

# Resolution

Number 23-0172

Adopted Date February 14, 2023

HIRE KAYLIE FRENCH AS ADMINISTRATIVE CLERK, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

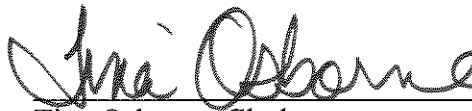
BE IT RESOLVED, to hire Kaylie French as Administrative Clerk within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status, (40 hours per week), Pay grade #7, \$16.70 per hour, effective February 27, 2023 subject to a negative background check, drug screen and 365-day probationary period.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)  
K. French's Personnel file  
OMB – Sue Spencer

# Resolution

Number 23-0173

Adopted Date February 14, 2023

HIRE KAYEELEE CARMAN AS INVESTIGATIVE CASEWORKER I, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, Ms. Carman has been a student intern, with Children Services, through Wright State University and will graduate in May 2023; and

NOW THEREFORE BE IT RESOLVED, to hire Kayelee Carman, Investigative Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division, classified, part-time permanent, non-exempt status (20-24 hours per week), Pay Grade #14, \$20.25 per hour, effective February 27, 2023, subject a 365-day probationary period; and

BE IT FURTHER RESOLVED, Ms. Carman will be full time upon graduation effective pay period beginning, May 6, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: Children Services (file)  
K. Carman's Personnel file  
OMB – Sue Spencer

# Resolution

Number 23-0174

Adopted Date February 14, 2023

APPROVE PROMOTION OF ABBIE DOWNEY TO THE POSITION OF TRAINING COORDINATOR WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, the Director and Deputy Director have requested the promotion of Abbie Downey to the open Training Coordinator Position; and

NOW THEREFORE BE IT RESOLVED, to approve the promotion of Abbie Downey to the position of Training Coordinator within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, exempt status, Pay Range 20 \$26.06 per hour, effective pay period starting February 25, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)  
A. Downey's Personnel file  
OMB – S. Spencer

# Resolution

Number 23-0175

Adopted Date February 14, 2023

APPROVE PROMOTION OF MELISSA PITTMAN TO THE POSITION OF FACILITATOR WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, the Director and Deputy Director have requested the promotion of Melissa Pittman to the open Facilitator Position; and

NOW THEREFORE BE IT RESOLVED, to approve the promotion of Melissa Pittman to the position of Facilitator within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, exempt status, Pay Range 20 \$26.09 per hour, effective pay period starting February 25, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)  
M. Pittman's Personnel file  
OMB-Sue Spencer

# Resolution

Number 23-0176

Adopted Date February 14, 2023

APPROVE LATERAL TRANSFER OF TIFFANY KITCHEN FROM THE POSITION OF ONGOING CASEWORKER TO FOSTER CARE CASEWORKER, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, after interviews with internal candidates the Director of Children Services has requested the lateral transfer of Ms. Kitchen to said position; and

NOW THEREFORE BE IT RESOLVED, to approve the lateral transfer of Tiffany Kitchen from the position of Ongoing Caseworker II, pay grade 16, to Foster Care Caseworker I, pay grade 16, within the Warren County Department of Job and Family Services, Children Services Division effective February 13, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)  
T. Kitchen's Personnel file  
OMB – Sue Spencer

# Resolution

Number 23-0177

Adopted Date February 14, 2023

APPROVE LATERAL TRANSFER OF BRITNE WILMER FROM THE POSITION OF INVESTIGATIVE CASEWORKER TO COURT LIAISON CASEWORKER III, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, after interviews with internal candidates the Director of Children Services has requested the lateral transfer of Ms. Wilmer to said position; and

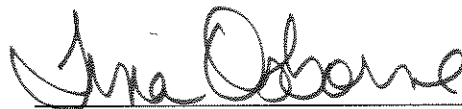
NOW THEREFORE BE IT RESOLVED, to approve the lateral transfer of Britne Wilmer from the position of Ongoing Caseworker III to Court Liaison Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division effective pay period beginning February 25, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)  
B. Wilmer's Personnel file  
OMB – Sue Spencer

# Resolution

Number 23-0178

Adopted Date February 14, 2023

RESCIND RESOLUTION #23-0118 WHICH AUTHORIZED THE HIRING OF SUSAN LUCAS, ONGOING CASEWORKER I, WITHIN WARREN COUNTY JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

BE IT RESOLVED, to rescind Resolution #23-0118, adopted January 31, 2023, which authorized the hiring of Susan Lucas as Ongoing Caseworker I within Warren County Job and Family Services, Children Services Division.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)  
Susan Lucas' Personnel file  
OMB

# Resolution

Number 23-0179

Adopted Date February 14, 2023

APPROVE LEAVE DONATION FOR ALEXANDER WICKER, INFRASTRUCTURE SYSTEM ANALYST, WITHIN THE WARREN COUNTY TELECOMMUNICATIONS DEPARTMENT

WHEREAS, the Deputy Director of the Telecommunications Department has requested, due to the serious health condition of an immediate family member, to approve leave donation for Alexander Wicker; and

NOW THEREFORE BE IT RESOLVED, to approve leave donation for Alexander Wicker, within the Telecommunications Department, effective immediately.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Telecom (file)  
A. Wicker's FMLA File  
OMB – Sue Spencer  
Tammy Whitaker



# Resolution

Number 23-0180

Adopted Date February 14, 2023

## APPROVE APPOINTMENT OF WARREN COUNTY MEMBER TO SERVE ON THE AREA 12 WORKFORCE DEVELOPMENT BOARD

WHEREAS, the Board of County Commissioners of Warren County, Ohio adopted Resolution Number 05-121 on February 1, 2005, which approved the Area 12 Workforce One Investment Board; and

WHEREAS thereafter, Butler, Clermont and Warren Counties individually shall be responsible for the appointments, reappointments and/or replacements of individuals from the respective county on the Area 12 Workforce Development Board; and

WHEREAS, Michelle Snow left her position with Advics rendering her unable to serve on the board; and

WHEREAS, Michelle Geiman with Kings Island has agreed to become a member of the Board as a Business Representative to finish Ms. Snow's term and upon future approval of the Commissioners serve future terms not to exceed 9 years total in accordance with the BCW/ Workforce by-laws;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Warren County, Ohio that the following individual be appointed to the Area 12 Workforce Development Board to fill the unexpired term of Michelle Snow:

Michelle Geiman      Business Representative (Kings Island)      3/1/23 – 6/30/24

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc:      Appointment file  
         Area 12 WDB Executive Director (file)  
         Appointee  
         L. Lander

# Resolution

Number 23-0181

Adopted Date February 14, 2023

APPROVE AND AUTHORIZE THE VICE-PRESIDENT OF THIS BOARD TO ENTER INTO A CONTRACT WITH CHOICES, INC FOR FAMILY CONFLICT RESOLUTION SERVICES ON BEHALF OF THE WARREN COUNTY JUVENILE COURT

BE IT RESOLVED, to approve and authorize the Vice-President of this Board to enter into a Contract with Choices, Inc for Family Conflict Resolution Services, effective January 1, 2023 through June 30, 2023, on behalf of the Warren County Juvenile Court, Copy of said contract is attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—Choices  
Juvenile Court (file)

## **CONTRACT FOR SPECIALIZED CARE SERVICES**

### **Family Conflict Resolution Services**

This Contract is made this thirty first day of January 2023, between CHOICES, Inc (hereinafter referred to as "Provider"), with its offices located at 1785 Big Hill Road, Dayton, Ohio 45439, and Warren County Board of Commissioners on behalf of Warren County Juvenile Court (hereinafter collectively referred to as "the County") located at 900 Memorial Drive Lebanon, Ohio 45036. The following circumstances are present at the time of this Contract.

**WHEREAS**, the County requires specialized care services and

**WHEREAS**, the Provider is able to provide specialized services.

**NOW, THEREFORE**, it is agreed that:

I. **DUTIES OF PROVIDER:**

To provide family conflict resolution services including but not be limited to:

- Family conflict resolution services will be provided to assist families in de-escalating crisis between caregiver and child(ren) by encouraging conflict resolutions services for the family in their home and in an office-based setting when appropriate. When CHOICES receives the referral for services from the Court a CHOICES intake worker reaches out to the family within 24 hours of receipt of the referral to schedule the initial intake appointment. During the initial intake appointment, the Family Strengths and Needs assessment is conducted with the family. This assessment will identify strengths of individuals and families, and resources that may have been utilized in the past, as well as those currently being accessed. Challenges and potential barriers to successful family interactions will also be identified and will guide short-term goal setting. During the initial intake appointment, the Service plan is also established which includes short-term goals and objectives which are congruent with expectations outlined in the Court case plan if applicable. These goals will include activities and expectations of the family and the support CHOICES Inc. will provide to the family to reach the goals, with the ultimate outcomes being positive family interactions and family preservation.

Family Conflict services provided to families will include a variety of activities. Educational and skill building activities will be conducted during face-to-face contacts. Such services could include, teaching problem solving skills, de-escalation techniques, conflict resolution skills, behavior modification and developmentally appropriate

conflict resolution skills, behavior modification and developmentally appropriate discipline approaches. Any of the above-mentioned services will be billed to Medicaid if the youth in the home has a mental health diagnosis and the education being given or skill being taught can directly relate to the caregiver managing the youth's behavior due to their mental health diagnosis. Organizational skills, budgeting, goal setting skills, phone calls, researching resources for families and how to access them, household management skills and providing education regarding stages of development more than likely will be non-Medicaid billable and would be billed to the contract. These activities would teach concrete skills to parents or caretakers so that they might be able to more effectively manage behaviors and operate a functional household. Furthermore, families will be encouraged to use face-to-face meetings as a forum to address issues in a planned, non-crisis-oriented setting, thus supporting the development of trusting, caring relationships. In addition to teaching and skill building activities, the organization will also facilitate linkage of the family with needed services, provide crisis intervention, and coordinate services with CSD. Each family will be familiarized with services available to them, within fifteen miles of their family home whenever possible, and independent of this organization. They will also be instructed, and shown when appropriate, how to access these resources.

Additionally, crisis intervention services will be available to each family twenty-four hours a day, seven days a week, via phone and face-to-face when necessary. Paperwork and planning activities such as phone calls, researching resources for families and how to access them, and service plan development will be provided when appropriate.

- Services from this program include 2-3 hours of direct contact with the family for 12-16 weeks. Success of the program is measured by participation and whether goals identified are met by the family.
- Written reports. CHOICES, Inc will provide all information as required by Juvenile Court.

**II. LENGTH OF CONTRACT:**

This Contract shall become effective on January 1, 2023 and shall remain in force and effect up to and including June 30, 2023, unless terminated as provided herein.

**III. POLICY OF NON-DISCRIMINATION:**

Provider and its staff will act in a nondiscriminatory manner both as an employer and as a service provider and will not discriminate with regard to race, color, national origin, religion, age, sex, or handicap.

**IV. RELATIONSHIP OF PARTIES:**

The parties shall be independent contractors to each other in connection with the performance of their respective obligations under this Contract.

**V. GOVERNING LAW:**

This Contract shall be construed in accordance with, and the legal relations between the parties shall be governed by, the laws of the State of Ohio as applicable to contracts executed and fully performed in the State of Ohio.

**VI. INDEMNIFICATION:**

Provider will defend, indemnify, protect, and save the County harmless from any and all kinds of loss, claims, expenses, causes of action, costs, damages, and other obligations, financial or otherwise, arising from (a) negligent, reckless, or willful and wanton acts, errors or omissions by the Provider, its agents, employees, licensees, contractors, or subcontractors; (b) the failure of the Provider, its agents, employees, licensees, contractors, or subcontractors, to observe the applicable standard of care in providing services pursuant to this Contract; and (c) the intentional misconduct of the Provider, its agents, employees, licensees, contractor or subcontractors that result in injury to persons or damage to property.

The parties further recognize that (i) the parties are autonomous organizations, (ii) the parties have independent and separate boards of directors and officers responsible to manage their operations and affairs, (iii) the parties have their own separate assets, (iv) the parties do not own each other or any interests therein, (v) the parties have the right and power to hire, supervise and fire their own employees, (vi) the parties have the function of carrying out and supervising their services under this Contract, and (viii) the parties do not control the day-to-day operations and affairs of the other parties.

**VII. PARTIES:**

Whenever the terms "Provider", "County" and "Fiscal Agent" are used herein, these terms shall include without exception the employees, agents, successors, assigns, and/or authorized representatives of Provider, County and Fiscal Agent.

**VIII. COMPLIANCE WITH LAWS AND REGULATIONS:**

In providing all services pursuant to this Contract, the parties shall abide by all statutes, ordinances, rules and regulations pertaining to or regulating the provisions of specialized care services and shall maintain all applicable State licensure and certification.

**IX. COMPENSATION AND NOTICES:**

The Provider shall be compensated at the rate of \$93.55 per hour of service. Said contract shall exceed \$25,000 without prior approval of the County. All services will be billed to Medicaid when appropriate, prior to being billed to the contract.

Provider shall invoice:

TO: Warren County Juvenile Court  
Attention: Laura Schneck  
900 Memorial Drive  
Lebanon, Ohio 45036  
Phone Number:513-695-1615  
Email: [laura.schnecker@co.warren.oh.us](mailto:laura.schnecker@co.warren.oh.us)

Invoices shall be sent to the Court on a monthly basis.

**X. INSURANCE:**

Provider shall carry \$1,000,000 comprehensive general or professional liability insurance providing single limit coverage, with no interruption of coverage during the entire term of this Contract. Provider further agrees that in the event that its comprehensive general or professional liability policy is maintained on a "claims made" basis, and in the event that this contract is terminated, Provider shall continue such policy in effect for the period of any statute or statutes of limitation applicable to claims thereby insured, notwithstanding the termination of this Contract. Provider shall provide the County with a certificate of insurance evidencing such coverage and shall provide thirty (30) days notice of cancellation or non-renewal to the County. Cancellation or non-renewal of insurance shall be grounds to terminate this Contract.

Provider shall carry statutory worker's compensation insurance and statutory employer's liability insurance as required by law and shall provide the County with certificates of insurance evidencing such coverage simultaneous with the execution of this Contract.

Provider shall carry automobile liability insurance for all such vehicles used to transport the minor child, whether such vehicles are owned by the Provider, its agents or employees, in an amount of at least \$300,000 combined single limit coverage and in an amount of at least \$1,000,000 for vans and buses combined single limit coverage and shall provide the County with certificates of insurance evidencing such coverage simultaneous with the execution of this Contract. Provider further agrees that in the event that its comprehensive general or professional liability policy is maintained on a "claims made" basis, and in the event that this contract is terminated, Provider shall continue such policy in effect for the period of any statute or statutes of limitation applicable to claims thereby insured, notwithstanding the termination of this Contract. Provider shall provide the County with a certificate of insurance evidencing such coverage and shall provide thirty (30) days notice of cancellation or non-renewal to the County. Cancellation or non-renewal of insurance shall be grounds to terminate this Contract.

Failure to produce or maintain valid certificates of insurance as provided herein shall be cause for termination of this Contract by the County.

**XI. ENTIRE CONTRACT:**

This Contract contains the entire contract between the Provider and the County with respect to the subject matter thereof and supersedes all prior written or oral contracts between the parties. No representations, promises, understandings, contracts, or otherwise, not herein contained shall be of any force or effect.

**XII. MODIFICATION OR AMENDMENT:**

No modification or amendment of any provisions of this Contract shall be effective unless made by a written instrument, duly executed by the party to be bound thereby, which refers specifically to this Contract and states that an amendment or modification is being made in the respects as set forth in such amendment.

**XIII. CONSTRUCTION:**

Should any portion of this Contract be deemed unenforceable by any administrative or judicial officer or tribunal of competent jurisdiction, the balance of this Contract shall

remain in full force and effect unless revised or terminated pursuant to any other section of this Contract.



**XIV. WAIVER:**

No waiver by either party of any breach of any provision of this Contract shall be deemed to be a further or continuing waiver of any breach of any other provision of this Contract. The failure of either party at any time or times to require performance of any provision of this Contract shall in no manner affect such party's right to enforce the same at a later time.

**XV. ASSIGNMENT, SUCCESSORS AND ASSIGNS:**

Neither party shall assign any of its rights or delegate any of its duties under this Contract without written consent of the other, subject to the above provision, this Contract shall be binding on the successors and assigns of the parties.

**XVI. HEADINGS:**

Paragraph headings in this Contract are for the purposes of convenience and identification and shall not be used to interpret or construe this Contract.


**XVII. TERMINATION:**

This Contract may be terminated at any time with or without cause by any party upon fourteen (14) days written notice to the other party or parties

**IN WITNESS WHEREOF**, the parties hereto have executed this contract by their duly authorized representatives on the dates shown below.

This Contract is entered into by Resolution No. 23-0181 of Warren County Board of Commissioners dated 2/14/23.

Signed and acknowledged in the presence of:

\_\_\_\_\_  
Board of Warren County Commissioners  2/14/23  
Date

CHOICES, Inc  
Jane Anderson CPA  
Jane Anderson, Executive Director 2/1/23  
CHOICES, Inc Date

Approved as to Form:  
Adam M. Nica  
Assistant Prosecuting Attorney 2/3/23  
Date

AFFIDAVIT OF NON COLLUSION

STATE OF Ohio  
COUNTY OF Montgomery

I, Jane Anderson, holding the title and position of Executive Director at the firm CHOICES, affirm that I am authorized to speak on behalf of the company, board directors and owners in setting the price on the contract, bid or proposal. I understand that any misstatements in the following information will be treated as fraudulent concealment of true facts on the submission of the contract, bid or proposal.

I hereby swear and depose that the following statements are true and factual to the best of my knowledge:

The contract, bid or proposal is genuine and not made on the behalf of any other person, company or client, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

The price of the contract, bid or proposal was determined independent of outside consultation and was not influenced by other companies, clients or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

No companies, clients or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS have been solicited to propose a fake contract, bid or proposal for comparative purposes.

No companies, clients or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS have been solicited to refrain from bidding or to submit any form of noncompetitive bidding.

Relative to sealed bids, the price of the bid or proposal has not been disclosed to any client, company or contractor, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS, and will not be disclosed until the formal bid/proposal opening date.

Jane Anderson  
AFFIANT

Subscribed and sworn to before me this 24<sup>th</sup> day of JANUARY 20 23

Donna J. Grusenmeyer  
(Notary Public),

Montgomery County.

My commission expires Aug. 24 20 24



DONNA J GRUSENMEYER  
NOTARY PUBLIC - OHIO  
MY COMMISSION EXPIRES 8-24-24



# Resolution

Number 23-0182

Adopted Date February 14, 2023

## ENTER INTO CONTRACT WITH W.E. SMITH CONSTRUCTION FOR THE 2023 SMALL BRIDGES REPLACEMENT PROJECT

WHEREAS, pursuant to Resolution #23-0125 dated January 31, 2023 this Board approved a Notice of Intent to Award Bid for the 2023 Small Bridges Replacement Project to W.E. Smith Construction, for a total bid price of \$604,989.50; and

WHEREAS, all documentation, including performance bonds, insurance certificates, etc., has been submitted by the contractor; and


NOW THEREFORE BE IT RESOLVED, to enter into contract with W.E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107, for a total bid price of \$604,989.50; as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

KP/

cc: c/a—W.E. Smith Construction  
Engineer (file)  
OMB Bid file

## CONTRACT

**THIS AGREEMENT**, made this 14 day of February, 2023, with the Warren County Board of Commissioners, 406 Justice Drive, Lebanon, Ohio hereinafter called "Owner" and **W.E. Smith Construction, 2030 Bauer Road Blanchester, Ohio 45107**, doing businesses as (an individual, partner, a corporation) hereinafter called "Contractor."

**WITNESSETH:** That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Owner, the Contractor hereby agrees with the Owner to commence and complete the construction described as follows:

### 2023 SMALL BRIDGES REPLACEMENT PROJECT

hereinafter called the project, for the sum of **\$604,989.50, (Six Hundred Four Thousand, Nine Hundred Eighty- Nine Dollars and Fifty Cents)** , and all work in connection therewith, under the terms as stated in the Conditions of the Contract; and as his/her (its or their) own proper cost and expense furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, Conditions of the Contract, the Specifications and Contract Documents. "Contract Documents" means and includes the following:

- Proposal Price (Bid) Sheet
- Exception Sheet
- Bidder Identification
- A) Invitation to Bidders
- B) General Instruction to Bidders
- C) Non- Collusion Affidavit
- D) Bid Guaranty & Contract Bond
- E) Performance Bond
- F) Contract
- G) Bonding & Insurance Requirements
- H) Experience Statement
- I) Affidavit of Non-Delinquency of Real and/or Personal Property Tax
- J) Equal Employment Opportunity Requirements, Bid Conditions and Non-discrimination and Equal Employment Opportunity Affidavit
- K) Findings for Recovery Affidavit Wage Rate Determination
- L) Wage Rate Determination
- M) Special Provision/Technical Specifications

The CONTRACTOR hereby agrees to commence work under this contract on or before a date to be specified in a Written "Notice to Proceed" of the OWNER, and to fully complete the project by October 28, 2023. The Contractor further agrees to pay, as liquidated damages, the sum of \$600.00 for each consecutive calendar day thereafter.

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The

nonperforming party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

OWNER may terminate or suspend performance of this Agreement for OWNER'S convenience upon a written notice to CONTRACTOR. CONTRACTOR shall terminate or suspend performance of the services/work on a schedule acceptable to OWNER.

The CONTRACTOR will indemnify and save the OWNER, their officers and employees, harmless from loss, expenses, costs, reasonable attorney's fees, litigation expenses, suits at law or in equity, causes of action, actions, damages, and obligations arising from (a) negligent, reckless or willful and wanton acts, errors or omissions by CONTRACTOR, its agents, employees, licensees, consultants or subconsultants; (b) the failure of the CONTRACTOR, its agents, employees, licensees, consultants or subconsultants to observe the applicable standard of care providing services pursuant to this agreement; (c) the intentional misconduct of the CONTRACTOR, its agents, employees, licensees, consultants or subconsultants that result in injury to persons or damage to property for which the OWNER may be held legally liable.

The CONTRACTOR does hereby agree to indemnify and hold the OWNER harmless for any and all sums for which the OWNER may be required to pay or for which the OWNER may be held responsible for failure of the CONTRACTOR or any subcontractor to pay the prevailing wage upon this project.

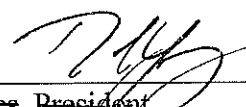
The OWNER agrees to pay the CONTRACTOR in the manner and at such times as set forth in the General Provisions such amounts as required by the Contract Documents.

This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

Contractor shall bind every subcontractor to, and every subcontractor must agree to be bound by the terms of, this Agreement, as far as applicable to the subcontractor's work particularly pertaining to Prevailing Wages and EEO requirements. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and Owner, nor create any obligations on the part of the Owner to pay or see to the payment of any sums to any subcontractor.

**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in two counterparts, each of which shall be deemed an original on the date first above written.

WARREN COUNTY BOARD OF COMMISSIONERS  
(Owner)

  
\_\_\_\_\_  
Shannon Jones, President

David G. Young, Vice Pres

ATTEST:

  
\_\_\_\_\_  
Name Laura Lender

(Seal)  
ATTEST:

Kendra Croonen

By:

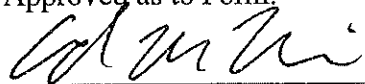
**W.E. Smith Construction**  
(Contractor)



Name President

Title

Approved as to Form:



Assistant Prosecutor

Adam M. Nice



# Resolution

Number 23-0183

Adopted Date February 14, 2023

APPROVE COUNTY MOTOR VEHICLE TAX (CVT-382) FOR THE CITY OF LOVELAND  
IN THE AMOUNT OF \$20,163.51

BE IT RESOLVED, to approve the following County Motor Vehicle Tax (CVT-382) for the  
City of Loveland:

<u>Project No.</u>	<u>Description</u>	<u>CVT Funds</u>
CVT - 382	Mill and pave County Down Lane	\$21,163.51

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.  
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Engineer (file)  
City of Loveland

# Resolution

Number 23-0184

Adopted Date February 14, 2023

## REDUCE LOAD LIMIT ON BRIDGE #158-0.92 ON STEPHENS ROAD FROM THE CURRENT LOAD LIMIT

WHEREAS, Bridge #158-0.92 on Stephens Road over a Branch of Bear Run is inspected and maintained by the Warren County Engineer; and

WHEREAS, the Warren County Engineer has the duty and obligation to recommend weight limits for the bridges; and

WHEREAS, the Board of Warren County Commissioners and the Warren County Engineer pursuant to 5591.42 and 5577.071 of the Ohio Revised Code have determined that Bridge #158-0.92 (Hamilton Township) is inadequate to carry its current load limit; and

WHEREAS, upon observation of recent deterioration of Bridge #158-0.92, the Warren County Engineer has determined that the posted load limit should be reduced from the current load limit to 15 tons for 2 axle vehicles, 16 tons for 3 axle vehicles, 17 tons for 4 axle vehicles, 18 tons for 5 axle vehicles, and 18 tons for 6 axle or more vehicles, effective immediately; and

NOW THEREFORE, BE IT RESOLVED, to reduce the load limit on Bridge #158-0.92 on Stephens Road in Hamilton Township.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Engineer (file)

# Resolution

Number 23-0185

Adopted Date February 14, 2023

ENTER INTO AN EQUIPMENT MAINTENANCE AGREEMENT WITH JAY V JOHNSTON, DBA: SOUTHPOINTE ENGINEERING SYSTEMS, ON BEHALF OF THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to enter into a Maintenance Agreement with Jay V Johnston, DBA: Southpointe Engineering Systems, 2450 Civic Center Dr., Cincinnati, OH 45231, relative to the Warren County Water and Sewer Department's KIP Wide Format Printer/Copier, copy of said agreement attached hereto and made part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

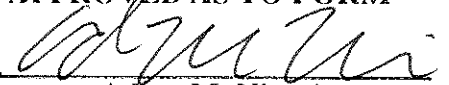
cc: c/a – Southpointe Engineering Systems  
Water/Sewer (file)

# Southpointe

3721 State Route 133, Williamsburg, OH 45176

Phone: 513-541-4744

APPROVED AS TO FORM



## EQUIPMENT MAINTENANCE AGREEMENT

Adam M. Nice

Asst. Prosecuting Attorney

Client: <b>WARREN COUNTY WATER</b>	Billing: 406 JUSTICE DR. LEBANON, OH 45036	Equipment Location: 406 JUSTICE DR. LEBANON, OH 45036
Contact: <b>LAURA GRAY</b>	P.O. #	Contact: N/A
Title:		Phone:
Equipment Mfg: <b>KIP</b>	Model No. <b>7170</b>	Serial No. <b>13413268</b>
Meter Reading: Date:	Contract Type: <b>24,000 SF CMA</b>	Period Covered: <b>2/1/2023</b> To: <b>1/31/2024</b>

The above equipment must be inspected and found in acceptable condition at the start of the contract period by Southpointe Personnel.

### Southpointe will provide the following services:

Scheduled Maintenance Calls: <b>2</b>	X FEB X X X X X AUG X X X X	Price: <b>\$1,560.00</b>
No. Emergency Calls: <b>All included</b>		Type of Payment: <b>ANNUAL</b>
Parts Covered: <b>All Parts/Labor</b> <b>(EXCLUDING Paper/Toner)</b>	Meter Charge: <b>.037 PER SF OVER 24,000 SF</b>	<b>Payment Due: 2/1/2023</b>
		Tax not included in prices.

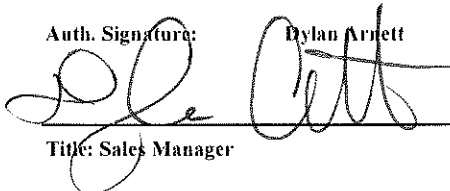
### TERMS OF AGREEMENT:

- Service will be performed at the customers location during normal working hours. (8:00 AM to 5:00 PM) All work will be performed by a qualified Technical Representative of Southpointe.
- This agreement doesn't cover repairs resulting from abuse, misuse, improper materials, accidents, acts of God (fire, water damage, etc.), or failure to follow instructions provided by machine operator manual.
- Sales tax will be added to the price of the agreement if applicable. Sales Tax Exception Certificate must be furnished if not applicable.
- Parts needed for service repairs may be new or refurbished, depending on year & make of equipment. In the event a part or software upgrade is not available from the equipment manufacturer Southpointe will pro-rate the remainder of your contract and apply it as a credit on your account or apply the amount towards a suitable replacement purchased from Southpointe.
- Agreement can be cancelled by either party with a 30 day written notice and a pro-rated credit will be issued.

**Note: (Software upgrades are limited to 5 workstations per year as needed, but computer upgrades are not included).**

### Southpointe

Auth. Signature:




Dylan Arnett

Date: 2/1/23

Title: Sales Manager

### Client:

Auth. Signature:



Date:

2/14/23

Title: Administrator

### This is NOT an Invoice,

Please Sign This Contract, Insert Your PO Number and Mail it Back to Us; We Will Invoice You at That Time.

For Internal Use Only:

Contract Signed: 91



Invoice #: \_\_\_\_\_

# Resolution

Number 23-0186

Adopted Date February 14, 2023

ENTER INTO A PERMANENT WATERLINE & APPURTENANCE EASEMENT AGREEMENT WITH KINGS LOCAL SCHOOL DISTRICT FOR THE PLANNED FUTURE ROADWAY IMPROVEMENT/WIDENING PROJECT IN DEERFIELD TOWNSHIP

WHEREAS, the attached permanent waterline and appurtenance easement is to permit the construction of water lines and related water transfer equipment, or other public utility purposes, situated along a portion of the Kings High School road frontage located at 5500 Columbia Road, PID 16-18-436-002; and

WHEREAS, the land area for the waterline & appurtenance easement area is as follows:

- Permanent Waterline & Appurtenance Easement – Exhibits A & B – 9,874 sq. feet (Along King Ave and Columbia Rd., along PID 16-18-436-002)

NOW THEREFORE BE IT RESOLVED, to enter into a permanent waterline & appurtenance easement agreement with Kings Local School District. A copy of said agreement is attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Kings Local School District  
Engineer (file)  
Water/Sewer Dept (file)  
Easement file  
Recorder (certified)

Grantor: Kings Local School District  
Property Address: 5500 Columbia Road, Kings Mills, OH 45034  
Parcel Number: 16-18-436-002 (Pt.)  
Auditor's Account Number: 940204

**EASEMENT & AGREEMENT FOR  
WATERLINE & APPURTENANCES**

**THIS EASEMENT & AGREEMENT** is entered into on the dates stated below by **Kings Local School District (aka Kings Local School District Board of Education)**, an Ohio local school district, whose tax mailing address is 5620 Columbia Road, Kings Mills, Ohio 45034 (hereinafter "Grantor"), and the **Warren County Board of County Commissioners**, whose address is 406 Justice Drive, Lebanon, OH 45036 (hereinafter "Grantee").

The Purpose of this Easement & Agreement is to permit the construction of water lines and related water transfer equipment, or other public utility purposes as may be deemed necessary hereafter by future resolution of Grantee.

**WITNESSETH**, that Grantor for and in consideration of one Dollar (\$ 1.00) and other good and valuable consideration paid by Grantee, the receipt and sufficiency of which are hereby stipulated, does hereby grant, bargain, sell and convey to the said Grantee, its successors and assigns forever, certain rights, privileges and easements in, on, over, under, through, across and above certain real estate owned by Grantor as described in Exhibit "A" and as illustrated in Exhibit "B" attached hereto and made a part hereof.

The following additional in-kind consideration shall be provided by Grantee to or for the benefit of Grantor:

- 1) Restoration upon completion of construction, to a condition as good as reasonably possible but not better than existed prior to Grantee entering onto the property;  
and,
- 2) None.

The permanent easement being granted herein is part of a parcel located in Deerfield Township, Warren County, Ohio consisting of 18.6746 acres, and being the same premises described in a deed recorded in OR 326, Page 800 (S/E 1.0497 acres per OR 447, Page 544) of the Official Records of the Warren County, Ohio Recorder's Office, but the permanent easement is located on and effects only that part of the above referenced real estate as particularly described in Exhibit "A" and illustrated in Exhibit "B".

The said permanent easement shall be subject to the following rights, restrictions, covenants, and conditions:

1. The right of the Grantee, its employees or agents, to survey, construct, use, operate, inspect, maintain, keep in repair thereon, replace and remove, a waterline and all necessary related above and below ground appurtenances thereto necessary to the operation thereof, together with the right to cut, trim and remove any trees, including but not limited to overhanging branches, or other obstructions within the limits of the above described permanent easement which, in the sole opinion of the Grantee may endanger the safety of, or interfere with the construction, use, operation, inspection, maintenance or repairs of said waterline and all necessary related above and below ground appurtenances for the purpose of exercising the rights herein.

2. The right of the Grantee, its employees, or agents, to store earth and materials, and to move and operate construction equipment in, on, over, under, through, across and above the said permanent easement as may be necessary for such construction and during any periods of use, operation, inspection, necessary maintenance and repairs, replacement, and removal thereafter. In event it is necessary for the Grantee to re-enter upon the permanent easement area for inspection and to make necessary maintenance and repairs, replacement or removal, Grantee agrees to restore the property and improvements thereon not otherwise prohibited herein, to the condition as good as reasonably possible but not better than existed prior to Grantee re-entering onto the property, that may be damaged by Grantee and its employees or agents, or their equipment in exercising the rights herein granted.

3. The Grantee shall have a permanent right of entry in, on, over, under, through, across and above the permanent easement area by its employees or agents, and equipment necessary for the use, maintenance, repair, replacement, or restoration of said waterline and all necessary related above and below ground appurtenances, and such route of access shall be the

minimum width necessary and to be located so as to cause minimum inconvenience or damage to Grantors.

4. Grantor shall not erect or cause to be erected any building or other structures (including but not limited to retaining walls), or impound any water, or plant any trees or shrubs within the limits of the above described permanent easement. However, Grantor shall have the right to use the land within the limits of said permanent easement in a manner not inconsistent with the rights conveyed to the Grantee.

The permanent easement granted herein shall bind and inure to the benefit of each party hereto and their respective successors and assigns, and shall run with the land in perpetuity, unless otherwise provided herein.

Grantor shall have the right to repurchase the permanent easement interest for its fair market value at the time of repurchase, in accordance with Ohio Rev. Code § 163.211 but only in the event Grantee decides not to use the property for the purpose stated herein, however, such right of repurchase shall be extinguished if any one of the following occur, to-wit: (i) the Grantor declines to repurchase; (ii) the Grantor fails to repurchase within sixty (60) days after the Grantee offers the easement interest for repurchase; (iii) a plan, contract, or arrangement is authorized that commences an urban renewal project that includes the property; (iv) the Grantee grants or transfers the property to another; or, (v) upon the expiration of five years from the date of the execution of this Easement & Agreement. The Grantor's right of repurchase is not assignable, nor does it run with the land.

Grantor acknowledges its right to an appraisal of the real estate in compliance with Ohio Rev. Code § 163.04, but waives its right to said appraisal.

Grantor covenants with Grantee, its successors, and assigns, that it is the lawful owner of said premises, and lawfully seized of the same in fee simple, and it has good right and full power to grant the easements rights provided for herein and will defend the same against all others in favor of Grantee.

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral agreements between the parties. No representations, promises, understandings, agreements, written or otherwise, not herein contained shall be of any force or effect. No modifications or amendment of any provisions of this Agreement shall be effective unless made by a written instrument executed by all parties. This Agreement shall be construed



in accordance with, and the legal relations between the parties shall be governed by, the laws of the State of Ohio as applicable to contracts executed and partially or fully performed in the State of Ohio. The Parties further stipulate that the venue for any disputes hereunder shall exclusively be the Warren County Court of Common Pleas, and the parties waive the right to initiate or remove any litigation arising out of this Agreement in any other state or federal court.

**GRANTOR:**

**IN EXECUTION WHEREOF**, said Kings Local School District has hereunto set their hands the 10<sup>th</sup> day of January, <sup>2023</sup>~~2022~~.

[Signature]  
Greg Sears – Superintendent  
Kings Local Schools

[Signature]  
Witness

[Signature]  
Witness

[Signature]  
Stacie Belfrom – President  
Kings Local School Board

[Signature]  
Witness

[Signature]  
Witness

[Signature]  
Mike Morrow – Treasurer  
Kings Local School Board

[Signature]  
Witness

[Signature]  
Witness

**STATE OR COMMONWEALTH OF** Ohio,  
**COUNTY OF** Warren, ss.

On this 10<sup>th</sup> day of January, 202<sup>3</sup>~~2~~, before me, the undersigned Notary Public, personally appeared Greg Sears, Superintendent, Stacie Belfrom, President, and Mike Morrow, Treasurer, who proved to me on the basis of satisfactory evidence, to be the person(s), whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on this instrument, the person(s) or the entity upon which the person(s) acted, executed this instrument. This is not a jurat. This notarial act is in compliance with R.C. 147.542 (D)(1).

WITNESS my hand and official seal

[Signature]  
Notary Public  
Print Name: Jane Boehm  
My commission expires: 3/27/2



JANE BOEHM  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
03-27-2027

**GRANTEE:**

IN EXECUTION WHEREOF, the Warren County Board of County Commissioners has caused this instrument to be executed by David G Young, its President or Vice-President, on the date stated below, pursuant to Resolution Number 23-0186, dated 2/14/23

**WARREN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Signature: [Handwritten Signature]

Printed Name: David G Young

Title: Vice President

Date: 2/14/23

**STATE OF OHIO, COUNTY OF WARREN, ss.**

BE IT REMEMBERED, on this 14 day of February, 202<sup>3</sup>, before me, the subscriber, a Notary Public in and for said state, personally came an individual known or proven to be David G Young whose title is **President or Vice-President of the Warren County Board of County Commissioners**, and pursuant to the authority granted to him or her to act on its behalf, and while acting in such official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. This is not a jurat. This notarial act is in compliance with R.C. 147.542 (D)(1).

Notary Public: [Handwritten Signature]



LAURA K LANDER  
NOTARY PUBLIC • STATE OF OHIO  
E.C. No. 2017-RE-687973  
My Commission Expires Dec. 26, 2027

Approved as to form by:

**DAVID FORNSHELL  
PROSECUTING ATTORNEY,  
WARREN COUNTY, OHIO**

[Handwritten Signature]

By: Bruce A. McGary, Assistant Prosecutor

Date: 12/27/22

## Exhibit A

**THE WARREN COUNTY WATER AND SEWER DEPARTMENT  
LEGAL DESCRIPTION FOR A  
PERMANENT WATER MAIN EASEMENT  
LOCATED ON  
KINGS LOCAL SCHOOL DISTRICT  
PARCEL ID# 1618436002**

A permanent easement together with the right of entry and re-entry for the construction, perpetual maintenance, reconstruction, repair and operation of a water main and appurtenances in and upon the following described lands:

Situated in Section 18, Town 4E, Range 2N, B.T.M., Deerfield Township, Warren County, Ohio, being part of 18.6746 acres of land conveyed to Kings Local School District Board of Education in Official Record Book 326 pg. 800 of the Warren County Ohio Recorders Office, and being more particularly described as follows:

**Commencing** in the southwest corner of a 1.0497 acre parcel of land conveyed to the United States Postal Service in OR 447 Pg. 544, said corner also being a common corner to an 18.6746 acre parcel of land conveyed to Kings Local School District Board of Education in Official Record 326 Pg 800;

**Thence** with the common line of the United States Postal Service and Kings Local School District Board of Education, North 08°06'55" East, 248.58 feet to the southern right-of-way of King Avenue and the **REAL POINT OF BEGINNING**;

**Thence** with the common line of the United States Postal Service and Kings Local School District Board of Education, South 8°06'55" West, 2.35 feet;

**Thence** leaving United States Postal Service with a new permanent sewer easement line through the lands of Kings Local School District Board of Education for the following six (6) courses:

1. South 50°20'24" West, 30.02 feet;
2. North 84°39'36" West, 263.21 feet;
3. South 76°22'40" West, 73.38 feet;
4. South 31°20'35" West, 143.92 feet;
5. South 35°29'44" West, 27.57 feet;
6. South 43°22'13" West, 100.41 feet to the proposed easterly right-of-way line of Columbia Road;

**Thence** with the proposed easterly right-of-way line of Columbia Road, North 31°20'57" East, 267.35 feet to the proposed southerly right-of-way line of King Avenue;

**Thence** with the proposed southerly right-of-way line of King Avenue for the following three (3) courses:


1. South 75°30'33" East, 17.24 feet;
2. North 31°20'57" East, 8.00 feet;
3. North 80°07'47" East, 105.59 feet to the existing right-of-way line of King Avenue;

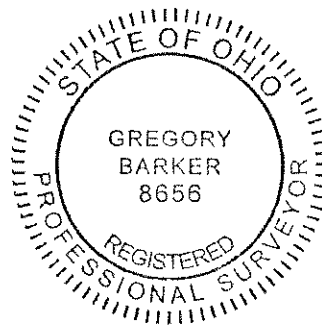
**Thence** with the existing right-of-way line of King Avenue the following three (3) courses:

1. South 83°28'51" East, 113.91 feet;
2. With a curve turning to the left, with an arc length of 139.36 feet, with a radius of 778.49 feet, and being subtended by a chord bearing of South 88°35'57" East for a distance of 139.17 feet;
3. North 86°16'04" East, 0.37 feet to the **Point of Beginning**.

This easement area contains 9,874 square feet, more or less, and being subject to all legal highways, and any and all easement of record.

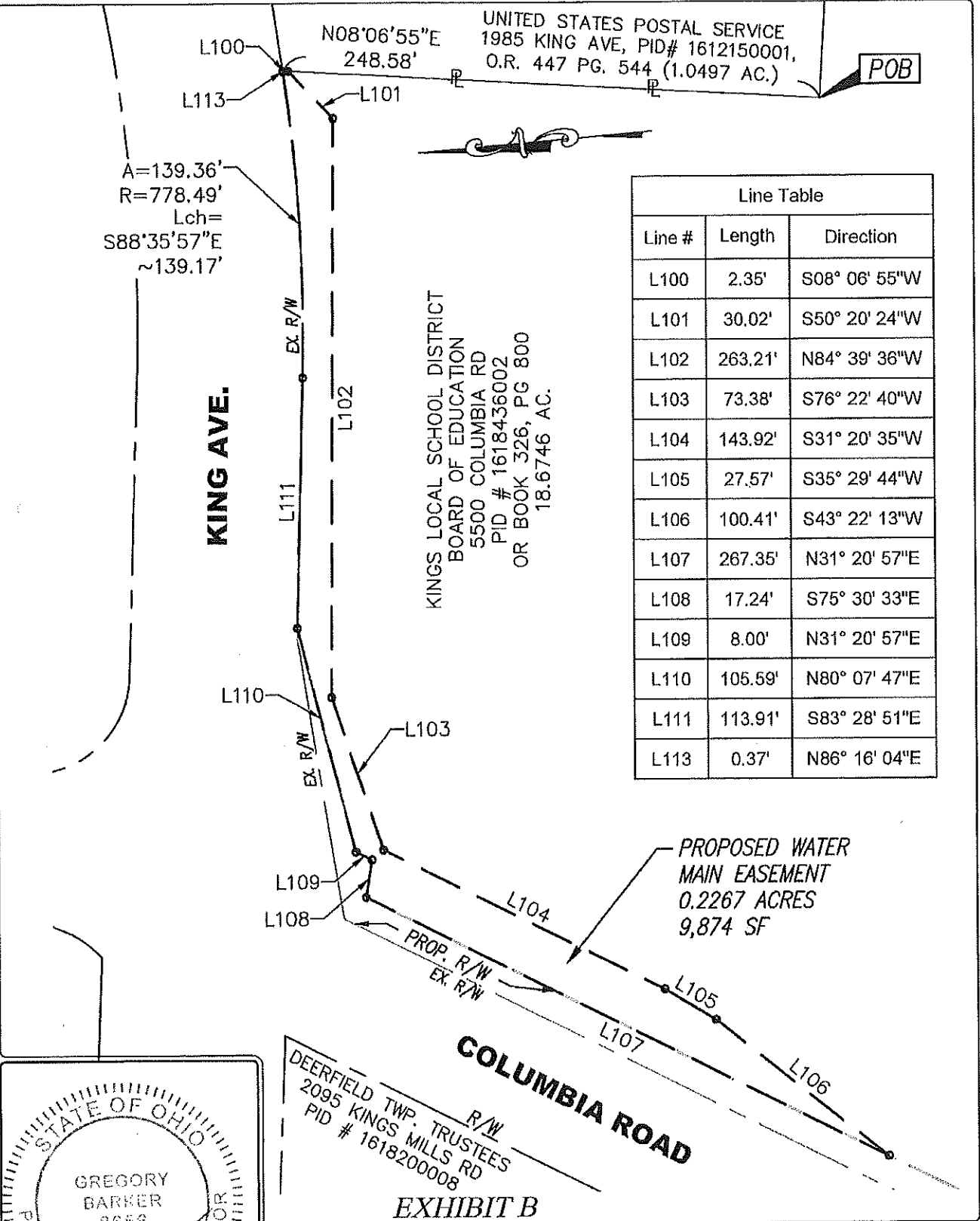
The above description was prepared on December 20, 2022 and is based on a survey made under the direct supervision of Gregory Barker, Ohio Registration No. S-8656. The bearings are based on the Ohio State Plane Coordinate System, South Zone Grid, NAD 83, per GPS observation.

  
\_\_\_\_\_  
Gregory Barker  
Ohio Registered Surveyor No. 8656  
RA Consultants LLC



DATE: 1/25/2023 4:53:07 PM

FILENAME: Z:\Shared With Me\Client Projects\030 Warren County\20-030.001 Warren Co Socialville Transmission Main\5\_Design\5.5\_Drawings\Easements\PROPOSED.dwg



A=139.36'  
R=778.49'  
Lch=  
S88°35'57"E  
~139.17'

UNITED STATES POSTAL SERVICE  
1985 KING AVE, PID# 1612150001,  
O.R. 447 PG. 544 (1.0497 AC.)

POB

KINGS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
5500 COLUMBIA RD  
PID # 1618436002  
OR BOOK 326, PG 800  
18.6746 AC.

Line Table		
Line #	Length	Direction
L100	2.35'	S08° 06' 55"W
L101	30.02'	S50° 20' 24"W
L102	263.21'	N84° 39' 36"W
L103	73.38'	S76° 22' 40"W
L104	143.92'	S31° 20' 35"W
L105	27.57'	S35° 29' 44"W
L106	100.41'	S43° 22' 13"W
L107	267.35'	N31° 20' 57"E
L108	17.24'	S75° 30' 33"E
L109	8.00'	N31° 20' 57"E
L110	105.59'	N80° 07' 47"E
L111	113.91'	S83° 28' 51"E
L113	0.37'	N86° 16' 04"E

PROPOSED WATER  
MAIN EASEMENT  
0.2267 ACRES  
9,874 SF

STATE OF OHIO  
GREGORY BARKER  
8656  
REGISTERED SURVEYOR

DEERFIELD TWP. TRUSTEES  
2095 KINGS MILLS RD  
PID # 1618200008

EXHIBIT B

SKETCH OF WATER MAIN EASEMENT  
KINGS LOCAL SCHOOL DIST.  
PID No. 1618436002  
Section 18, Town 4E, Range 2N B.T.M.  
Situated in Deerfield Township, Warren County, Ohio

SCALE: 1" = 60'  
DRAWN: ELH  
CHECKED: GB  
DATE:  
Jan 25, 2023

**RA CONSULTANTS**  
10856 KENWOOD ROAD  
CINCINNATI, OH 45242  
513.469.6600  
www.raconsultantsllc.com

# Resolution

Number 23-0187

Adopted Date February 14, 2023

APPROVE AND AUTHORIZE THE BOARD OF COMMISSIONERS TO SIGN IV-D SERVICE CONTRACT BETWEEN THE WARREN COUNTY JUVENILE DIVISION/ PROBATE COURT AND THE WARREN COUNTY CHILD SUPPORT ENFORCEMENT AGENCY

BE IT RESOLVED, to approve and authorize the Board of Commissioners to sign IV-D Service contract between the Warren County Juvenile Division/Probate Court and the Warren County Child Support Enforcement Agency; as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a – Juvenile Division/Probate Court  
c/a – CSEA  
Juvenile Court (file)  
CSEA (file)

Warren County CSEA  
500 Justice Drive  
P O Box 440  
Lebanon, Ohio 45036

Ohio Department of Job and Family Services  
Office of Child Support  
Fiscal Administration, Contract Unit  
P.O. Box 183203  
Columbus, Ohio 43218-3203

Date: 1/20/2023

Ohio Department of Job and Family Services  
**IV-D CONTRACT COVER LETTER**

The IV-D Contract is between the Warren County Child Support Enforcement Agency (CSEA) and the:

- Clerk of Court
- County Prosecutor
- Court of Common Pleas, Juvenile Division
- Court of Common Pleas, Domestic Relations Division
- Sheriff
- Other Legal Services Provider
- Other: <describe the IV-D contract>

This IV-D Contract is for the following services:

- Clerk of Court filing services
- Legal Services
- Magistrate Services
- Service of Process
- Security
- Other: <describe the IV-D contract>

The unit rate is \$56.95per hour (from paragraph 4A of the JFS 07018).

The IV-D Contract effective dates are: 1/1/23 to 12/31/23. The IV-D Contract Amendment, if applicable, effective dates are: <beginning date> to <ending date>.

A copy of the following forms are being submitted to the Office of Child Support (OCS) in accordance with Ohio Administrative Code (OAC) rule 5101:12-1-80.2 (please check the type of IV-D contract that applies and check each form that you have attached):

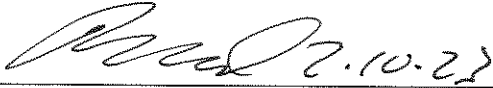
<input checked="" type="checkbox"/> IV-D Contract with Governmental Entity
<input checked="" type="checkbox"/> JFS 01772 "IV-D Contract Cover Letter"
<input checked="" type="checkbox"/> JFS 07018 "IV-D Contract" and attached document that describes the performance standards
<input checked="" type="checkbox"/> JFS 07020 "Governmental Contractor IV-D Contract Budget"
<input checked="" type="checkbox"/> Commissioners' resolution or minutes
<input checked="" type="checkbox"/> JFS 07016 "IV-D Contract Security Addendum"
<input checked="" type="checkbox"/> Appropriate summary page of the county cost allocation plan, if applicable
<input type="checkbox"/> Verification from sheriff that the sheriff charges other agencies service of process fees, if applicable and in accordance with OAC rule 5101:12-1-60
<input type="checkbox"/> IV-D Contract Amendment with Governmental Entity
<input type="checkbox"/> JFS 01772 "IV-D Contract Cover Letter"
<input type="checkbox"/> JFS 07037 "IV-D Contract Amendment" and attached document that describes the amended performance standards, if applicable
<input type="checkbox"/> JFS 07020 "Governmental Contractor IV-D Contract Budget"
<input type="checkbox"/> Commissioners' resolution or minutes

<input type="checkbox"/>	IV-D Contract with Private Entity
<input type="checkbox"/>	JFS 01772 "IV-D Contract Cover Letter"
<input type="checkbox"/>	JFS 07018 "IV-D Contract"
<input type="checkbox"/>	JFS 07015 "Certification of Compliance with Competitive Sealed Bid Requirements"
<input type="checkbox"/>	Commissioners' resolution or minutes
<input type="checkbox"/>	JFS 07016 "IV-D Contract Security Addendum"

<input type="checkbox"/>	IV-D Contract Amendment with Private Entity
<input type="checkbox"/>	JFS 01772 "IV-D Contract Cover Letter"
<input type="checkbox"/>	JFS 07037 "IV-D Contract Amendment"
<input type="checkbox"/>	Commissioners' resolution or minutes

The CSEA hereby certifies that:

- All required documents have been reviewed
- All required documents are included
- All mathematical calculations are correct
- This submission is timely
- All required dated signatures have been obtained
- Other: <describe the additional determinations>



Signature

Printed Name: Thomas Howard  
Telephone Number: 513-695-1668



**IV-D CONTRACT**

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Warren County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Warren County Juvenile Court (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

**IV-D Contract Terms:**

1. **IV-D Contract Period:** The IV-D Contract is effective from 1/1/23 through 12/31/23, unless terminated earlier in accordance with the terms listed in paragraph 23 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and contractor may agree upon a IV-D Contract period that is less than twelve (12) months.
2. **Unit of Service:** Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following Unit of Service for a IV-D case: An hourly rate for Magistrate services to: Conduct hearings; to prepare and review Magistrate reports; and to conduct status review for all eligible IV-D cases; including but not limited to establishment of paternity; establishment of support, enforcement of support and related orders.

The CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement in accordance with rules 5101:12-1-60 and 5101:12-1-60.1 of the Ohio Administrative Code, the IV-D Contract rules, and 2 CFR, Subtitle A, Chapter II, Part 225 (Circular A-87 of the Federal Office of Management and Budget).

3. **Optional Purchase of Non-CSEA Initiated Activities:** In a IV-D Contract with a court for magistrate services, the CSEA may elect to purchase non-CSEA initiated activities in addition to CSEA initiated activities. If the CSEA elects to purchase non-CSEA initiated activities in addition to CSEA initiated activities, the CSEA and the court shall signify the decision by placing their initials on the lines below.

Initials of Authorized CSEA Representative	Initials of Authorized Court Representative
--	---

**4. IV-D Contract Costs:**

- 4A. **Unit Rate:** The Unit Rate for this IV-D Contract is \$56.95 per Unit of Service as determined by:
  - The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D Contract with a governmental entity; or
  - The procurement process for a IV-D Contract with a private entity.

4B. **Total IV-D Contract Cost:** The Total IV-D Contract Cost is \$36,280.31

5. **Availability of Funds:** The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.

- 5A. Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

	Amount	Source
Non-Federal Share	\$12,335.31	Local Sources
FFP Reimbursement	\$23,945.00	
Total IV-D Contract Cost	\$36,280.31	

- 5B.** The CSEA certifies that the non-federal share is not provided from any source that is prohibited by state or federal law.
- 6. Performance Standards:** The performance standards shall be based upon the requirements in 45 CFR Part 303. The performance standards are attached to this IV-D Contract in a separate document with a label at the top of the first page that reads, "Performance Standards."
- 7. Access to the Public:** The CSEA and the Contractor agree to make all reasonable efforts to allow public access by providing services between the hours of 8:00 and 4:30 on the following days Monday - Friday with the exception of the following days: New Years Day, Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve 1/2 Day, Christmas Day. .
- 8. Amendments to and Modifications of the IV-D Contract:** The Office of Child Support (OCS) will review all IV-D Contract amendments or modifications and determine whether the amendments or modifications are acceptable for purposes of FFP reimbursement. Language in this IV-D Contract shall not be modified, deleted, struck out, or added, except for the following:
- **Amendments:** The CSEA or Contractor may amend any information in the insertable fields in the first paragraph of the IV-D Contract or IV-D Contract Terms 1 through 7, provided that both the CSEA and Contractor agree to the amendments, the CSEA submits the amendments to OCS on the JFS 07037 (IV-D Contract Amendment), and OCS accepts the JFS 07037; or
  - **Modifications:** The CSEA or Contractor may modify the language in this IV-D Contract, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to OCS, and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract without the agreement of both parties to the IV-D Contract and acceptance from OCS, the modified IV-D Contract will have no force or effect of law.
- 9. Billing Requirements:** When the Contractor is a private entity, the Contractor shall ensure that the JFS 07035 (IV-D Contract Invoice) is submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided.

When the Contractor is a governmental entity, the Contractor shall ensure that the JFS 07034 (Governmental Contractor Monthly Expense Report) and the JFS 07035 are submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. If the Contractor neglects or refuses to submit the JFS 07034 or JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

If the Contractor neglects or refuses to submit the JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

- 10. Expensed Equipment:** Equipment that has been included in the unit rate on the JFS 07020 and expensed rather than depreciated during the IV-D Contract period shall be transferred to the CSEA or the appropriate residual value shall be paid to the CSEA when the equipment is no longer needed to carry out the work under this IV-D Contract or a succeeding IV-D contract.
- 11. Monitoring and Evaluation:** The CSEA and the Contractor shall monitor and evaluate the extent to which services described in the IV-D Contract are being performed. The CSEA shall evaluate the performance of the Contractor on the JFS 02151 (IV-D Contract Evaluation) and provide a copy of the completed JFS 02151 to the Contractor.
- 12. Recordkeeping:** The Contractor shall maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this IV-D Contract. All books, records, payroll, and documents related to this IV-D Contract that are in the possession of the Contractor or of a third party performing work related to this IV-D Contract shall be maintained and preserved by the Contractor for a period of three years after final payment, unless otherwise directed by the CSEA. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, and CSEA personnel or their designees. If an audit, litigation, or other action involving the records is started before the end of the three-year period, the records must be retained until all issues arising from the action are resolved or until the end of the three-year period, whichever is later.
- 13. Responsibility for Review or Audit Findings and Recommendations:** The Contractor agrees to accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this IV-D Contract.
- 14. Indemnity:** When the Contractor is a private entity, the Contractor shall certify that it will at all times during the existence of this IV-D Contract indemnify and hold harmless the CSEA, the Ohio Department of Job and Family Services, and the

Board of County Commissioners or county administrator in the same county as the CSEA against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this IV-D Contract.

15. **Insurance:** When the Contractor is a private entity, the Contractor shall contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable, foreseeable torts that could cause injury or death.
16. **Finding for Recovery:** The Contractor certifies that the Contractor is not subject to a finding for recovery or it has taken the appropriate remedial steps required under section 9.24 of the Ohio Revised Code or it otherwise qualifies to contract with the State of Ohio under section 9.24 of the Ohio Revised Code.
17. **Licenses:** The Contractor certifies that all approvals, licenses, or other qualifications necessary to conduct business or, if applicable, practice law in Ohio have been obtained and are operative. If at any time during the IV-D Contract period the Contractor becomes disqualified or suspended from conducting business or, if applicable, practicing law in Ohio, the Contractor must immediately notify the CSEA of the disqualification or suspension and the Contractor will immediately cease performance of any obligations under this IV-D Contract.
18. **Independent Capacity for the Contractor:** The Contractor and its agents, employees, and subcontractors will act in performance of this IV-D Contract in an independent capacity and not as officers or employees or agents of the State of Ohio or the CSEA.
19. **Confidentiality:** The Contractor agrees that information regarding an individual shall only be used for purposes related to the IV-D program, in accordance with rules 5101:12-1-20 to 5101:12-1-20.2 of the Ohio Administrative Code. Disclosure of information for any other purpose is prohibited.
20. **Americans with Disabilities Act (ADA) Compliance:** The Contractor certifies that it is in full compliance with all statutes and regulations pertaining to the ADA of 1990 and with section 504 of the Rehabilitation Act of 1973.
21. **Civil Rights:** The Contractor certifies compliance with rule 5101:9-2-01 of the Ohio Administrative Code.
22. **Equal Employment Opportunity:** In carrying out this IV-D Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. The Contractor shall ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship.
23. **Termination:** This IV-D Contract may be terminated:
  - 23A. By mutual agreement at any time after the date on which the two parties reach their decision.
  - 23B. If FFP reimbursement or the non-federal share designated for the purchase of services under this IV-D Contract is not available to the CSEA in an amount adequate to support the IV-D Contract as determined by the CSEA. When termination of the IV-D Contract occurs under this paragraph, the termination date is the date upon which the FFP reimbursement or non-federal share is no longer available; however, the CSEA may determine a later termination date. The CSEA shall provide the Contractor written notice of the termination but is not required to provide written notice in advance of the termination. Reimbursement to the Contractor will cease on the date of termination of the IV-D Contract.
  - 23C. If the CSEA has discovered any illegal conduct on the part of the Contractor, immediately upon delivery of written notice to the Contractor by the CSEA.
  - 23D. If the Contractor does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract as determined by the CSEA. If the CSEA elects to terminate the IV-D Contract, the CSEA shall provide the Contractor with written notice thirty days in advance of the termination date.
  - 23E. If the CSEA does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract, as determined by the Contractor. If the Contractor elects to terminate the IV-D Contract, the Contractor shall provide the CSEA with written notice thirty days in advance of the termination date.
  - 23F. If the IV-D Contract is for legal services and the Contractor becomes disqualified or suspended from conducting business or practicing law in Ohio, all obligations under this IV-D Contract shall immediately terminate and the

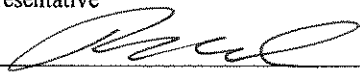
Contractor shall immediately notify the CSEA and cease the performance of any obligations under this IV-D Contract.

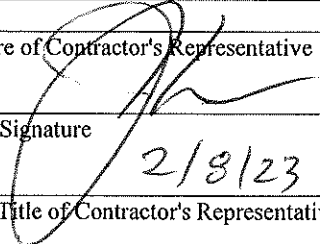
When the IV-D Contract terminates, the Contractor shall be entitled to compensation upon submission of the appropriate form(s), as described in paragraph 9, for the work performed prior to:


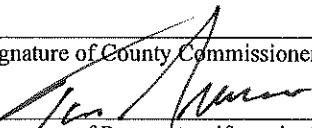
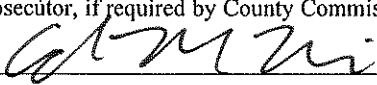
- The date on which the parties reached their decision, in accordance with paragraph 23A;
- The receipt of the written notice of termination, in accordance with paragraphs 23B through 23E; or
- The Contractor being disqualified or suspended from conducting business or practicing law, in accordance with paragraph 23F.

The CSEA shall calculate the compensation based on the Total IV-D Contract Cost less any funds previously paid by or on behalf of the CSEA. The Contractor shall not exceed the Total IV-D Contract Cost. The CSEA shall not be liable for any further claims.

**IV-D Contract Signatures:**

Signature of CSEA's Representative 	Printed Name of CSEA's Representative Thomas Howard
Date of Signature 2.10.23	

Signature of Contractor's Representative 	Printed Name of Contractor's Representative Joseph W. Kirby, Judge
Date of Signature 2/8/23	Printed Street Address of Contractor 900 Memorial Drive
Printed Title of Contractor's Representative Judge	Printed City, State, and Zip Code of Contractor Lebanon, Ohio 45036

Signature of County Commissioner <del>or Representative</del> ✘ 	Date of Signature 2/14/23
Signature of County Commissioner or Representative ✘	Date of Signature
Signature of County Commissioner <del>or Representative</del> ✘ 	Date of Signature 2/14/23
Signature of Prosecutor, if required by County Commissioners 	Date of Signature 2/7/23

**CHILD SUPPORT  
ENFORCEMENT AGENCY  
WARREN COUNTY, OHIO**

**Prosecuting Attorney**  
David P. Fornshell

**Director, CSEA**  
Thomas E.A. Howard

500 Justice Drive • Lebanon, Ohio 45036  
Phone: (513) 695-1580  
Fax: (513) 695-2969  
<http://www.co.warren.oh.us/wcchildsupport>

---

Re: **Performance Standards**

- Court shall provide a Magistrate for agreed upon dockets.
- Provided Magistrate shall be prepared to adjudicate all child support cases brought before him/her on said dockets. All cases on the dockets must have an active IV-D application on file with the Warren County Child Support Enforcement Agency. Further, any litigated issues must be IV-D reimbursable.
- Court shall provide the Magistrate with appropriate space and materials to properly adjudicate cases on said dockets.
- Magistrate shall expeditiously adjudicate all cases on said dockets.

**GOVERNMENTAL CONTRACTOR IV-D CONTRACT BUDGET**

<b>Summary Sheet</b>		
<b>County:</b>	Warren County	
<b>Governmental Contractor:</b>	Juvenile Court	
<b>Type of IV-D Contract:</b>	Magistrate services	
<b>I. Staff</b>		
		Estimated Amount
	A. Salaries	\$166,546.00
	B. Payroll Related Expenses	\$38,270.04
	<b>Total Staff Costs</b>	<b>\$204,816.04</b>
<b>II. Operations</b>		
	A. Travel and Short Term Training	\$2,000.00
	B. Consumable Supplies	\$0.00
	C. Occupancy Costs	\$0.00
	D. Indirect Costs	\$0.00
	E. Contract and Professional Services	\$500.00
	F. Miscellaneous	\$0.00
	<b>Total Operations Costs</b>	<b>\$2,500.00</b>
<b>III. Equipment</b>		
	A. Equipment Subject to Depreciation	\$0.00
	B. Equipment Purchases	\$0.00
	C. Leased and Rented Equipment	\$0.00
	<b>Total Equipment Costs</b>	<b>\$0.00</b>
	<b>Sub-Total of All Costs</b>	<b>\$207,316.04</b>
<b>IV. MINUS Fees Collected by the Contractor</b>		
	<b>Total Expenses</b>	<b>\$207,316.04</b>

## I.A. Salaries

### I.A.1. Principal Staff

Position Title	Total Annual Hours Paid by County	Annual Hours		Annual Salary	% of Salary Applied to Budget	Salary Applied to Budget
		Worked in Contracted	Office			
Magistrate 1	2080	2080		\$94,037.00	100.00%	\$94,037.00
Magistrate 2	1560	1560		\$72,509.00	100.00%	\$72,509.00

Notes:

## I.A. Salaries

### I.A.2. Support Staff

Position Title	Total Annual Hours Paid by County	Total Hours Spent Assisting Principal Staff	Annual Salary	% of Salary Applied to Budget	Salary Applied to Budget

### I.A.3. Unassociated Staff

Position Title	

<b>Total Salaries Applied to this Contract</b>	<b>\$166,546.00</b>
--	---------------------



## I.B. Payroll Related Expenses

Type	Percentage	Salary	Amount Applied to Budget
OPERS or Social Security	14.00%	\$166,546.00	\$23,316.44
Workers' Compensation/Unemployment Insurance	2.00%	\$166,546.00	\$3,330.92
Retirement Expense/Medicare	1.45%	\$166,546.00	\$2,414.92
Hospitalization Insurance Premium			\$8,955.76
Other Life Insurance			\$252.00
Other			
Other			
Other			
Other			
Other			
Other			
<b>Total Payroll Related Expenses</b>			<b>\$38,270.04</b>

Notes:

## II.A. Travel and Short Term Training

Type			Amount	Prorate %	Amount Applied to Budget
	Mileage rate	Miles	Total mileage		
Mileage Reimbursement			\$0.00		
Short Term Training			\$2,000.00	100.00%	\$2,000.00
Other					
Other					
Other					
<b>Total Travel and Short Term Training</b>					<b>\$2,000.00</b>

**Notes:**

To subscribe to the Key Partner Membership, to attend any trainings or conferences such as the OCDA Spring Conference, OCDA Fall Conference or the OCDA Partner Conference

## II.B. Consumable Supplies

Type	Amount	Prorate %	Amount Applied to Budget
Office Supplies			
Cleaning Supplies			
Other			
Other			
Other			
Other			
Other			
<b>Total Consumable Supplies</b>			<b>\$0.00</b>

Notes:

## II.C. Occupancy Costs

	Amount	Prorate %	Amount Applied to Budget
Rental at _____ per square foot:	\$0.00		
or			
Usage allowance/depreciation at % rate of original acquisition cost by Program Square Footage Percentage (Program Square Footage + Provider Square Footage)			
Maintenance and Repairs			
Utilities (if not included in rent)			
Heat and Light			
Telephone			
Water			
Other:			
Other:			
Other:			
<b>Total Occupancy Costs</b>			<b>\$0.00</b>

Notes:

## II.D. Indirect Costs

Category	CAP Amount	Prorate %	Amount Applied to Budget
<b>Total Indirect Costs</b>			<b>\$0.00</b>

Notes:

## II.E. Contract & Professional Services

Type	Amount	Prorate %	Amount Applied to Budget
Transcripts	\$500.00	100.00%	\$500.00
<b>Total Contract and Professional Services Costs</b>			<b>\$500.00</b>

Notes:

## II.F. Miscellaneous

Description	Amount	Prorate %	Amount Applied to Budget
<b>Total Miscellaneous Costs</b>			<b>\$0.00</b>

Notes:

### III.A. Equipment Subject to Depreciation

Equipment to be Depreciated	New or Used	Purchase Date	Quantity	Total Actual Cost per Item	Salvage Value per Item	Total Amount to be Depreciated	Useful Life	Prorate %	Chargeable Amount of Depreciation
<b>Total Equipment Depreciation Charges</b>									<b>\$0.00</b>

Notes:



### III.B. Equipment Purchases

Item	Amount	Prorate %	Quantity	Amount Applied to Budget
<b>Total Small Equipment Purchases</b>				<b>\$0.00</b>

Notes:

### III.C. Lease and Rental Equipment

Item	Model and Year	Amount	Prorate %	Quantity	Amount Applied to Budget
<b>Total Lease and Rental Equipment</b>					<b>\$0.00</b>

Notes:

# BUDGET COMPUTATION WORKSHEET

Is this a IV-D Contract with a court for magistrate services in which a IV-D multiplier was used?

Select 1 or 2 ►

1

1 - no

2 - yes

Carried over from Page 1 ▼

\$207,316.04

Total Expenses

÷

Divided by

3,640

Total Operating Units  
Produced by Principal  
Staff

=

Equals

\$56.95

Unit Rate

\$56.95

Unit Rate

X

Multiplied by

637

Total Units of Service  
Purchased

=

Equals

\$36,280.31

100% Contract Value

Ohio Department of Job and Family Services  
**IV-D CONTRACT SECURITY ADDENDUM**

By signing this form, the contractor agrees to comply with all of the terms and conditions described herein.

**I. Ohio Department of Taxation Information**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

All Ohio Department of Taxation, taxpayer information concerning the residential address and income of taxpayers received by the contractor is needed for the purpose of and will be used only to the extent necessary in, locating obligors, or establishing, enforcing and collecting child support obligations pursuant to Part D, Title IV of the Social Security Act. None of the information so obtained will be disclosed except for official purposes as described in section 3125.43 of the Revised Code or in compliance with a court order.

**II Federal Parent Locator Service Information (FPLS)**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

All information received by the contractor from FPLS is needed for the purpose of and will be used only to the extent necessary in, establishing and collecting child support obligations pursuant to Part D, Title IV of the Social Security Act. obligations or pursuant to a request in connection with a parental kidnapping or child custody case as described in federal regulations at 45 CFR 303.15 and 303.69. This information shall be treated as confidential.

**III. Department of Job and Family Services, Office of Unemployment Compensation Information**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

All information and records received from the Ohio Department of Job and Family Services, Office of Unemployment Compensation shall be used only for the purposes of establishing and collecting child support obligations from and locating individuals owing such obligations. The contractor maintains security safeguards for location, wage, and benefit information.

**IV. Internal Revenue Service (IRS) Information**

**A. Performance**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by officers or employees with the following requirements:

- (1) All work will be performed under the supervision of the contractor.
- (2) The contractor and the contractor's officers or employees to be authorized access to federal tax information (FTI) must meet background check requirements defined in IRS Publication 1075. The contractor will maintain a list of officers or employees authorized access to FTI. Such list will be provided to the agency and, upon request, to the IRS.
- (3) FTI in hardcopy or electronic format shall be used only for the purpose of carrying out the provisions of this contract. FTI in any format shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection or disclosure of FTI to anyone other than the contractor or the contractor's officers or employees authorized is prohibited.
- (4) FTI will be accounted for upon receipt and properly stored before, during, and after processing. In addition, any related output and products require the same level of protection as required for the source material.
- (5) The contractor will certify that FTI processed during the performance of this contract will be completely purged from all physical and electronic data storage with no output to be retained by the contractor at the time

the work is completed. If immediate purging of physical and electronic data storage is not possible, the contractor will certify that any FTI in physical or electronic storage will remain safeguarded to prevent unauthorized disclosures.

(6) Any spoilage or any intermediate hard copy printout that may result during the processing of FTI will be given to the agency. When this is not possible, the contractor will be responsible for the destruction of the spoilage or any intermediate hard copy printouts and will provide the agency with a statement containing the date of destruction, description of material destroyed, and the destruction method.

(7) All computer systems receiving, processing, storing, or transmitting FTI must meet the requirements in IRS Publication 1075. To meet functional and assurance requirements, the security features of the environment must provide for the managerial, operational, and technical controls. All security features must be available and activated to protect against unauthorized use of and access to FTI.

(8) No work involving FTI furnished under this contract will be subcontracted without the prior written approval of the IRS.

(9) Contractor will ensure that the terms of the FTI safeguards described herein are included, without modification, in any approved subcontract for work involving FTI.

(10) To the extent the terms, provisions, duties, requirements, and obligations of this contract apply to performing services with FTI, the contractor shall assume toward the subcontractor all obligations, duties and responsibilities that the agency under this contract assumes toward the contractor, and the subcontractor shall assume toward the contractor all the same obligations, duties and responsibilities which the contractor assumes toward the agency under this contract.

(11) In addition to the subcontractor's obligation and duties under an approved subcontract, the terms and conditions of this contract apply to the subcontractor, and the subcontractor is bound and obligated to the contractor hereunder by the same terms and conditions by which the contractor is bound and obligated to the agency under this contract.

(12) For purposes of this contract, the term "contractor" includes any officer or employee of the contractor with access to or who uses FTI, and the term "subcontractor" includes any officer or employee of the subcontractor with access to or who uses FTI.

(13) The agency will have the right to void the contract if the contractor fails to meet the terms of the FTI safeguards described herein.

## **B. Criminal and Civil Sanctions**

(1) Each officer or employee of a contractor to whom FTI is or may be disclosed shall be notified in writing that FTI disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any FTI for a purpose not authorized herein constitutes a felony punishable upon conviction by a fine of as much as \$5,000 or imprisonment for as long as 5 years, or both, together with the costs of prosecution.

(2) Each officer or employee of a contractor to whom FTI is or may be accessible shall be notified in writing that FTI accessible to such officer or employee may be accessed only for a purpose and to the extent authorized herein, and that access/inspection of FTI without an officer need-to-know for a purpose not authorized herein constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as \$1,000 or imprisonment for as long as 1 year, or both, together with the costs of prosecution.

(3) Each officer or employee of a contractor to whom FTI is or may be disclosed shall be notified in writing that any such unauthorized access, inspection or disclosure of FTI may also result in an award of civil damages against the officer or employee in an amount equal to the sum of the greater of \$1,000 for each unauthorized access, inspection, or disclosure, or the sum of actual damages sustained as a result of such unauthorized access, inspection, or disclosure, plus in the case of a willful unauthorized access, inspection, or disclosure or an unauthorized access/inspection or disclosure which is the result of gross negligence, punitive damages, plus the cost of the action. These penalties are prescribed by IRC sections 7213, 7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

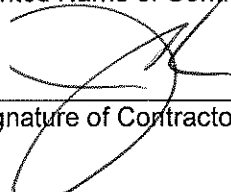
(4) Additionally, it is incumbent upon the contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

(5) Granting a contractor access to FTI must be preceded by certifying that each individual understands the agency's security policy and procedures for safeguarding IRS information. Contractors must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the agency's files for review. As part of the certification and at least annually afterwards, contractors must be advised of the provisions of IRCs 7431, 7213, and 7213A (see Exhibit 4, Sanctions for Unauthorized Disclosure, and Exhibit 5, Civil Damages for Unauthorized Disclosure). The training on the agency's security policy and procedures provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10) For the initial certification and the annual recertifications, the contractor and each officer or employee must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

**C. Inspections**


The IRS and the Agency, with 24-hour notice, shall have the right to send its inspectors into the offices and plants of the contractor to inspect facilities and operations performing any work with FTI under this contract for compliance with requirements defined in IRS Publication 1075. The IRS' right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process or transmit FTI. Based on the inspection, corrective actions may be required in cases where the contractor is found to be noncompliant with FTI safeguard requirements.

Warren County Juvenile Court  
Printed Name of Contractor or Company

  
Signature of Contractor's Representative

2/8/23  
Date

Joseph W. Kirby  
Printed Name of Contractor's Representative

  
Signature of Witness

2.8.2023  
Date

CHELSEA NICHOLS  
Printed Name of Witness

CSEA

CATEGORIES	2013 for use in 2015	2014 for use in 2016	2015 for use in 2017	2016 for use in 2018	2017 for use in 2019	2018 for use in 2020	2019 for use in 2021	2020 for use in 2022	2021 for use in 2023	Difference
Bldg Use	\$ 9,540.00	\$ 9,540.00	\$ 10,661.00	\$ 10,637.00	\$ 10,637.00	\$ 18,953.00	\$ 25,957.00	\$ 27,915.00	\$ 28,052.00	\$ 137.00
Property Insurance	\$ 1,989.00	\$ 2,142.00	\$ 1,485.00	\$ 1,572.00	\$ 1,503.00	\$ 476.00	\$ 477.00	\$ 492.00	\$ 390.00	\$ (102.00)
Insurance	\$ 3,760.00	\$ 3,392.00	\$ 1,988.00	\$ 2,492.00	\$ 2,017.00	\$ 2,091.00	\$ 1,995.00	\$ 1,402.00	\$ 2,674.00	\$ 1,272.00
Commissioners	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bldg. Maintenance	\$ 154,060.00	\$ 133,238.00	\$ 143,509.00	\$ 119,862.00	\$ 126,371.00	\$ 106,211.00	\$ 103,719.00	\$ 97,822.00	\$ 78,759.00	\$ (19,063.00)
OMB	\$ 20,237.00	\$ 20,811.00	\$ 20,822.00	\$ 20,248.00	\$ 24,419.00	\$ 21,254.00	\$ 22,915.00	\$ 18,827.00	\$ 19,188.00	\$ 361.00
Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telecomm	\$ 25,401.00	\$ 27,665.00	\$ 42,067.00	\$ 38,676.00	\$ 43,771.00	\$ 40,613.00	\$ 50,797.00	\$ 47,574.00	\$ 41,865.00	\$ (5,709.00)
Prosecutor	\$ 11,170.00	\$ 11,423.00	\$ 11,777.00	\$ 12,425.00	\$ 12,394.00	\$ 12,576.00	\$ 13,374.00	\$ 13,992.00	\$ 14,012.00	\$ 20.00
DP	\$ 17,379.00	\$ 19,183.00	\$ 15,594.00	\$ 12,999.00	\$ 39,599.00	\$ 38,023.00	\$ 44,173.00	\$ 28,238.00	\$ 23,391.00	\$ (4,847.00)
Treasurer	\$ 3,438.00	\$ 3,373.00	\$ 3,307.00	\$ 3,531.00	\$ 4,089.00	\$ 4,693.00	\$ 4,800.00	\$ 5,651.00	\$ 4,770.00	\$ (881.00)
Auditor	\$ 22,261.00	\$ 20,938.00	\$ 17,083.00	\$ 17,428.00	\$ 19,167.00	\$ 24,253.00	\$ 21,413.00	\$ 20,328.00	\$ 20,262.00	\$ (66.00)
										\$ -
										\$ -
Total Allocated	\$ 269,235.00	\$ 251,705.00	\$ 268,293.00	\$ 239,870.00	\$ 283,967.00	\$ 269,143.00	\$ 289,620.00	\$ 262,241.00	\$ 233,363.00	\$ (28,878.00)
Roll Forward	\$ (363.00)	\$ (3,277.00)	\$ (942.00)	\$ (11,835.00)	\$ 15,674.00	\$ 17,126.00	\$ (6,641.00)	\$ (6,902.00)	\$ (56,257.00)	\$ (49,355.00)
Proposed Cost	\$ 268,872.00	\$ 248,428.00	\$ 267,351.00	\$ 228,035.00	\$ 299,641.00	\$ 286,269.00	\$ 282,979.00	\$ 255,339.00	\$ 177,106.00	\$ (78,233.00)

2017 - Biggest Difference is in Telecomm. The Bd of DD has totally withdrawn from our system leaving fewer departments to spread the expenditures amongst.

2017 for use in 2019 - There was an increase within IT and the roll forward amount was a positive number verses in 2016 the roll forward was a negative number.

2020 for use in 2021 - decrease due to less employees, from 49 to 45

2021 for use in 2023 - decrease due to the Facilities allocation change from 2020

# Resolution

Number 23-0188

Adopted Date February 14, 2023

APPROVE AND AUTHORIZE THE BOARD OF COMMISSIONERS TO SIGN IV-D SERVICE CONTRACT BETWEEN THE WARREN COUNTY DOMESTIC RELATIONS DIVISION AND THE WARREN COUNTY CHILD SUPPORT ENFORCEMENT AGENCY

BE IT RESOLVED, to approve and authorize the Board of Commissioners to sign IV-D Service contract between the Warren County Domestic Relations Division and the Warren County Child Support Enforcement Agency; as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—Domestic Relations Court  
c/a—CSEA  
Domestic Relations Court (file)  
CSEA (file)



Warren County CSEA  
500 Justice Drive  
P O Box 440  
Lebanon, Ohio 45036

Ohio Department of Job and Family Services  
Office of Child Support  
Fiscal Administration, Contract Unit  
P.O. Box 183203  
Columbus, Ohio 43218-3203

Date: 1/19/2023

Ohio Department of Job and Family Services  
**IV-D CONTRACT COVER LETTER**

The IV-D Contract is between the Warren County Child Support Enforcement Agency (CSEA) and the:

- Clerk of Court
- County Prosecutor
- Court of Common Pleas, Juvenile Division
- Court of Common Pleas, Domestic Relations Division
- Sheriff
- Other Legal Services Provider
- Other: <describe the IV-D contract>

This IV-D Contract is for the following services:

- Clerk of Court filing services
- Legal Services
- Magistrate Services
- Service of Process
- Security
- Other: <describe the IV-D contract>

The unit rate is \$66.54 per hour (from paragraph 4A of the JFS 07018).

The IV-D Contract effective dates are: 1/1/23 to 12/31/23. The IV-D Contract Amendment, if applicable, effective dates are: <beginning date> to <ending date>.

A copy of the following forms are being submitted to the Office of Child Support (OCS) in accordance with Ohio Administrative Code (OAC) rule 5101:12-1-80.2 (please check the type of IV-D contract that applies and check each form that you have attached):

<input checked="" type="checkbox"/>	IV-D Contract with Governmental Entity
<input checked="" type="checkbox"/>	JFS 01772 "IV-D Contract Cover Letter"
<input checked="" type="checkbox"/>	JFS 07018 "IV-D Contract" and attached document that describes the performance standards
<input checked="" type="checkbox"/>	JFS 07020 "Governmental Contractor IV-D Contract Budget"
<input checked="" type="checkbox"/>	Commissioners' resolution or minutes
<input checked="" type="checkbox"/>	JFS 07016 "IV-D Contract Security Addendum"
<input checked="" type="checkbox"/>	Appropriate summary page of the county cost allocation plan, if applicable
<input type="checkbox"/>	Verification from sheriff that the sheriff charges other agencies service of process fees, if applicable and in accordance with OAC rule 5101:12-1-60


<input type="checkbox"/>	IV-D Contract Amendment with Governmental Entity
<input type="checkbox"/>	JFS 01772 "IV-D Contract Cover Letter"
<input type="checkbox"/>	JFS 07037 "IV-D Contract Amendment" and attached document that describes the amended performance standards, if applicable
<input type="checkbox"/>	JFS 07020 "Governmental Contractor IV-D Contract Budget"
<input type="checkbox"/>	Commissioners' resolution or minutes

<input type="checkbox"/>	IV-D Contract with Private Entity
<input type="checkbox"/>	JFS 01772 "IV-D Contract Cover Letter"
<input type="checkbox"/>	JFS 07018 "IV-D Contract"
<input type="checkbox"/>	JFS 07015 "Certification of Compliance with Competitive Sealed Bid Requirements"
<input type="checkbox"/>	Commissioners' resolution or minutes
<input type="checkbox"/>	JFS 07016 "IV-D Contract Security Addendum"

<input type="checkbox"/>	IV-D Contract Amendment with Private Entity
<input type="checkbox"/>	JFS 01772 "IV-D Contract Cover Letter"
<input type="checkbox"/>	JFS 07037 "IV-D Contract Amendment"
<input type="checkbox"/>	Commissioners' resolution or minutes

The CSEA hereby certifies that:

- All required documents have been reviewed
- All required documents are included
- All mathematical calculations are correct
- This submission is timely
- All required dated signatures have been obtained
- Other: <describe the additional determinations>



Signature

Printed Name: Thomas Howard, Director  
Telephone Number: 513-695-1668

Ohio Department of Job and Family Services  
**IV-D CONTRACT**

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Warren County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Warren County Domestic Relations Court (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

**IV-D Contract Terms:**

1. **IV-D Contract Period:** The IV-D Contract is effective from 1/1/23 through 12/31/23, unless terminated earlier in accordance with the terms listed in paragraph 23 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and contractor may agree upon a IV-D Contract period that is less than twelve (12) months.
2. **Unit of Service:** Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following Unit of Service for a IV-D case: An hourly rate for Magistrate services to: Conduct hearings; Prepare and review Magistrate reports; conduct status review for all eligible IV-D cases; including but not limited to establishment of paternity; establishment of support; enforcement of support and related orders.

The CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement in accordance with rules 5101:12-1-60 and 5101:12-1-60.1 of the Ohio Administrative Code, the IV-D Contract rules, and 2 CFR, Subtitle A, Chapter II, Part 225 (Circular A-87 of the Federal Office of Management and Budget).

3. **Optional Purchase of Non-CSEA Initiated Activities:** In a IV-D Contract with a court for magistrate services, the CSEA may elect to purchase non-CSEA initiated activities in addition to CSEA initiated activities. If the CSEA elects to purchase non-CSEA initiated activities in addition to CSEA initiated activities, the CSEA and the court shall signify the decision by placing their initials on the lines below.

Initials of Authorized CSEA Representative	Initials of Authorized Court Representative
--	---

4. **IV-D Contract Costs:**
  - 4A. **Unit Rate:** The Unit Rate for this IV-D Contract is \$66.54 per Unit of Service as determined by:
    - The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D Contract with a governmental entity; or
    - The procurement process for a IV-D Contract with a private entity.
  - 4B. **Total IV-D Contract Cost:** The Total IV-D Contract Cost is \$17,300.32
5. **Availability of Funds:** The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.
  - 5A. Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

	Amount	Source
Non-Federal Share	\$5882.11	Local Sources
FFP Reimbursement	\$11,418.21	
<b>Total IV-D Contract Cost</b>	<b>\$17,300.32</b>	

**5B.** The CSEA certifies that the non-federal share is not provided from any source that is prohibited by state or federal law.

- 6. Performance Standards:** The performance standards shall be based upon the requirements in 45 CFR Part 303. The performance standards are attached to this IV-D Contract in a separate document with a label at the top of the first page that reads, "Performance Standards."
- 7. Access to the Public:** The CSEA and the Contractor agree to make all reasonable efforts to allow public access by providing services between the hours of 8:00 and 4:30 on the following days Monday - Friday with the exception of the following days: New Years Day, Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve 1/2 day, Christmas Day.
- 8. Amendments to and Modifications of the IV-D Contract:** The Office of Child Support (OCS) will review all IV-D Contract amendments or modifications and determine whether the amendments or modifications are acceptable for purposes of FFP reimbursement. Language in this IV-D Contract shall not be modified, deleted, struck out, or added, except for the following:
  - **Amendments:** The CSEA or Contractor may amend any information in the insertable fields in the first paragraph of the IV-D Contract or IV-D Contract Terms 1 through 7, provided that both the CSEA and Contractor agree to the amendments, the CSEA submits the amendments to OCS on the JFS 07037 (IV-D Contract Amendment), and OCS accepts the JFS 07037; or
  - **Modifications:** The CSEA or Contractor may modify the language in this IV-D Contract, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to OCS, and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract without the agreement of both parties to the IV-D Contract and acceptance from OCS, the modified IV-D Contract will have no force or effect of law.
- 9. Billing Requirements:** When the Contractor is a private entity, the Contractor shall ensure that the JFS 07035 (IV-D Contract Invoice) is submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided.

When the Contractor is a governmental entity, the Contractor shall ensure that the JFS 07034 (Governmental Contactor Monthly Expense Report) and the JFS 07035 are submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. If the Contractor neglects or refuses to submit the JFS 07034 or JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

If the Contractor neglects or refuses to submit the JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.
- 10. Expensed Equipment:** Equipment that has been included in the unit rate on the JFS 07020 and expensed rather than depreciated during the IV-D Contract period shall be transferred to the CSEA or the appropriate residual value shall be paid to the CSEA when the equipment is no longer needed to carry out the work under this IV-D Contract or a succeeding IV-D contract.
- 11. Monitoring and Evaluation:** The CSEA and the Contractor shall monitor and evaluate the extent to which services described in the IV-D Contract are being performed. The CSEA shall evaluate the performance of the Contractor on the JFS 02151 (IV-D Contract Evaluation) and provide a copy of the completed JFS 02151 to the Contractor.
- 12. Recordkeeping:** The Contractor shall maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this IV-D Contract. All books, records, payroll, and documents related to this IV-D Contract that are in the possession of the Contractor or of a third party performing work related to this IV-D Contract shall be maintained and preserved by the Contractor for a period of three years after final payment, unless otherwise directed by the CSEA. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, and CSEA personnel or their designees. If an audit, litigation, or other action involving the records is started before the end of the three-year period, the records must be retained until all issues arising from the action are resolved or until the end of the three-year period, whichever is later.
- 13. Responsibility for Review or Audit Findings and Recommendations:** The Contractor agrees to accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this IV-D Contract.
- 14. Indemnity:** When the Contractor is a private entity, the Contractor shall certify that it will at all times during the existence of this IV-D Contract indemnify and hold harmless the CSEA, the Ohio Department of Job and Family Services, and the Board of County Commissioners or county administrator in the same county as the CSEA against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this IV-D Contract.

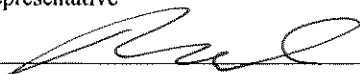
15. **Insurance:** When the Contractor is a private entity, the Contractor shall contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable, foreseeable torts that could cause injury or death.
16. **Finding for Recovery:** The Contractor certifies that the Contractor is not subject to a finding for recovery or it has taken the appropriate remedial steps required under section 9.24 of the Ohio Revised Code or it otherwise qualifies to contract with the State of Ohio under section 9.24 of the Ohio Revised Code.
17. **Licenses:** The Contractor certifies that all approvals, licenses, or other qualifications necessary to conduct business or, if applicable, practice law in Ohio have been obtained and are operative. If at any time during the IV-D Contract period the Contractor becomes disqualified or suspended from conducting business or, if applicable, practicing law in Ohio, the Contractor must immediately notify the CSEA of the disqualification or suspension and the Contractor will immediately cease performance of any obligations under this IV-D Contract.
18. **Independent Capacity for the Contractor:** The Contractor and its agents, employees, and subcontractors will act in performance of this IV-D Contract in an independent capacity and not as officers or employees or agents of the State of Ohio or the CSEA.
19. **Confidentiality:** The Contractor agrees that information regarding an individual shall only be used for purposes related to the IV-D program, in accordance with rules 5101:12-1-20 to 5101:12-1-20.2 of the Ohio Administrative Code. Disclosure of information for any other purpose is prohibited.
20. **Americans with Disabilities Act (ADA) Compliance:** The Contractor certifies that it is in full compliance with all statutes and regulations pertaining to the ADA of 1990 and with section 504 of the Rehabilitation Act of 1973.
21. **Civil Rights:** The Contractor certifies compliance with rule 5101:9-2-01 of the Ohio Administrative Code.
22. **Equal Employment Opportunity:** In carrying out this IV-D Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. The Contractor shall ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship.
23. **Termination:** This IV-D Contract may be terminated:
  - 23A. By mutual agreement at any time after the date on which the two parties reach their decision.
  - 23B. If FFP reimbursement or the non-federal share designated for the purchase of services under this IV-D Contract is not available to the CSEA in an amount adequate to support the IV-D Contract as determined by the CSEA. When termination of the IV-D Contract occurs under this paragraph, the termination date is the date upon which the FFP reimbursement or non-federal share is no longer available; however, the CSEA may determine a later termination date. The CSEA shall provide the Contractor written notice of the termination but is not required to provide written notice in advance of the termination. Reimbursement to the Contractor will cease on the date of termination of the IV-D Contract.
  - 23C. If the CSEA has discovered any illegal conduct on the part of the Contractor, immediately upon delivery of written notice to the Contractor by the CSEA.
  - 23D. If the Contractor does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract as determined by the CSEA. If the CSEA elects to terminate the IV-D Contract, the CSEA shall provide the Contractor with written notice thirty days in advance of the termination date.
  - 23E. If the CSEA does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract, as determined by the Contractor. If the Contractor elects to terminate the IV-D Contract, the Contractor shall provide the CSEA with written notice thirty days in advance of the termination date.
  - 23F. If the IV-D Contract is for legal services and the Contractor becomes disqualified or suspended from conducting business or practicing law in Ohio, all obligations under this IV-D Contract shall immediately terminate and the Contractor shall immediately notify the CSEA and cease the performance of any obligations under this IV-D Contract.

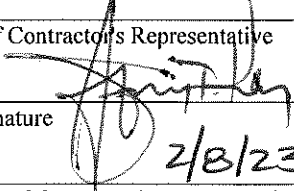
When the IV-D Contract terminates, the Contractor shall be entitled to compensation upon submission of the appropriate form(s), as described in paragraph 9, for the work performed prior to:

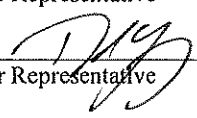
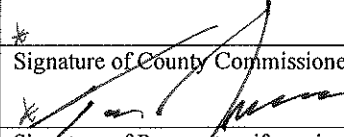
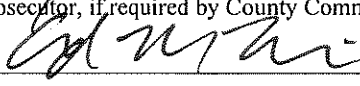
- The date on which the parties reached their decision, in accordance with paragraph 23A;
- The receipt of the written notice of termination, in accordance with paragraphs 23B through 23E; or
- The Contractor being disqualified or suspended from conducting business or practicing law, in accordance with paragraph 23F.

The CSEA shall calculate the compensation based on the Total IV-D Contract Cost less any funds previously paid by or on behalf of the CSEA. The Contractor shall not exceed the Total IV-D Contract Cost. The CSEA shall not be liable for any further claims.

**IV-D Contract Signatures:**

Signature of CSEA's Representative 	Printed Name of CSEA's Representative Thomas Howard, Director
Date of Signature 2-10-23	

Signature of Contractor's Representative 	Printed Name of Contractor's Representative Jeff Kirby, Judge
Date of Signature 2/8/23	Printed Street Address of Contractor 500 Justice Drive
Printed Title of Contractor's Representative Judge	Printed City, State, and Zip Code of Contractor Lebanon, Ohio 45036

Signature of County Commissioner or Representative * 	Date of Signature 2/14/23
Signature of County Commissioner or Representative * 	Date of Signature 2/14/23
Signature of Prosecutor, if required by County Commissioners 	Date of Signature 2/7/23

**CHILD SUPPORT  
ENFORCEMENT AGENCY  
WARREN COUNTY, OHIO**

**Prosecuting Attorney**  
David P. Fornshell

**Director, CSEA**  
Thomas E.A. Howard

500 Justice Drive ▪ Lebanon, Ohio 45036

Phone: (513) 695-1580

Fax: (513) 695-2969

<http://www.co.warren.oh.us/wcchidsupport>

---

Re: **Performance Standards**

- Court shall provide a Magistrate for agreed upon dockets.
- Provided Magistrate shall be prepared to adjudicate all child support cases brought before him/her on said dockets. All cases on the dockets must have an active IV-D application on file with the Warren County Child Support Enforcement Agency. Further, any litigated issues must be IV-D reimbursable.
- Court shall provide the Magistrate with appropriate space and materials to properly adjudicate cases on said dockets.
- Magistrate shall expeditiously adjudicate all cases on said dockets.

## Ohio Department of Job and Family Services

**GOVERNMENTAL CONTRACTOR IV-D CONTRACT BUDGET**

<b>Summary Sheet</b>		
<b>County:</b>	Warren County	
<b>Governmental Contractor:</b>	Domestic Relations Court	
<b>Type of IV-D Contract:</b>	Magistrate Services	
<b>I. Staff</b>		
		Estimated Amount
	A. Salaries	\$54,000.00
	B. Payroll Related Expenses	\$24,347.64
	<b>Total Staff Costs</b>	<b>\$78,347.64</b>
<b>II. Operations</b>		
	A. Travel and Short Term Training	\$1,000.00
	B. Consumable Supplies	\$0.00
	C. Occupancy Costs	\$0.00
	D. Indirect Costs	\$0.00
	E. Contract and Professional Services	\$500.00
	F. Miscellaneous	\$0.00
	<b>Total Operations Costs</b>	<b>\$1,500.00</b>
<b>III. Equipment</b>		
	A. Equipment Subject to Depreciation	\$0.00
	B. Equipment Purchases	\$0.00
	C. Leased and Rented Equipment	\$0.00
	<b>Total Equipment Costs</b>	<b>\$0.00</b>
	<b>Sub-Total of All Costs</b>	<b>\$79,847.64</b>
	<b>IV. MINUS Fees Collected by the Contractor</b>	<b>\$0.00</b>
	<b>Total Expenses</b>	<b>\$79,847.64</b>





## I.A. Salaries

### I.A.2. Support Staff

Position Title	Total Annual Hours Paid by County	Total Hours Spent Assisting Principal Staff	Annual Salary	% of Salary Applied to Budget	Salary Applied to Budget

### I.A.3. Unassociated Staff

Position Title					

<b>Total Salaries Applied to this Contract</b>					<b>\$54,000.00</b>
--	--	--	--	--	--------------------

## I.B. Payroll Related Expenses

Type	Percentage	Salary	Amount Applied to Budget
OPERS or Social Security	14.00%	\$54,000.00	\$7,560.00
Workers' Compensation/Unemployment Insurance		\$54,000.00	\$0.00
Retirement Expense/Medicare	1.45%	\$54,000.00	\$783.00
Hospitalization Insurance Premium			\$15,878.64
Other Life Insurance			\$126.00
Other			
Other			
Other			
Other			
Other			
<b>Total Payroll Related Expenses</b>			<b>\$24,347.64</b>

Notes:

## II.A. Travel and Short Term Training

Type	Mileage rate	Miles	Total mileage	Prorate %	Amount Applied to Budget
Mileage Reimbursement			\$0.00		
Short Term Training			\$1,000.00	100.00%	\$1,000.00
Other					
Other					
Other					
<b>Total Travel and Short Term Training</b>					<b>\$1,000.00</b>

**Notes:**

To subscribe to the Key Partner Membership, to attend any trainings or conferences such as OCDA Spring Conference, OCDA Fall Conference or the OCDA Partner Conference

## II.B. Consumable Supplies

Type	Amount	Prorate %	Amount Applied to Budget
Office Supplies			
Cleaning Supplies			
Other			
Other			
Other			
Other			
Other			
<b>Total Consumable Supplies</b>			<b>\$0.00</b>

Notes:

## II.C. Occupancy Costs

	Amount	Prorate %		Amount Applied to Budget
Rental at per square foot:	\$0.00			
or				
Usage allowance/depreciation at % rate of original acquisition cost by Program Square Footage Percentage (Program Square Footage ÷ Provider Square Footage)				
Maintenance and Repairs				
Utilities (if not included in rent)				
Heat and Light				
Telephone				
Water				
Other:				
Other:				
Other:				
<b>Total Occupancy Costs</b>				<b>\$0.00</b>

Notes:



**II.E. Contract & Professional Services**

Type	Amount	Prorate %	Amount Applied to Budget
Transcripts	\$500.00	100.00%	\$500.00
<b>Total Contract and Professional Services Costs</b>			<b>\$500.00</b>

Notes:



**II.F. Miscellaneous**

Description	Amount	Prorate %	Amount Applied to Budget
<b>Total Miscellaneous Costs</b>			<b>\$0.00</b>

Notes:

### III.A. Equipment Subject to Depreciation

Equipment to be Depreciated	New or Used	Purchase Date	Quantity	Total Actual Cost per Item	Salvage Value per Item	Total Amount to be Depreciated	Useful Life Prorate %	Chargeable Amount of Depreciation
<b>Total Equipment Depreciation Charges</b>								<b>\$0.00</b>

Notes:

### III.B. Equipment Purchases

Item	Amount	Prorate %	Quantity	Amount Applied to Budget
<b>Total Small Equipment Purchases</b>				<b>\$0.00</b>

Notes:

### III.C. Lease and Rental Equipment

Item	Model and Year	Amount	Prorate %	Quantity	Amount Applied to Budget
<b>Total Lease and Rental Equipment</b>					<b>\$0.00</b>

Notes:

# BUDGET COMPUTATION WORKSHEET

Is this a IV-D Contract with a court for magistrate services in which a IV-D multiplier was used?

Select 1 or 2 ►

1

1 - no

2 - yes

Carried over from Page 1 ▼

\$79,847.64

Total Expenses

÷

Divided by

1,200

Total Operating Units  
Produced by Principal  
Staff

=

Equals

\$66.54

Unit Rate

\$66.54

Unit Rate

X

Multiplied by

260

Total Units of Service  
Purchased

=

Equals

\$17,300.32

100% Contract Value

Ohio Department of Job and Family Services  
**IV-D CONTRACT SECURITY ADDENDUM**

By signing this form, the contractor agrees to comply with all of the terms and conditions described herein.

**I. Ohio Department of Taxation Information**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

All Ohio Department of Taxation, taxpayer information concerning the residential address and income of taxpayers received by the contractor is needed for the purpose of and will be used only to the extent necessary in, locating obligors, or establishing, enforcing and collecting child support obligations pursuant to Part D, Title IV of the Social Security Act. None of the information so obtained will be disclosed except for official purposes as described in section 3125.43 of the Revised Code or in compliance with a court order.

**II Federal Parent Locator Service Information (FPLS)**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

All information received by the contractor from FPLS is needed for the purpose of and will be used only to the extent necessary in, establishing and collecting child support obligations pursuant to Part D, Title IV of the Social Security Act. obligations or pursuant to a request in connection with a parental kidnapping or child custody case as described in federal regulations at 45 CFR 303.15 and 303.69. This information shall be treated as confidential.

**III. Department of Job and Family Services, Office of Unemployment Compensation Information**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

All information and records received from the Ohio Department of Job and Family Services, Office of Unemployment Compensation shall be used only for the purposes of establishing and collecting child support obligations from and locating individuals owing such obligations. The contractor maintains security safeguards for location, wage, and benefit information.

**IV. Internal Revenue Service (IRS) Information**

**A. Performance**

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by officers or employees with the following requirements:

- (1) All work will be performed under the supervision of the contractor.
- (2) The contractor and the contractor's officers or employees to be authorized access to federal tax information (FTI) must meet background check requirements defined in IRS Publication 1075. The contractor will maintain a list of officers or employees authorized access to FTI. Such list will be provided to the agency and, upon request, to the IRS.
- (3) FTI in hardcopy or electronic format shall be used only for the purpose of carrying out the provisions of this contract. FTI in any format shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection or disclosure of FTI to anyone other than the contractor or the contractor's officers or employees authorized is prohibited.
- (4) FTI will be accounted for upon receipt and properly stored before, during, and after processing. In addition, any related output and products require the same level of protection as required for the source material.
- (5) The contractor will certify that FTI processed during the performance of this contract will be completely purged from all physical and electronic data storage with no output to be retained by the contractor at the time

the work is completed. If immediate purging of physical and electronic data storage is not possible, the contractor will certify that any FTI in physical or electronic storage will remain safeguarded to prevent unauthorized disclosures.

(6) Any spoilage or any intermediate hard copy printout that may result during the processing of FTI will be given to the agency. When this is not possible, the contractor will be responsible for the destruction of the spoilage or any intermediate hard copy printouts and will provide the agency with a statement containing the date of destruction, description of material destroyed, and the destruction method.

(7) All computer systems receiving, processing, storing, or transmitting FTI must meet the requirements in IRS Publication 1075. To meet functional and assurance requirements, the security features of the environment must provide for the managerial, operational, and technical controls. All security features must be available and activated to protect against unauthorized use of and access to FTI.

(8) No work involving FTI furnished under this contract will be subcontracted without the prior written approval of the IRS.

(9) Contractor will ensure that the terms of the FTI safeguards described herein are included, without modification, in any approved subcontract for work involving FTI.

(10) To the extent the terms, provisions, duties, requirements, and obligations of this contract apply to performing services with FTI, the contractor shall assume toward the subcontractor all obligations, duties and responsibilities that the agency under this contract assumes toward the contractor, and the subcontractor shall assume toward the contractor all the same obligations, duties and responsibilities which the contractor assumes toward the agency under this contract.

(11) In addition to the subcontractor's obligation and duties under an approved subcontract, the terms and conditions of this contract apply to the subcontractor, and the subcontractor is bound and obligated to the contractor hereunder by the same terms and conditions by which the contractor is bound and obligated to the agency under this contract.

(12) For purposes of this contract, the term "contractor" includes any officer or employee of the contractor with access to or who uses FTI, and the term "subcontractor" includes any officer or employee of the subcontractor with access to or who uses FTI.

(13) The agency will have the right to void the contract if the contractor fails to meet the terms of the FTI safeguards described herein.

## **B. Criminal and Civil Sanctions**

(1) Each officer or employee of a contractor to whom FTI is or may be disclosed shall be notified in writing that FTI disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any FTI for a purpose not authorized herein constitutes a felony punishable upon conviction by a fine of as much as \$5,000 or imprisonment for as long as 5 years, or both, together with the costs of prosecution.

(2) Each officer or employee of a contractor to whom FTI is or may be accessible shall be notified in writing that FTI accessible to such officer or employee may be accessed only for a purpose and to the extent authorized herein, and that access/inspection of FTI without an officer need-to-know for a purpose not authorized herein constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as \$1,000 or imprisonment for as long as 1 year, or both, together with the costs of prosecution.

(3) Each officer or employee of a contractor to whom FTI is or may be disclosed shall be notified in writing that any such unauthorized access, inspection or disclosure of FTI may also result in an award of civil damages against the officer or employee in an amount equal to the sum of the greater of \$1,000 for each unauthorized access, inspection, or disclosure, or the sum of actual damages sustained as a result of such unauthorized access, inspection, or disclosure, plus in the case of a willful unauthorized access, inspection, or disclosure or an unauthorized access/inspection or disclosure which is the result of gross negligence, punitive damages, plus the cost of the action. These penalties are prescribed by IRC sections 7213, 7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

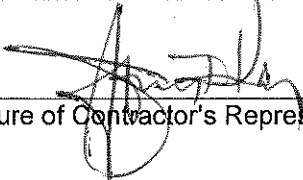
(4) Additionally, it is incumbent upon the contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

(5) Granting a contractor access to FTI must be preceded by certifying that each individual understands the agency's security policy and procedures for safeguarding IRS information. Contractors must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the agency's files for review. As part of the certification and at least annually afterwards, contractors must be advised of the provisions of IRCs 7431, 7213, and 7213A (see Exhibit 4, Sanctions for Unauthorized Disclosure, and Exhibit 5, Civil Damages for Unauthorized Disclosure). The training on the agency's security policy and procedures provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10) For the initial certification and the annual recertifications, the contractor and each officer or employee must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

**C. Inspections**

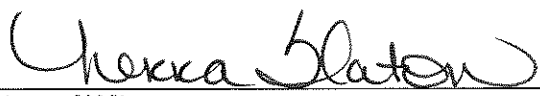
The IRS and the Agency, with 24-hour notice, shall have the right to send its inspectors into the offices and plants of the contractor to inspect facilities and operations performing any work with FTI under this contract for compliance with requirements defined in IRS Publication 1075. The IRS' right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process or transmit FTI. Based on the inspection, corrective actions may be required in cases where the contractor is found to be noncompliant with FTI safeguard requirements.

