



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
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**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – January 15, 2019

The Board met in regular session pursuant to adjournment of the January 4, 2019, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the December 18, 2018, and January 4, 2019, meetings were read and approved.

- 19-0008 A resolution was adopted to amend resolution #18-1953 accepting the resignation of Mariel Pesavento within the Office of Management and Budget.
Vote: Unanimous
- 19-0009 A resolution was adopted to authorize the posting of the “Data Technician I” position, within the Telecommunications Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0010 A resolution was adopted to accept resignation of Melodi Chasteen, Fiscal Coordinator, within OhioMeansJobs Warren County, effective January 23, 2019.
Vote: Unanimous
- 19-0011 A resolution was adopted to authorize the posting of “Fiscal Coordinator” position, within OhioMeansJobs Warren County, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0012 A resolution was adopted to designate Family and Medical Leave of Absence to Amy Stevens, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 19-0013 A resolution was adopted to authorize the posting of the “Foster Care/Adoption Caseworker I” position, within the Department of Job and Family Services, Children Services Division, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0014 A resolution was adopted to accept resignation of Jenny Dare, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, effective January 14, 2019. Vote: Unanimous
- 19-0015 A resolution was adopted to authorize the posting of the “Protective Services Caseworker I or II” positions, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0016 A resolution was adopted to hire Brittany Smith as Alternative Response Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 19-0017 A resolution was adopted to approve a pay increase for Emily Smitley within the Warren County Department of Emergency Services. Vote: Unanimous
- 19-0018 A resolution was adopted to accept resignation of Lorie Watson, Emergency Communications Operator, within the Warren County Emergency Services Department, effective December 31, 2018. Vote: Unanimous
- 19-0019 A resolution was adopted to accept resignation of Larry Dunlap, Building Inspector II, within the Warren County Department of Building and Zoning, effective January 2, 2019. Vote: Unanimous
- 19-0020 A resolution was adopted to authorize the posting of the “Building and Electrical Inspector I” position, within the Building and Zoning Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0021 A resolution was adopted to hire Nicole Remenowsky as Office Administrator, within the Warren County Garage. Vote: Unanimous
- 19-0022 A resolution was adopted to authorize the posting of the “Wastewater Treatment Plant Operator I” within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0023 A resolution was adopted to accept resignation of Jacquelyn Brody, Business Manager, within the Warren County Water and Sewer Department, effective January 18, 2019. Vote: Unanimous

- 19-0024 A resolution was adopted to authorize the posting of the “Business Manager” position within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0025 A resolution was adopted to authorize the posting of the “Assistant Business Manager” position within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0026 A resolution was adopted to hire Kassidy Vernon as Customer Representative, within the Water and Sewer Department. Vote: Unanimous
- 19-0027 A resolution was adopted to approve end of 365- day probationary period and approve a pay increase for Jeremiah Marcum within the Warren County Telecommunications Department. Vote: Unanimous
- 19-0028 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jaime Dick within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 19-0029 A resolution was adopted to approve replacement of Bridge WA 26-2.34 on Cozaddale Murdoch Road in Hamilton Township under force account. Vote: Unanimous
- 19-0030 A resolution was adopted to advertise for bids for the Warren County Fairgrounds Paving Project. Vote: Unanimous
- 19-0031 A resolution was adopted to approve Notice of Intent to award bid to Hamco X-Ray Inc. for the Warren County Security Equipment Replacement Project. Vote: Unanimous
- 19-0032 A resolution was adopted to approve and authorize the submittal of a grant application for the Ohio State Emergency Response Commission Chemical Emergency Planning and Community Right-to-Know Fund Grant Program on behalf of Warren County Emergency Services and authorize LEPC Grant Coordinator to sign grant application. Vote: Unanimous
- 19-0033 A resolution was adopted to select an engineering firm for the Lower Little Miami Wastewater Treatment Plant Improvements Project. Vote: Unanimous
- 19-0034 A resolution was adopted to enter into contract with YSI, Inc. for work relative to the FY 2018 River Gauge Community Development Block Grant (CDBG) Project. Vote: Unanimous
- 19-0035 A resolution was adopted to approve and enter into Memorandum of Understanding between the Warren County Board of County Commissioners on behalf of Warren County Children Services and Warren County Community Services. Vote: Unanimous

- 19-0036 A resolution was adopted to approve and enter into a Memorandum of Understanding between the Warren County Board of Commissioners and Public Children Services Association of Ohio (PCSAO) on behalf of Warren County Children Services (County PCASO). Vote: Unanimous
- 19-0037 A resolution was adopted to approve addendum to agreement for Police Protection with South Lebanon, on behalf of the Warren County Sheriff's Department. Vote: Unanimous
- 19-0038 A resolution was adopted to authorize President of Board to sign the Task Completion Reports 83, 88, and 111 with TriTech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 19-0039 A resolution was adopted to determine the necessity for certain road improvement projects for public use without charge where special assessments are not to be levied or collected relative to the Lytle Five Points Road and Bunnell Hill Road Intersection Improvements Project. Vote: Unanimous
- 19-0040 A resolution was adopted to accept donation of vehicle from Dominion Energy (D L Peterson Trust) to the Warren County Commissioners on behalf of Warren County Department of Emergency Services. Vote: Unanimous
- 19-0041 A resolution was adopted to set public hearing for rezoning application of William David Schmerge to rezone approximately 45.3509 acres from Agriculture Zone "A1" to Single Family Residential "RI" in Turtlecreek Township. Vote: Unanimous
- 19-0042 A resolution was adopted to set public hearing for Rezoning Application of Mike Williams, Agent for Stephen Deger, owner of record, to rezone approximately 70.39 acres from Single Family Residential "R1" to Planned Unit Development "PUD" in Turtlecreek Township. Vote: Unanimous
- 19-0043 A resolution was adopted to declare various items within Common Pleas Court-Domestic Relations, County Court, Facilities Management, and Telecommunications, as surplus and authorize the disposal of said items. Vote: Unanimous
- 19-0044 A resolution was adopted to authorize the Warren County Law Library Resources Board, pursuant to R.C. 307.51 (F), to enter into contracts with private entities for the provision of any services that the Board considers necessary in the Year 2019 and that which is subject to the Warren County Board of County Commissioners' approval. Vote: Unanimous
- 19-0045 A resolution was adopted to acknowledge receipt of November & December 2018 Financial Statements. Vote: Unanimous

- 19-0046 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 19-0047 A resolution was adopted to acknowledge approval of financial transactions. Vote: Unanimous
- 19-0048 A resolution was adopted to approve an operational transfer from Commissioners Fund #11011112 into Human Services Fund #2202. Vote: Unanimous
- 19-0049 A resolution was adopted to approve an operational transfer from Commissioners Fund #11011112 into Crime Victim/Witness Fund #2245. Vote: Unanimous
- 19-0050 A resolution was adopted to approve operational transfer from Commissioners Fund #1101 into Transit Fund #2299. Vote: Unanimous
- 19-0051 A resolution was adopted to approve operational transfers from County Commissioners' Fund #11011112 into Emergency Services Fund #2264 and #2290. Vote: Unanimous
- 19-0052 A resolution was adopted to approve supplemental appropriation into Common Pleas Special Projects Fund #2224. Vote: Unanimous
- 19-0053 A resolution was adopted to approve supplemental appropriations into Airport Construction Project Fund #4479. Vote: Unanimous
- 19-0054 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #1101-1110 into Emergency Services Fund #1101-2850. Vote: Unanimous
- 19-0055 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #1101-1110 into Building and Zoning Fund #1101-2300. Vote: Unanimous
- 19-0056 A resolution was adopted to approve appropriation adjustments from Commissioners General Fund #1101-1110 into Facilities Management Fund #1101-1600. Vote: Unanimous
- 19-0057 A resolution was adopted to approve appropriation adjustment within General Fund Court of Common Pleas Fund #1101-1220. Vote: Unanimous
- 19-0058 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 19-0059 A resolution was adopted to continue Public Hearing #2 to consider the adoption of Warren County Rules and Regulations for the design of Storm Sewer and Stormwater Management Systems. Vote: Unanimous

- 19-0060 A resolution was adopted to authorize CMR's Award of Detention & Security Equipment and execution of Addendum 3 to the Construction Manager At Risk contract with Granger Construction Company for the New Jail and Sheriff's Administration Office Project ("Project"). Vote: Unanimous
- 19-0061 A resolution was adopted to continue public hearing concerning the vacation of a portion of Pinnacle Lane in Deerfield Township. Vote: Unanimous
- 19-0062 A resolution was adopted to approve appropriation adjustments in the Auditor's 11011120 accounts. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Tina Ratcliff, Montgomery County Records Manager, and Linda Oda, Warren County Recorder, were present on behalf of the Ohio Historical Society Advisory Board to honor and recognize Jennifer Conover, Warren County Records Center Manager and the Records Center staff as the recipient of the Ohio Historical Society Achievement Award.

The Warren County Record's Center was chosen for its work furthering the digital accessibility and the archival preservation of Ohio's public records. By processing, indexing and digitizing records such as wills, estates, and commissioner journal indexes, the Warren County Records Center and Archives increases access to its records while preserving the original documents.

Susan Walther, Warren County Children Services Director, was present along with staff and the first graduate family from the Start Program.

Mrs. Walther introduced the mother and child, Dezi and Evie, and discussed the program and how it has helped her stay clean.

There was also discussion relative to Evie's participation in the Therapeutic Interagency Program (TIP) which provides various services through her pre-school program.

Upon discussion, the Board congratulated Dezi on being 310 days clean and stated their optimism towards the programs.

PUBLIC HEARING #2

CONTINUATION OF THE PUBLIC HEARING TO CONSIDER THE ADOPTION OF
WARREN COUNTY RULES AND REGULATIONS FOR THE DESIGN OF STORM SEWER
AND STORMWATER MANAGEMENT SYSTEMS

The Board met this 15th day of January 2019, for the continuation of the public hearing to consider the adoption of Stormwater Regulations in Warren County in accordance with Ohio Revised Code Section 307.37.

Bruce McGary, Assistant Prosecutor, provided background relative to the proposed new rules and regulations and requested the Board to continue this public hearing in order for these new rules to become effective simultaneously with the Amendments to the Erosion and Sediment Control Regulations.

Upon further discussion, the Board resolved (Resolution #19-0059) to continue this public hearing to January 22, 2019, at 10:00 a.m.

Martin Russell, Deputy County Administrator, was present along with Jason Woehrle, Granger Construction, and Garry McAnally, Wachtel & McAnally Architects, to discuss the awarding of contracts for detention equipment and secured electronics relative to the New Warren County Jail Project.

Mr. Woehrle stated that he received five proposals for the detention equipment and electronics and they have been objectively scored. He stated that Pauly Jail ranked the highest with extensive Ohio experience as well as having prior positive work experience with the company.

Upon further discussion and recommendation, the Board resolved (Resolution #19-0060) to authorize the award of Detention & Security Equipment and execution of Addendum 3 to the Construction Manager At Risk contract with Granger Construction Company for the New Jail and Sheriff's Administration Office Project ("Project").

PUBLIC HEARING #1

CONSIDER THE ADOPTION OF WARREN COUNTY
EROSION AND SEDIMENT CONTROL REGULATIONS

The board met this 15th day of January 2019, in the Commissioners' Meeting Room, to consider the adoption of new Warren County Erosion and Sediment Control Regulations.

Jeff Thomas, Soil and Water Conservation District Director, stated that his office has been working the last nine months on the re-write of the regulations due to a notice of violation from the EPA.

Mr. Thomas presented the attached PowerPoint presentation reviewing the following changes from prior regulations:

Reference & match OEPA Construction General Permit
Using the definition for agriculture instead of farm for some exempt activities.
Stormwater Pollution Prevention Plan now required.
Revised Fee Schedule: \$125/disturbed acre
Better detailed process for maintenance needs, deficiencies, violations and enforcement
Update appeal process
Update bonding items and process
Application form for earth disturbing permit now required
All submittals shall be digital
Security Agreement form updated
Specific list for bond release included

Bruce McGary, Assistant Prosecutor, informed the Board that the proposed changes in these regulations have been sent to the area building and development communities and they have not provided any feedback.

There was discussion relative to how the revised fee schedule was determined.

Molly Conley, Soil and Water Conservation District, explained the time involved in the review process regardless of the use. She stated that the new fee schedule reflects a uniform rate based upon disturbed acreage vs. use.

There was discussion relative to the regulations needing to be at least equal to the minimum standards of the EPA.

Upon further discussion, on motion, the Board closed public hearing #1.

PUBLIC HEARING

CONTINUATION TO CONSIDER THE VACATION OF A PORTION OF
PINNACLE LANE IN DEERFIELD TOWNSHIP

The Board met this 15th day of January 2019, in the Commissioners' Meeting Room, to consider the vacation of a portion of Pinnacle Lane in Deerfield Township initiated by the Deerfield Township Trustees.

Kurt Weber, Chief Deputy Engineer, reviewed the portion of the road right-of-way that has been closed off but still remains. He discussed the Warren County Sewer Lift Station which is within an existing easement and would remain and not be vacated. He then discussed the division of the road right-of-way between adjacent property owners as well as the requested requirement of the property owner to either keep and maintain a portion of the existing pavement or construct a sidewalk in order to maintain pedestrian access to Bethany Road. He also stated that the Water and Sewer Department personnel would access the sewage lift station from Bethany Road and not through the residential subdivision.

Gene Kopaygorodsky, K Homes, property owner of Crooked Tree Meadows Lot 1, spoke in favor of the vacation of Pinnacle Lane and stated that if approved, it would allow him to orient the home he plans to construct a different way, allowing better placement on the lot. He then stated his desire to work with the adjacent property owner to determine the best placement of a new sidewalk/pathway, should they decide to change.

Mike Athen, M/I Homes, adjacent property owner within Hudson Hills Subdivision, stated his support for the vacation and his desire to work with the adjacent property owner.

There was discussion relative to the maintenance and upkeep of a sidewalk/pathway once the home is constructed and sold.

Commissioner Grossmann stated his concern relative to the buyer of the K Homes property not having any idea of their responsibility to maintain a sidewalk/pathway.

There was discussion relative to requesting Mr. Gene Kopaygorodsky to place the requirement in the chain of title, placing the future property owner on notice.

Commissioner Young suggested the possibility of the two adjoining homeowners' associations working together on the maintenance and upkeep of sidewalk/pathway.

Commissioner Grossmann stated he does not want to enforce as a condition of vacation the maintenance of a sidewalk/pathway.

Mr. Athen stated that the connection of the two subdivisions does nothing to enhance Hudson Hills Subdivision in any way and he will not take on any additional responsibility than required but will work with Mr. Kopaygorodsky once the vacation is approved.

Eric Reiners, Deerfield Township Administrator, stated that Deerfield Township has no issues with the vacation. He then stated that if the Crooked Tree Subdivision residents do not want to maintain the access to Bethany Road, the township has no interest to pursue it. He then stated that Deerfield Township plans to provide cul de sac improvements when the Engineer's Office constructs a "turn around".

Jerry Dixon, Crooked Tree Meadows Homeowners' Association President, stated his support for the development of this site and stated the desire for safe access to Bethany Road. He reviewed the history of Pinnacle Lane, including the original plat where the cul de sac was proposed with no connection to Bethany Road. He discussed the temporary connection until such time as the adjacent property developed which took approximately 13 years and then stated his desire for the existing pavement to remain in order for residents to access Bethany Road.

Mark Murzynowski, Crooked Tree Meadows Lot 2, stated his concern relative to safety with no sidewalks, curb or gutter along the new cul de sac portion of Pinnacle Lane.

Mr. Dixon clarified that Mr. Murzynowski isn't advocating for sidewalks but rather for safety improvements in the area.

Scott Stemple, Crooked Tree Meadows Lot 3, stated his safety concern relative to the abandoned portion of Pinnacle Lane due to the area becoming a "playground" for area children with activities such as skateboarding down the hill.

There was much discussion relative to proposed requirement to construct and/or maintain an access to Bethany Road.

There was discussion relative to what the public interest would be in pedestrian connectivity.

Commissioner Young stated his opinion as follows:

1. The Board can approve the vacation with no connectivity requirement
2. The Board can approve the vacation with the condition that the Homeowners Association be required to maintain in perpetuity.

Commissioner Grossmann stated his opinion that the subdivision should revert to the original approved plan and that any sidewalk construction should be the responsibility of the Homeowners Association.

There was much discussion relative to sidewalk construction and maintenance.

Commission Jones stated her desire to let the private parties negotiate any proposed connectivity and the Board approve the vacation without the connectivity requirement.

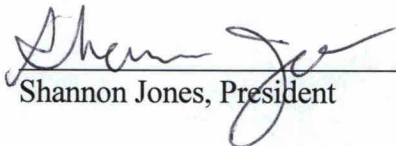
Upon further discussion, the Board resolved (Resolution #19-0061) to continue this public hearing to January 22, 2019, at 10:15 a.m.

Madeline Iseli, Sinclair Community College, was present to provide an update on Warren County's Courseview Campus.

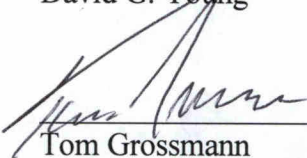
Ms. Iseli stated that the campus has seen a 400% growth in graduates moving on to a four year college. She also discussed the listening tour she is in process of conducting, obtaining input on the needs and desires of the vision for Warren County.

Mr. Iseli stated she is now the Senior Vice President at the Courseview Campus and introduced Chris Hubbard as the new Director.

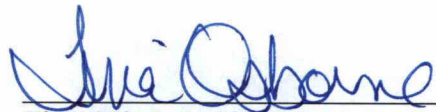
Upon motion the meeting was adjourned.

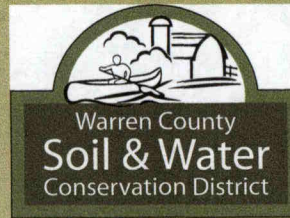

Shannon Jones, President

David G. Young


Tom Grossmann

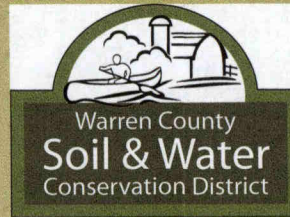
I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 15, 2019, in compliance with Section 121.22 O.R.C.


Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio



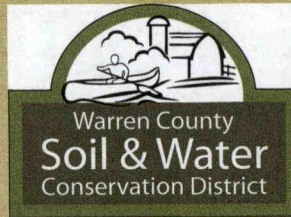
2019 Warren County Erosion and Sediment Control Regulations Comprehensive Re-write

These regulations were initially adopted in 1990 and most recently amended in 2006. The re-write will bring our erosion and sediment control regulations into compliance with the Ohio EPA General Construction Permit issued in April 2018.



Changes:

1. Reference & match OEPA Construction General Permit.
2. Using the definition for agriculture instead of farm for some exempt activities.
3. Stormwater Pollution Prevention Plan now required.
4. Revised Fee Schedule: \$125/disturbed acre
5. Better detailed process for maintenance needs, deficiencies, violations and enforcement.



Changes:

6. Update appeal process.
7. Update bonding items and process.
8. Application form for earth disturbing permit now required.
9. All submittals shall be digital.
10. Security Agreement form updated.
11. Specific list for bond release included.