but they do require the flexibility to change participants as needed, even at the last minute.

Commissioner Jones stated her desire for a written request of how many employees, what the training requirements in what amount of time are and where the training will take place submitted with the request to attend forms.

Upon discussion, the Board stated their desire to see travel requests a few months prior to an event rather than a year in advance.

Rodney Eversole, Director of Veterans Administration, presented an update at the request of Commissioner Young relative to their outreach efforts.

Mr. Eversole reported that they are averaging 600 participants utilizing medical transportation services and the awareness is there and veterans are utilizing the services available to them.

Chris Brausch, Sanitary Engineer, was present along with Chris Wojnicz, Assistant Sanitary Engineer, for a work session for the purpose of the Board to collectively rank the three engineering firms they interviewed relative to the selection of an engineering firm for the design of the Water Treatment Plant Upgrades and Softening Facilities project for the Water and Sewer Department.

Upon discussion, the Board collectively ranked the three firms and on motion, upon unanimous call of the roll, resolved to direct the Water and Sewer Department to initiate contract negotiations with AECOM, the firm ranked most qualified by the Board, for the respective engineering services pursuant to Section 153.69(B) of the revised code.

Chris Brausch, Sanitary Engineer, discussed the request of the Village of Waynesville to waive the connection fees for a maintenance facility they are constructing.

Upon discussion, the Board agreed to approve said request.

Bruce McGary, Assistant Prosecutor, provided an update to the Board relative to the Village of Waynesville litigation relative to the water purchase agreement.

The Board discussed the request to provide water services to the SiteWorx facility on Turtlecreek Road in the Village of South Lebanon.

They then discussed the request from the State of Ohio Lebanon Correction Facility for a letter of support from the Warren County Solid Waste Management District for indoor composting at their site on State Route 63 in Turtlecreek Township.

It was determined that they would be required to comply with the site plan review process as it relates to zoning approval.

The Board stated their concurrence with Susanne Mason, Solid Waste Management Program Manager, to submit the letter of support from the Warren County Solid Waste Management District.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:31 a.m. to discuss personnel relative to hiring within the Commissioners' Office pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 11:05 a.m.

Upon motion the meeting was adjourned.




Tom Grossmann, President



David G. Young

Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 23, 2018, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio