



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – July 16, 2019

The Board met in regular session pursuant to adjournment of the July 9, 2019, meeting.

Shannon Jones – present

Tom Grossmann – absent

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the July 9, 2019 meeting were read and approved.

- 19-0902 A resolution was adopted to hire Kiley Dane as Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 19-0903 A resolution was adopted to promote Jennifer Francis to the position of Eligibility Referral Specialist II within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 19-0904 A resolution was adopted to promote Shannon Oxley to the position of Eligibility Referral Specialist II within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 19-0905 A resolution was adopted to approve the transfer of Tim Hunsaker to the position of Fraud Investigator within the Warren County Job and Family Services, Human Services Division, from Alternative Response Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 19-0906 A resolution was adopted to accept resignation of Sara Inzerello, Unit Support Worker II, within the Warren County Department of Job and Family Services, Human Services Division, effective July 19, 2019. Vote: Unanimous

- 19-0907 A resolution was adopted to authorize the posting of the “Unit Support Worker II” position, within the Warren County Job and Family Services Department, Human Services Division, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0908 A resolution was adopted to hire Brandon Stuhlemmer as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 19-0909 A resolution was adopted to approve and authorize the transfer and a wage decrease for Kevin Hogg, Protective Services Supervisor, within Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 19-0910 A resolution was adopted to authorize internal posting of the “Protective Services Supervisor” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 19-0911 A resolution was adopted to approve promotion of Arron Tate to the position of Water Distribution Worker III within the Water and Sewer Department. Vote: Unanimous
- 19-0912 A resolution was adopted to authorize the posting of the “Water Distribution Worker I or II” position, within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0913 A resolution was adopted to approve hiring temporary employee for the Water and Sewer Department. Vote: Unanimous
- 19-0914 A resolution was adopted to approve emergency repair to #1 digester blower motor at LLMWWTP. Vote: Unanimous
- 19-0915 A resolution was adopted to approve emergency Purchase Order to repair the north emergency generator. Vote: Unanimous
- 19-0916 A resolution was adopted to approve County Motor Vehicle Tax (CVT-371) for the Village of Morrow in the amount of \$38,000.00. Vote: Unanimous
- 19-0917 A resolution was adopted to approve Notice of Intent to award bid to York Electric Inc. for the 2019 improvements to Warren County Airport- John Lane Field Precision Approach Path Indications (PAP) Project. Vote: Unanimous
- 19-0918 A resolution was adopted to approve Notice of Intent to award bid to Seyferth Building Co. for Lower Little Miami WWTP Sewer Maintenance Building Project. Vote: Unanimous

- 19-0919 A resolution was adopted to transfer vehicle title to the Warren County Park Board. Vote: Unanimous
- 19-0920 A resolution was adopted to enter into contract with Aero-Mark, Inc. for the 2019 Striping Project. Vote: Unanimous
- 19-0921 A resolution was adopted to approve and authorize the President of this Board to enter into a contract with P.E.W. Demolition relative to the demolition request from the City of Franklin. Vote: Unanimous
- 19-0922 A resolution was adopted to enter into Benefits Consultant Agreement Statement of Work with Truveris, Inc. Vote: Unanimous
- 19-0923 A resolution was adopted to approve and enter into a Subgrant Agreement with Ohio Department of Job and Family Services on behalf of Warren County Department of Human Services. Vote: Unanimous
- 19-0924 A resolution was adopted to approve professional service agreement with the Clermont County Mental Health and Recovery Board, on behalf of the Area 12 Workforce Development Board. Vote: Unanimous
- 19-0925 A resolution was adopted to approve agreement with Easter Seals Tristate, LLC as WIOA Youth Service Provider on behalf of the Area 12 Workforce Development Board. Vote: Unanimous
- 19-0926 A resolution was adopted to approve and enter into a lease agreement with Pitney Bowes for a letter opener to be used in the Treasurer's Office. Vote: Unanimous
- 19-0927 A resolution was adopted to enter into an Ohio Public Works Commission Cooperation Agreement with the City of Monroe for the South Union Road Reconstruction Project. Vote: Unanimous
- 19-0928 A resolution was adopted to authorize Warren County Sanitary Engineer or Deputy Sanitary Engineer to prepare and submit a final application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts, as required, for the Waynesville Sewer collection System Improvements Project Phase 3 (Program Year 2020). Vote: Unanimous
- 19-0929 A resolution was adopted to authorize the President of this Board to sign a Satisfaction of Mortgage for Steven Bunch. Vote: Unanimous
- 19-0930 A resolution was adopted to declare various items within Building & Zoning, Board of Developmental Disabilities, County Court, Clerk of Courts-Legal, Emergency Management, Facilities Management, Health Department, Soil and Water Conservation, and Sheriff's Office as surplus and authorize the disposal of said items. Vote: Unanimous

- 19-0931 A resolution was adopted to acknowledge approval of financial transactions. Vote: Unanimous
- 19-0932 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 19-0933 A resolution was adopted to approve bond release for Fischer Development Company for completion of improvements in Providence, Section 3 situated in Hamilton Township. Vote: Unanimous
- 19-0934 A resolution was adopted to approve bond release for Fischer Development Company for completion of improvements in Providence, Section 4 situated in Hamilton Township. Vote: Unanimous
- 19-0935 A resolution was adopted to approve bond release for Fischer Development Company for completion of improvements in Providence, Section 4 situated in Hamilton Township. Vote: Unanimous
- 19-0936 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with Cross Creek Estates, LLC, for installation of certain improvements in Cross Creek Estates, Phase 2, Block "B" situated in Deerfield Township. Vote: Unanimous
- 19-0937 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Cross Creek Estates, LLC, for installation of certain improvements in Cross Creek Estates, Phase 2, Block B, situated in Deerfield Township. Vote: Unanimous
- 19-0938 A resolution was adopted to approve record plats. Vote: Unanimous
- 19-0939 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections Fund #2288. Vote: Unanimous
- 19-0940 A resolution was adopted to approve appropriation adjustments from Commissioners General Fund #11011110 into Building and Zoning Fund #11012300. Vote: Unanimous
- 19-0941 A resolution was adopted to approve an appropriation adjustment within Prosecutor Fund 11011150. Vote: Unanimous
- 19-0942 A resolution was adopted to approve appropriation adjustment within County Court Fund #11011280. Vote: Unanimous
- 19-0943 A resolution was adopted to select Black & Veatch as the engineering firm for the sanitary sewer study of the Morrow-Roachester and Morrow-Cozaddale Sewer Improvement Areas. Vote: Unanimous

19-0944 A resolution was adopted to approve partial refund of application fee associated with the Conditional Use and Site Plan Review of Timothy Kuhn.
Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Brausch, Sanitary Engineer, was present for a work session to discuss the consent decree relative to the service areas of Warren County and Western Water Company.

Mr. Brausch stated there is an area of Township Line Road that is adjacent to the water line of Western Water but within the Warren County service area. There is a resident that is building a new home and is requesting Warren County to release the service area in order for Western Water Company to provide water to their property.

Bruce McGary, Assistant Prosecutor, provided background relative to the consent decree and stated that the Board has the ability to make amendments to the decree as long as the amendment is mutually agreed upon by both parties.

Upon discussion, the Board agreed to amend the consent decree to release the area to Western Water Company.

Mr. Brausch discussed the receipt and review of the seven RFQ's received for the Morrow-Roachester and Morrow-Cozaddale Sewer Improvement Areas Study. He stated that the review committee has ranked the firms and recommends the selection of Black & Veatch as the firm to begin contract negotiations.

Upon discussion, the Board resolved (Resolution #19-0943) to select Black & Veatch as the engineering firm for the sanitary sewer study of the Morrow-Roachester and Morrow-Cozaddale Sewer Improvement Areas.

Neil Tunison, County Engineer, was present along with staff to present and discuss the SR 63 BUILD grant application.

Mr. Tunison presented the attached background, project scope, proposed schedule and budget relative to the \$25 million project.

There was discussion relative to the USDOT 50% grant and the 50% local funds needed for the project.

Mr. Tunison discussed the possible use of \$1.9 m TIF funds, \$450,000 ODOT Resurfacing fund and the possibility of other State funding. He then stated that he is requesting a commitment letter from the Board for approximately \$10 million in local funding not covered by grants.

Commissioner Jones questioned how the \$10 million could come together.

Mr. Tunison discussed the possibility of extending the Racino TIF if the schools would grant their blessing. He then stated that the funds would not be needed until 2021 when the project would begin construction. He then stated the need for two commitment letters – one for an ODOT TRAC application and one for the USDOT project application.

Commissioner Young questioned the funds from the increase in the gas tax as well as the possibility of utilizing funds from the Union Village TIF.

Matt Nolan, County Auditor, stated that the Union Village TIF doesn't start until homes are built and reach a value of \$250,000. He stated that he is estimating it to be 2030 before Warren County starts to receive any significant revenue from that project.

There was discussion relative to the possibility of creating an infrastructure bank with general fund carryover.

Commissioner Young stated that Warren County has a history of not depending on others for our needs and the fact that you cannot have quality growth without infrastructure. He stated his agreement for the need to plan for the future on our own while continuing to explore every opportunity for grant funding.

Commissioner Young commended Congressman Chabot for scheduling the meeting with United States Secretary of Transportation Elaine Chao when Mr. Tunison and Mr. Grossmann discussed the critical need for this project. He then stated his opinion that now is the time to proceed.

Commissioner Jones stated her agreement with Commissioner Young and the need to leverage our resources and plan for this project.

Mr. Tunison stated that timing is extremely important to this project and upon discussion, the Board agreed to send the requested commitment of funds letters for the project and authorized staff to explore the creation of an Infrastructure Bank.

Paul Kindell, Telecommunications Director, was present along with Adam Nice, Assistant Prosecutor, to discuss the recent outages of Warren County Government's telephone system due to a failure from our provider, Windstream.

Mr. Kindell stated that Windstream has had four outages within the last 90 days. He stated that last week, all main telephone numbers into the county offices had no incoming calls for nine hours. He explained that we have two paths with the redundancy in order to not lose service in the event of an outage. He then explained that Windstream did not know how to re-route our calls in order to utilize our backup system.

Mr. Kindell and Mr. Nice discussed the clause within our agreement with Windstream that provides the Board the ability to cancel the existing contract and Mr. Kindell's recommendation to cancel.

Mr. Kindell discussed the various options of telephone service in the event the Board acts upon his recommendation and also the requirement for a RFP for a replacement provider.

Upon discussion, the Board stated their concurrence to cancel the contract with Windstream.

Mr. Kindell then discussed the 911 outage for Century Link circuits which prevented any calls into our 911 system. He stated that Century Link rerouted the calls and found that Lebanon's communication building was disconnected except for Century Link customer to customer, resulting in a call failure when a Century Link landline attempted to call 911.

Mr. Kindell then stated that Century Link failed to have the required back up system for customers calling 911. He iterated that Warren County's system did not fail as our backup system was online within 6 minutes and it was Century Link's failure to have redundancy for their lines which caused the failure and is in direct violation of PUCO regulations.

The Board discussed a Board of Zoning Appeals application which was submitted at the recommendation of staff relative to a secondary dwelling unit being requested.

Tiffany Zindel, County Administrator, explained that the application should have never been filed as the property does not meet the standards for approval of a secondary dwelling unit and was therefore denied by the Board of Zoning Appeals.

Mrs. Zindel stated that the applicant is requesting a refund of the \$500 application fee.

There was discussion relative to the practice of staff regarding recommendations to applicants.

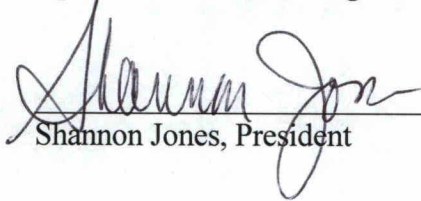
It was determined that the County has approximately \$270 in costs for this application which includes the legal advertisement as well as compensation for Board members.

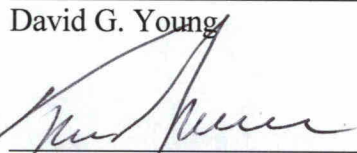
Upon discussion, the Board resolved (Resolution # 19-0944) to refund a portion of the application fee. They then requested Mrs. Zindel to schedule a work session with Zoning and Planning staff to discuss what role they should play in the planning and zoning process.

Mrs. Zindel stated that the Probate-Juvenile Court Expansion and Renovation Project is coming to completion and the total project savings is approximately \$120,000. She then stated that Judge Kirby is requesting to utilize \$10,000 of those funds to concrete the area between the old and new buildings.


Upon discussion, the Board stated their agreement to proceed with Judge Kirby's request.

Upon motion the meeting was adjourned.


Shannon Jones, President

David G. Young

Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 16, 2019, in compliance with Section 121.22 O.R.C.


Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

Warren County Commissioner's July 16, 2019 Meeting

SR 63 – Priority Project – Update

Background:

Congressman Steve Chabot set up a meeting with Secretary Chao on September 20, 2018:

- Introduce the SR 63 Project
- Announce Warren County will be sponsoring a BUILD Application in 2019
 - 50% Non-Federal and 50% Federal
 - Design-Build
 - Better Utilizing Investments to **Leverage Development**

SR 63 – Priority Project (Union Road to SR 741) – Scope/Schedule/Budget

Scope: Widen State Route 63 from two to four though lanes with turn lanes at intersections

- Dramatically improve safety and capacity, while opening up the adjoining properties for development

Schedule:

- November 2019 Negotiate Development Agreement for Prison Property
- December 2019 Completion of environmental process
- January 2020 State of Ohio – lands transfer from DRC to ODOT
- June 2020 Beginning of Utility Relocation (TRAC and/or WC Funds)
- November 2020 Closure of all private property right-of-way (BUILD and WC Funds)
- July 2021 Project Sale (TRAC and/or BUILD and/or Safety and WC Funds)
- June 2022 Utilities substantially completed
- October 2022 Roadway substantially completed

Budget:

Cost

Right-of-Way (Private Property and Utilities)	\$5.3M
Construction (Roadway Only)	\$19.7M

Resources

Racino TIF	\$1.8M (Committed)
ODOT D-8	\$450k (Committed)
TRAC Application (November 2019 Award)	\$15.7M (Requested)
BUILD Application (November 2019 Award)	\$12.5M (Requested)
Safety Funds Application (Fall of 2019)	\$500k-\$2.5M (Potential)
Other TIF Funds	TBD
Other Warren County Funds	TBD

Opportunity Loss – If Prison Property sells, the highest and best use requires the County to build a \$25M roadway. These applications will allow State and Federal agencies to share in the cost for us to yield the highest and best use of 770 acres in the County.