Warren County Domestic Relations Court  
Printed Name of Contractor or Company

  
Signature of Contractor's Representative

2/8/23  
Date

Jeff Kirby  
Printed Name of Contractor's Representative

  
Signature of Witness

2/8/23  
Date

TIERRA SLATON  
Printed Name of Witness



CSEA

CATEGORIES	2013 for use in 2015	2014 for use in 2016	2015 for use in 2017	2016 for use in 2018	2017 for use in 2019	2018 for use in 2020	2019 for use in 2021	2020 for use in 2022	2021 for use in 2023	Difference
Bldg Use	\$ 9,540.00	\$ 9,540.00	\$ 10,661.00	\$ 10,637.00	\$ 10,637.00	\$ 18,953.00	\$ 25,957.00	\$ 27,915.00	\$ 28,052.00	\$ 137.00
Property Insurance	\$ 1,989.00	\$ 2,142.00	\$ 1,485.00	\$ 1,572.00	\$ 1,503.00	\$ 476.00	\$ 477.00	\$ 492.00	\$ 390.00	\$ (102.00)
Insurance	\$ 3,760.00	\$ 3,392.00	\$ 1,988.00	\$ 2,492.00	\$ 2,017.00	\$ 2,091.00	\$ 1,995.00	\$ 1,402.00	\$ 2,674.00	\$ 1,272.00
Commissioners	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bldg. Maintenance	\$ 154,060.00	\$ 133,238.00	\$ 143,509.00	\$ 119,862.00	\$ 126,371.00	\$ 106,211.00	\$ 103,719.00	\$ 97,822.00	\$ 78,759.00	\$ (19,063.00)
OMB	\$ 20,237.00	\$ 20,811.00	\$ 20,822.00	\$ 20,248.00	\$ 24,419.00	\$ 21,254.00	\$ 22,915.00	\$ 18,827.00	\$ 19,188.00	\$ 361.00
Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telecomm	\$ 25,401.00	\$ 27,665.00	\$ 42,067.00	\$ 38,676.00	\$ 43,771.00	\$ 40,613.00	\$ 50,797.00	\$ 47,574.00	\$ 41,865.00	\$ (5,709.00)
Prosecutor	\$ 11,170.00	\$ 11,423.00	\$ 11,777.00	\$ 12,425.00	\$ 12,394.00	\$ 12,576.00	\$ 13,374.00	\$ 13,992.00	\$ 14,012.00	\$ 20.00
DP	\$ 17,379.00	\$ 19,183.00	\$ 15,594.00	\$ 12,999.00	\$ 39,599.00	\$ 38,023.00	\$ 44,173.00	\$ 28,238.00	\$ 23,391.00	\$ (4,847.00)
Treasurer	\$ 3,438.00	\$ 3,373.00	\$ 3,307.00	\$ 3,531.00	\$ 4,089.00	\$ 4,693.00	\$ 4,800.00	\$ 5,651.00	\$ 4,770.00	\$ (881.00)
Auditor	\$ 22,261.00	\$ 20,938.00	\$ 17,083.00	\$ 17,428.00	\$ 19,167.00	\$ 24,253.00	\$ 21,413.00	\$ 20,328.00	\$ 20,262.00	\$ (66.00)
										\$ -
										\$ -
Total Allocated	\$ 269,235.00	\$ 251,705.00	\$ 268,293.00	\$ 239,870.00	\$ 283,967.00	\$ 269,143.00	\$ 289,620.00	\$ 262,241.00	\$ 233,363.00	\$ (28,878.00)
Roll Forward	\$ (363.00)	\$ (3,277.00)	\$ (942.00)	\$ (11,835.00)	\$ 15,674.00	\$ 17,126.00	\$ (6,641.00)	\$ (6,902.00)	\$ (56,257.00)	\$ (49,355.00)
Proposed Cost	\$ 268,872.00	\$ 248,428.00	\$ 267,351.00	\$ 228,035.00	\$ 299,641.00	\$ 286,269.00	\$ 282,979.00	\$ 255,339.00	\$ 177,106.00	\$ (78,233.00)

2017 - Biggest Difference is in Telecomm. The Bd of DD has totally withdrawn from our system leaving fewer departments to spread the expenditures amongst.

2017 for use in 2019 - There was an increase within IT and the roll forward amount was a positive number verses in 2016 the roll forward was a negative number.

2020 for use in 2021 - decrease due to less employees, from 49 to 45

2021 for use in 2023 - decrease due to the Facilities allocation change from 2020

# Resolution

*Number* 23-0189

*Adopted Date* February 14, 2023

APPROVE AND AUTHORIZE THE VICE PRESIDENT OF THE BOARD TO ENTER INTO A NON-PROFIT BOOTH AGREEMENT ON BEHALF OF OHIOMEANSJOBS WARREN COUNTY

BE IT RESOLVED, to approve and authorize the Vice President of the Board to enter into a Non-Profit Participation Contract for the Let's Lebanon Expo with the following institution, as attached hereto and made part hereof:

Lebanon Area Chamber of Commerce  
212 N. Broadway, Ste. 2  
Lebanon, Ohio 45036

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14th day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—OhioMeansJobs  
OhioMeansJobs (file)

# 2023 Let's Lebanon! A Community Affair Registration Application

Date: March 4, 2023 - 8:30am-1:00pm Location: Lebanon High School Main Gym(1916 Drake Rd.  
Lebanon, Ohio 45036)

Each business participating in the Expo must complete the contract and submit full payment at the time of registration to reserve your booth.

\* Be sure to hit submit once you complete the vendor application. Once you hit "submit", you should receive an email to let you know your application was submitted correctly.

**Sponsorship Opportunities: All Sponsors qualify for the opportunity to choose a premium booth location (on a first come-first serve basis).**

Sponsorship details can be found on the event website  
here: <https://www.lebanonchamber.org/events/lets-lebanon-a-community-affair>

## Sponsorship Level

\$1,000 Diamond Sponsor (Premium 16'x8' booth) \$500 Platinum Sponsor (Premium 10'x8' booth)  
\$300 Gold Sponsor (Premium 10'x8' booth) \$250 Grand Prize Sponsor (Premium 10'x8' booth)

## Non-Sponsorship Exhibitor Booth Space (Select a booth type below) (10'x8'):

### Exhibitor Booth: \*

Chamber Member (with electric) \$200  
Non-Member (with electric) \$250  
Chamber Member (no electric) \$150  
Non-Member (no electric) \$200  
Non-Profit (limited space) \$100  
Offer a FREE Class (enter class details below)

Offer Entertainment for the Event (enter  
entertainment details below) 1

**Are you a Lebanon Area Chamber of Commerce Member? If not, join the Chamber before  
March 1, 2023, and put your booth cost towards your Chamber  
Membership dues for 2023!**

\* Note that all booths include: Pipe and drape, six-foot table, and two chairs

**Business Name \***

Ohio Means Jobs Warren County

**If you will be offering a Class or Entertainment, please enter details below:**

**Main Contact Name \***

Matt Fetty

**Email Address \***

fettmb@ohioworkforce.com

**Phone Number \***

513-695-3032

**Please describe your exhibit \***

Information Booth about Workforce Development Services

**Please describe your electrical needs: \***

No

NOTE: Exhibit booths with electricity will be assigned one outlet and 110-volt service only, no 220.

2

**DOOR PRIZE:** As an exhibitor, each business must provide at least one prize worth \$25 or more to be raffled at your booth by your business. The exhibitor is responsible for supplying everything needed for the raffle (i.e. entry forms, pens, etc.). The exhibitor draws a winner(s) at a time of his or her choosing and contacts the winner. Entry forms can be used for business leads after the event.

## EXHIBITOR RULES AND REGULATIONS

1. **Exhibit ownership:** Each booth is rented by and assigned to one business. Exhibitors are not permitted to sublet their booth or share their space with another business owner.
2. **Expo Times:** The Lebanon Expo will be held on Saturday, March 4th from 8:30 AM to 1:00 PM at the Lebanon High School Main Gym & Cafeteria. All Exhibitors shall be present and operate their booth from 8:30 AM-1:00 PM. This contract specifically prohibits the exhibitor from dismantling or removing items from his exhibit before 1:00 PM.
3. **Set-Up Times:** Exhibitors can set up on Friday, March 4th between 5PM – 7PM. On Saturday, March 5th, doors will open to exhibitors at 7AM for final preparations.
4. **Booth Supervision:** All booths must be staffed by 8:00 AM and must have at least one person supervising the booth until 1:00 PM. Volunteers will be available throughout the day to give short breaks to solo booth owners.
5. Exhibits must be attractive and non-offensive. Please note the following conditions:
  - a. Direct sales are allowed only within the confines of your booth. No wandering sales.
  - b. Booths with electricity are assigned one socket only. Exhibitors may use one splitter.
  - c. Electricity may not be shared with other booths.
  - d. No hand-made signs are allowed. Signage must look professional.
  - e. Displays must be confined to the booth and may not infringe on your neighbors. This includes lighting and audio/visual elements as well.
  - f. All booths and materials must conform to fire code regulations.
  - g. Exhibits may not use water or fire or other materials that could damage flooring.
  - h. No live pets allowed in the building.
6. Lebanon City School regulations must be followed: Please do not bring alcohol, tobacco products, drugs, weapons or any other items deemed unsuitable.
7. **End of Event:** Expo ends at 1:00 PM. This contract strictly prohibits dismantling booths before 1:00 PM. All items must be completely removed by 3:00 PM. Materials left behind will be discarded.
8. **Cancellation by Exhibitor:** Refunds are not available due to exhibitor cancellation. Please note: Sponsorship dollars are not refundable.
9. **Cancellation by the Chamber:** Should the Chamber need to cancel the Event for any reason beyond its control, such as but not limited to acts of God, fire, tornado, inclement weather and/or act of terrorism, the Chamber will not be held financially liable to the exhibitor.

### The Lebanon Area Chamber of Commerce reserves the right to:

1. Remove any exhibit or part thereof that is not suitable for the family-friendly, professional event. No refund will be given.
2. Remove any exhibitor or his representative who is acting in a disruptive, disrespectful manner or not adhering to the rules and regulations.


**EXHIBITOR AGREEMENT: I have read and understand the rules and regulations for the 2023 Let's Lebanon and agree to comply \***

Print Name

David G Young, V.P.

\*

APPROVED AS TO FORM



Adam M. Nice  
Asst. Prosecuting Attorney

# Resolution

Number 23-0190

Adopted Date February 14, 2023

## ACKNOWLEDGE RECEIPT OF JANUARY 2023 FINANCIAL STATEMENT

BE IT RESOLVED, to acknowledge receipt of the January 2023 County Financial Statement for Funds #1101 through #6650; as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor (file) ✓  
S. Spencer  
Tina Osborne

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
1101	GENERAL FUND	64,455,795.60	6,827,331.92	6,803,773.90	64,479,353.62	506,138.97	64,985,492.59
2201	SENIOR CITIZENS SERVICE LEVY	6,407,581.03	0.00	614,059.01	5,793,522.02	6,200.00	5,799,722.02
2202	MOTOR VEHICLE	8,430,596.74	950,914.70	576,839.62	8,804,671.82	276,818.48	9,081,490.30
2203	HUMAN SERVICES	871,141.96	502,219.47	461,878.37	911,483.06	187,340.05	1,098,823.11
2204	COVID19 EMERGENCY RENTAL ASSIS	4,591,591.86	0.00	0.00	4,591,591.86	2,000.00	4,593,591.86
2205	BOARD OF DEVELOPMENTAL DISABIL	35,325,624.51	186,580.52	8,992,728.40	26,519,476.63	222,444.28	26,741,920.91
2206	DOG AND KENNEL	764,441.73	116,548.28	32,125.59	848,864.42	0.00	848,864.42
2207	LAW LIBRARY RESOURCES FUND	83,933.73	29,975.39	28,443.90	85,465.22	23,712.35	109,177.57
2208	CO&TRANSIT MEDICAID SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
2209	BOE ELECTIONS SECURITY GRANTS	5,038.11	0.00	5,038.10	0.01	5,038.10	5,038.11
2210	LOCAL CORONAVIRUS RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00
2211	LOCAL FISCAL RECOVERY FUND	19,936,413.59	0.00	20,898.89	19,915,514.70	9,488.80	19,925,003.50
2212	ONEOHIO OPIOID SETTLEMENT FUND	91,192.54	203,921.77	0.00	295,114.31	0.00	295,114.31
2215	VETERAN'S MEMORIAL	9,678.84	200.00	0.00	9,878.84	0.00	9,878.84
2216	RECORDER TECH FUND 317.321	236,808.68	6,221.50	25,537.33	217,492.85	7,950.00	225,442.85
2217	BOE TECHNOLOGY FUND 3501.17	1,833,096.19	0.00	0.00	1,833,096.19	0.00	1,833,096.19
2218	COORDINATED CARE	567,567.85	114,853.24	43,562.36	638,858.73	40,370.36	679,229.09
2219	WIRELESS 911 GOVERNMENT ASSIST	439,894.53	16,848.70	14,064.91	442,678.32	0.00	442,678.32
2220	CP INDIGENT DRVR INTRLK/MONITG	10,721.61	171.05	0.00	10,892.66	0.00	10,892.66
2221	CC/MC INDIGENT DRIVER INTERLOC	120,104.66	753.14	0.00	120,857.80	0.00	120,857.80
2222	JUV INDIGENT DRIVER INTERLOCK	2,467.38	0.00	0.00	2,467.38	0.00	2,467.38
2223	PROBATE/JUVENILE SPECIAL PROJ	314,515.19	2,094.28	0.00	316,609.47	0.00	316,609.47
2224	COMMON PLEAS SPECIAL PROJECTS	197,736.16	5,085.45	17,932.45	184,889.16	16,057.89	200,947.05
2227	PROBATION SUPERVISION 2951.021	785,181.97	36,246.28	61,038.83	760,389.42	1,055.11	761,444.53
2228	MENTAL HEALTH GRANT	155,148.69	0.00	0.00	155,148.69	0.00	155,148.69
2229	MUNICIPAL MOTOR VEH PERMIS TAX	3,106,261.54	39,907.96	0.00	3,146,169.50	0.00	3,146,169.50
2231	CO LODGING ADD'L 1%	74,765.02	90,171.88	74,765.02	90,171.88	0.00	90,171.88

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
2232	COUNTY LODGINGS TAX (FKA 7731)	224,294.66	270,837.55	224,294.66	270,837.55	0.00	270,837.55
2233	DOMESTIC SHELTER	23,838.00	2,580.00	23,838.00	2,580.00	23,838.00	26,418.00
2237	REAL ESTATE ASSESSMENT	4,853,846.11	375.00	105,810.61	4,748,410.50	0.00	4,748,410.50
2238	WORKFORCE INVESTMENT BOARD	243,353.11	173,500.31	280,105.50	136,747.92	52,200.03	188,947.95
2243	JUVENILE GRANTS	340,508.41	0.00	645.00	339,863.41	645.00	340,508.41
2245	CRIME VICTIM GRANT FUND	15,854.10	13,490.18	3,435.15	25,909.13	0.00	25,909.13
2246	JUVENILE INDIGENT DRIVER ALCOH	21,014.05	45.00	0.00	21,059.05	0.00	21,059.05
2247	FELONY DELINQUENT CARE/CUSTODY	588,314.73	256,164.63	95,180.45	749,298.91	740.98	750,039.89
2248	TAX CERTIFICATE ADMIN FUND	28,548.07	0.00	34.00	28,514.07	0.00	28,514.07
2249	DTAC-DELINQ TAX & ASSESS COLLE	689,972.50	1,412.80	16,430.30	674,955.00	2,254.22	677,209.22
2250	CERT OF TITLE ADMIN FUND	3,293,670.60	174,262.37	96,035.29	3,371,897.68	9,342.50	3,381,240.18
2251	COAP GRANT - OPIOD ABUSE PROG	0.00	0.00	0.00	0.00	0.00	0.00
2252	WC TECHNOLOGY CRIMES UNIT	0.00	0.00	0.00	0.00	0.00	0.00
2253	COUNTY COURT PROBATION DEPT	0.00	0.00	0.00	0.00	0.00	0.00
2254	CCMEP/TANF	28,525.89	79,119.00	9,424.71	98,220.18	4,663.05	102,883.23
2255	MUNICIPAL VICTIM WITNESS FUND	55,643.02	75,000.00	6,632.36	124,010.66	0.00	124,010.66
2256	WARREN COUNTY SOLID WASTE DIST	1,142,805.16	16,009.10	10,947.00	1,147,867.26	254.62	1,148,121.88
2257	OHIO PEACE OFFICER TRAINING	125,154.32	0.00	2,300.00	122,854.32	0.00	122,854.32
2258	WORKFORCE INVESTMENT ACT FUND	108,287.50	53,290.45	66,525.33	95,052.62	27,286.34	122,338.96
2259	JTPA	1,675.19	0.00	0.00	1,675.19	0.00	1,675.19
2260	OHIO WORKS INCENTIVE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
2261	PASS THROUGH GRANTS	91,247.76	0.00	91,047.75	200.01	0.00	200.01
2262	COMMUNITY CORRECTIONS MONITORI	858,066.94	32,610.84	94,382.95	796,294.83	100.00	796,394.83
2263	CHILD SUPPORT ENFORCEMENT	1,546,458.00	122,638.95	206,215.64	1,462,881.31	201.13	1,463,082.44
2264	EMERGENCY MANAGEMENT AGENCY	257,131.77	103,819.50	21,505.75	339,445.52	100.00	339,545.52
2265	COMMUNITY DEVELOPMENT	583,027.84	18,741.91	14,952.37	586,817.38	7,500.00	594,317.38
2266	COMM DEV-ENT ZONE MONITOR FEES	113,063.00	0.00	0.00	113,063.00	0.00	113,063.00



# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
2267	LOEB FOUNDATION GRANT	13,250.00	0.00	0.00	13,250.00	0.00	13,250.00
2268	INDIGENT GUARDIANSHIP FUND	264,643.28	1,190.00	0.00	265,833.28	0.00	265,833.28
2269	INDIGENT DRIVER ALCOHOL TREATM	742,767.48	5,271.31	0.00	748,038.79	0.00	748,038.79
2270	JUVENILE TREATMENT CENTER	221,207.51	298,019.74	100,364.47	418,862.78	8,256.00	427,118.78
2271	DTAC-PROSECUTOR ORC 321.261	251,632.46	0.00	15,634.71	235,997.75	0.00	235,997.75
2272	CP INDIGENT DRVR ALC TREATMT	48,277.05	0.00	0.00	48,277.05	0.00	48,277.05
2273	CHILDREN SERVICES	11,901,541.81	129,071.57	692,706.17	11,337,907.21	362,734.67	11,700,641.88
2274	COUNTY COURT COMPUTR 1907.261A	81,972.59	971.50	31.49	82,912.60	0.00	82,912.60
2275	COUNTY CRT CLK COMP 1907.261B	64,232.19	3,019.00	0.00	67,251.19	0.00	67,251.19
2276	PROBATE COMPUTER 2101.162	99,085.63	336.00	0.00	99,421.63	0.00	99,421.63
2277	PROBATE CLERK COMPUTR 2101.162	278,071.01	1,120.00	0.00	279,191.01	0.00	279,191.01
2278	JUVENILE CLK COMPUTR 2151.541	45,711.91	874.28	0.00	46,586.19	0.00	46,586.19
2279	JUVENILE COMPUTER 2151.541	47,158.64	265.30	0.00	47,423.94	0.00	47,423.94
2280	COMMON PLEAS COMPUTER 2303.201	81,282.74	1,068.00	0.00	82,350.74	0.00	82,350.74
2281	DOMESTIC REL COMPUTER 2301.031	9,412.56	219.00	58.75	9,572.81	0.00	9,572.81
2282	CLERK COURTS COMPUTER 2303.201	32,458.10	4,051.00	312.68	36,196.42	312.68	36,509.10
2283	COUNTY CT SPEC PROJ 1907.24B1	2,029,090.70	27,196.71	15,011.99	2,041,275.42	575.00	2,041,850.42
2284	COGNITIVE INTERVENTION PROGRAM	424,232.72	3,444.00	522.32	427,154.40	432.35	427,586.75
2285	CONCEALED HANDGUN LICENSE	804,948.66	5,505.00	5,204.10	805,249.56	0.00	805,249.56
2286	SHERIFF-DRUG LAW ENFORCEMENT	5,329.89	200.00	796.29	4,733.60	610.31	5,343.91
2287	SHERIFF-LAW ENFORCEMENT TRUST	311,491.32	1,585.47	2,816.39	310,260.40	1,402.39	311,662.79
2288	COMM BASED CORRECTIONS DONATIO	1,409.92	10,000.00	1,900.00	9,509.92	1,900.00	11,409.92
2289	COMMUNITY BASED CORRECTIONS	228,140.00	161,562.00	102,890.29	286,811.71	7,921.25	294,732.96
2290	HAZ MAT EMERG PLAN SPEC FUND	4.48	27,119.00	27,118.36	5.12	0.00	5.12
2291	SHERIFF-D.A.R.E. PROGRAM	1,904.32	0.00	0.00	1,904.32	0.00	1,904.32
2292	TRAFFIC SAFETY PROGRAM-SHERIFF	0.00	0.00	0.00	0.00	0.00	0.00
2293	SHERIFF GRANTS	15,082.00	0.00	0.00	15,082.00	0.00	15,082.00

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
2294	SHERIFF DARE LAW ENFORC GRANT	0.00	9,443.50	0.00	9,443.50	0.00	9,443.50
2295	TACTICAL RESPONSE UNIT	20,013.72	0.00	157.70	19,856.02	157.70	20,013.72
2296	COMP REHAB DWNPMT ASST COMMDEV	47,144.73	0.00	0.00	47,144.73	0.00	47,144.73
2297	ENFORCEMT & EDUCATN 4511.19G5A	137,231.83	411.00	0.00	137,642.83	0.00	137,642.83
2298	REHAB INC FUNDS	80,123.46	20,334.00	0.00	100,457.46	0.00	100,457.46
2299	COUNTY TRANSIT	1,319,795.88	367,386.23	12,229.80	1,674,952.31	88.25	1,675,040.56
3327	BOND RETIREMENT SPECIAL ASSMT	47,461.88	0.00	0.00	47,461.88	0.00	47,461.88
3360	STATE OPWC LOAN	0.00	0.00	0.00	0.00	0.00	0.00
3368	2013 RADIO SYSTEM BONDS	0.00	0.00	0.00	0.00	0.00	0.00
3384	TAX INCREMENT FINANCING - P&G	0.00	0.00	0.00	0.00	0.00	0.00
3393	RID BOND GREENS OF BUNNEL	3,000,580.95	0.00	0.00	3,000,580.95	0.00	3,000,580.95
3395	JAIL BONDS 2019	0.00	0.00	0.00	0.00	0.00	0.00
4401	COUNTY WIDE FINANCIAL SOFTWARE	212,155.46	0.00	0.00	212,155.46	0.00	212,155.46
4430	DEFAULTED SUBDIVISION SPEC ASM	399,158.40	0.00	0.00	399,158.40	0.00	399,158.40
4431	SOCIALVILLEFOSTERSBRIDGE&WALL	0.00	0.00	0.00	0.00	0.00	0.00
4432	EDWARDSVILLE ROAD BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00
4433	MIDDLEBORO RD BRIDGE REHAB	0.00	0.00	0.00	0.00	0.00	0.00
4434	LIBERTY WAY/MASON RD TURN LANE	0.00	0.00	0.00	0.00	0.00	0.00
4435	STROUT RD BRIDGE 207-0.02	0.00	0.00	0.00	0.00	0.00	0.00
4436	ZOAR RD IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
4437	KING AVE BRIDGE PROJECT	1,079,078.93	462,237.81	628,325.79	912,990.95	0.00	912,990.95
4438	NB COLUMBIA/3C RIGHT TURN LN	0.00	0.00	0.00	0.00	0.00	0.00
4439	VARIOUS WATER ASSESSMENT PROJE	0.00	0.00	0.00	0.00	0.00	0.00
4449	VARIOUS SEWER ASSESSMENT PROJE	0.00	0.00	0.00	0.00	0.00	0.00
4450	ESTATES OF KEEVER CREEK ROAD P	0.00	0.00	0.00	0.00	0.00	0.00
4451	ROAD INFRASTRUCTURE	25,550,000.00	0.00	0.00	25,550,000.00	0.00	25,550,000.00
4453	OLD 122 & TWP LINE RD ROUNDABO	0.00	0.00	0.00	0.00	0.00	0.00

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
4454	FIELDS-ERTEL RD IMPROV PROJ	652,142.52	0.00	38,711.51	613,431.01	0.00	613,431.01
4455	PHASE II ROAD RESURFACING	0.00	0.00	0.00	0.00	0.00	0.00
4463	FIELDS-ERTEL AND COLUMBIA ROAD	0.00	0.00	0.00	0.00	0.00	0.00
4467	COUNTY CONST PROJECTS	5,854,739.90	0.00	88,250.45	5,766,489.45	11,722.57	5,778,212.02
4479	AIRPORT CONSTRUCTION	995,722.20	0.00	171,161.21	824,560.99	0.00	824,560.99
4484	P&G TIF ROAD CONSTRUCTION	114,215.38	0.00	0.00	114,215.38	0.00	114,215.38
4485	MIAMI VALLEY GAMING TIF	1,030,472.41	0.00	0.00	1,030,472.41	0.00	1,030,472.41
4489	TOWNE CENTER BLVD EXTENSION	0.00	0.00	0.00	0.00	0.00	0.00
4492	COMMUNICATION PROJECTS	7,675,138.15	0.00	722,688.96	6,952,449.19	288,881.76	7,241,330.95
4493	REDEVELOPMENT TAX EQUIV FUND	328,692.80	50,829.30	0.00	379,522.10	0.00	379,522.10
4494	COURTS BUILDING	9,372,373.33	0.00	196.76	9,372,176.57	0.00	9,372,176.57
4495	JAIL CONSTRUCTION SALES TAX	8,859,549.24	1,099,032.90	22,180.38	9,936,401.76	0.00	9,936,401.76
4496	JUVENILE DETENTION ADDN & RENO	259,785.28	0.00	0.00	259,785.28	0.00	259,785.28
4497	JAIL CONSTRUCTION & REHAB	8,668,154.13	0.00	0.00	8,668,154.13	0.00	8,668,154.13
4498	COUNTY FAIRGROUNDS CONSTRUCTN	0.00	0.00	0.00	0.00	0.00	0.00
4499	JUVENILE/PROBATE CT EXPANSION	472,507.59	0.00	0.00	472,507.59	0.00	472,507.59
5510	WATER REVENUE	27,192,011.44	1,275,014.84	871,508.01	27,595,518.27	191,918.61	27,787,436.88
5574	LOWER LITTLE MIAMI WASTEWATER	0.00	0.00	0.00	0.00	0.00	0.00
5575	SEWER CONST PROJECTS	1,640,671.37	1,897.99	319,661.48	1,322,907.88	16,042.79	1,338,950.67
5580	SEWER REVENUE	31,712,252.97	814,319.71	680,960.86	31,845,611.82	203,853.14	32,049,464.96
5581	SEWER IMPROV-WC VOCATIONAL SCH	277,106.92	0.00	0.00	277,106.92	0.00	277,106.92
5583	WATER CONST PROJECTS	1,799,937.28	18,879.23	235,816.68	1,582,999.83	53,516.84	1,636,516.67
5590	STORM WATER TIER 1	141,422.63	0.00	0.00	141,422.63	0.00	141,422.63
6619	VEHICLE MAINTENANCE ROTARY	136,421.39	35,419.99	57,908.18	113,933.20	13,723.38	127,656.58
6630	SHERIFF'S POLICING REVOLV FUND	456,285.92	1,288,678.44	745,988.95	998,975.41	266,822.15	1,265,797.56
6631	COMMUNICATIONS ROTARY	333,410.81	979.90	3,363.44	331,027.27	1,855.86	332,883.13
6632	HEALTH INSURANCE	2,910,346.95	929,817.78	1,147,162.07	2,693,002.66	793.85	2,693,796.51

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
6636	WORKERS COMP SELF INSURANCE	1,615,895.72	0.00	126,741.17	1,489,154.55	6,775.49	1,495,930.04
6637	PROPERTY & CASUALTY INSURANCE	331,202.45	0.00	500.00	330,702.45	0.00	330,702.45
6650	GASOLINE ROTARY	158,325.64	68,673.00	5,160.14	221,838.50	0.00	221,838.50
7707	P.E.R.S. ROTARY	2,717.01	0.00	0.00	2,717.01	0.00	2,717.01
7708	TOWNSHIP FUND	0.00	639,351.43	449,351.43	190,000.00	0.00	190,000.00
7709	CORPORATION FUND	0.00	369,582.33	185,749.47	183,832.86	0.00	183,832.86
7713	WATER-SEWER ROTARY FUND	400,042.17	2,048,605.27	2,245,496.87	203,150.57	2,354.53	205,505.10
7714	PAYROLL ROTARY	115,383.24	4,403,974.06	4,361,137.38	158,219.92	780,686.89	938,906.81
7715	NON PARTICIPANT ROTARY	11,613.84	0.00	772.32	10,841.52	1,930.80	12,772.32
7716	SCHOOL	0.00	4,585,000.00	0.00	4,585,000.00	0.00	4,585,000.00
7717	UNDIVIDED GENERAL TAX	6,841,326.31	15,695,417.90	4,961,073.05	17,575,671.16	100,823.53	17,676,494.69
7718	TANGIBLE PERSONAL PROPERTY.	0.00	0.00	0.00	0.00	0.00	0.00
7719	TRAILER (LIKE REAL ESTATE) TAX	8,364.54	4,151.13	0.00	12,515.67	0.00	12,515.67
7720	LOCAL GOVERNMENT FUND	0.00	430,903.00	430,903.00	0.00	0.00	0.00
7721	SPECIAL DISTRICTS	0.00	0.00	0.00	0.00	0.00	0.00
7722	CIGARETTE LICENSE TAX	419.58	79.54	336.15	162.97	110.12	273.09
7723	GASOLINE TAX	0.00	504,774.76	504,774.76	0.00	0.00	0.00
7724	WC PORT AUTHORITY FUND	126,451.76	0.00	0.00	126,451.76	0.00	126,451.76
7725	UNDIVIDED WIRELESS 911 GOV ASS	18,665.28	33,697.40	35,513.98	16,848.70	9,332.64	26,181.34
7726	MOTOR VEHICLE LICENSE TAX	0.00	847,111.16	847,111.16	0.00	0.00	0.00
7727	RE RATE CORRECT/REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
7728	TREASURER TAX REFUNDS	18,657.18	16,433.51	23,152.41	11,938.28	41,360.44	53,298.72
7729	CORONAVIRUS RELIEF DIST FUND	0.00	0.00	0.00	0.00	0.00	0.00
7731	COUNTY LODGING TAX	0.00	0.00	0.00	0.00	0.00	0.00
7734	REAL ESTATE ADVANCE PAYMENT	20,454.82	448.41	20,454.82	448.41	0.00	448.41
7738	WIB PASS THRU OHIO TO WORK	0.00	0.00	0.00	0.00	0.00	0.00
7740	TRAILER TAX	0.00	0.00	0.00	0.00	0.00	0.00

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
7741	LIFE INSURANCE	22,052.90	10,468.50	0.00	32,521.40	0.00	32,521.40
7742	LIBRARIES	0.00	498,666.92	498,666.92	0.00	0.00	0.00
7744	ARMCO PARK TOURNAMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00
7745	STATE	20.22	1,355.49	0.00	1,375.71	0.00	1,375.71
7746	MIAMI CONSERVANCY DISTRICT FUN	0.00	0.00	0.00	0.00	0.00	0.00
7747	ADVANCE ESTATE TAX	845.74	0.00	0.00	845.74	0.00	845.74
7751	UNDIVIDED INTEREST	432,073.90	630,677.25	630,677.25	432,073.90	0.00	432,073.90
7754	OHIO ELECTIONS COMMISSION FUND	0.00	0.00	0.00	0.00	0.00	0.00
7756	SEWER ROTARY	53,993.00	5,300.00	43,646.00	15,647.00	39,790.00	55,437.00
7757	MERCY PASS THROUGH TO TID	5,727,277.34	0.00	5,455,985.34	271,292.00	0.00	271,292.00
7758	WIA PASS THROUGH TO BUTLER/CLE	0.00	12,773.63	12,773.63	0.00	0.00	0.00
7761	OUTSIDE ENTITY FLOWTHRU	0.00	0.00	0.00	0.00	0.00	0.00
7765	RECORDER'S ESCROW FUND	29,203.48	586.40	854.00	28,935.88	0.00	28,935.88
7766	ESCROW ROTARY	845,477.35	0.00	0.00	845,477.35	0.00	845,477.35
7767	UNIDENTIFIED DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
7768	RE TAX PYMT PRO/PRE/SALES	49,626.08	0.00	49,626.08	0.00	0.00	0.00
7769	BANKRUPTCY POST PETITION CONDU	30,726.43	858.86	27,584.40	4,000.89	0.00	4,000.89
7773	SEX OFFENDER REGISTRATION FEE	0.00	100.00	100.00	0.00	225.00	225.00
7774	ARSON OFFENDER REGISTR FEE	245.00	0.00	0.00	245.00	0.00	245.00
7775	UNDIVIDED SHERIFF WEB CHECK FE	9,341.87	16,334.50	12,144.25	13,532.12	36.00	13,568.12
7776	UNDIVIDED EVIDENCE SHERIFF	28,315.34	21,150.67	177.00	49,289.01	0.00	49,289.01
7777	UNDIVIDED FEDERAL & STATE FORF	0.00	0.00	0.00	0.00	0.00	0.00
7778	COURT ORDERED SHERIFF SALES	189,242.61	595,513.28	549,838.28	234,917.61	434,849.50	669,767.11
7779	UNDIVIDED DRUG TASK FORCE SEIZ	96,887.00	71,236.00	0.00	168,123.00	1,059.00	169,182.00
7781	REFUNDABLE DEPOSITS	396,422.62	11,176.76	10,273.38	397,326.00	6,936.80	404,262.80
7782	SHERIFF - LOST/ABANDONED PROPE	44.34	0.00	0.00	44.34	0.00	44.34
7785	MASSIE WAYNE CAPACITY FEES	0.00	0.00	0.00	0.00	0.00	0.00

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
7786	PMT IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0.00	0.00
7787	UNDIVIDED INCOME TAX-REAL PROP	598.02	0.00	598.02	0.00	0.00	0.00
7788	UNDIVIDED PUBLIC UTILITY DEREG	0.00	0.00	0.00	0.00	0.00	0.00
7789	FORFEITED LAND	0.00	0.00	0.00	0.00	0.00	0.00
7790	FORFEITED LAND EXCESS SALE PRO	0.00	0.00	0.00	0.00	0.00	0.00
7792	ZONING & BLDG BOND FUND	0.00	0.00	0.00	0.00	0.00	0.00
7793	HOUSING TRUST AUTHORITY	0.00	57,887.50	0.00	57,887.50	0.00	57,887.50
7795	UNDIVIDED INDIGENT FEES	0.00	1,390.00	1,390.00	0.00	278.00	278.00
7796	MUNICIPAL ORD VIOLATION INDIGE	11,121.20	0.00	907.50	10,213.70	645.00	10,858.70
7797	NEW UNDIVIDED AUCTION PROCEEDS	0.00	36,466.17	36,466.17	0.00	0.00	0.00
7798	OLD ZONING & BLDG BOND FUND	138,020.47	0.00	0.00	138,020.47	0.00	138,020.47
8843	UNCLAIMED MONEY	733,557.27	0.00	21,417.18	712,140.09	0.00	712,140.09
8855	CH.SERV.SCHEURER SMITH TRUST	43,609.59	0.00	0.00	43,609.59	0.00	43,609.59
9911	WARREN CO HEALTH DISTRICT	10,230,560.18	84,363.22	623,265.46	9,691,657.94	103,666.92	9,795,324.86
9912	FOOD SERVICE	78,637.65	2,905.70	118.00	81,425.35	248.00	81,673.35
9915	PLUMBING BOND-HEALTH DEPT.	0.00	0.00	0.00	0.00	0.00	0.00
9916	STATE REGULATED SEWAGE PROGRAM	164,097.31	8,917.00	1,363.00	171,651.31	2,100.00	173,751.31
9925	SOIL & WATER CONSERVATION DIST	703,027.95	367,810.00	71,511.87	999,326.08	4,652.50	1,003,978.58
9928	REGIONAL PLANNING	428,687.24	150,726.32	40,138.81	539,274.75	928.97	540,203.72
9938	WARREN COUNTY PARK DISTRICT	1,313,867.98	103,816.11	45,839.04	1,371,845.05	3,827.36	1,375,672.41
9944	ARMCO PARK	363,392.06	14,218.99	60,458.43	317,152.62	8,072.30	325,224.92
9953	WATER SYSTEM FUND	44,105.06	999.50	1,711.01	43,393.55	218.00	43,611.55
9954	MENTAL HEALTH RECOVERY BOARD	15,223,434.50	827,563.75	741,942.50	15,309,055.75	298,596.09	15,607,651.84
9961	HEALTH GRANT FUND	86,324.30	166,610.85	24,207.68	228,727.47	0.00	228,727.47
9963	CAMPGROUNDS	1,595.20	0.00	0.00	1,595.20	0.00	1,595.20
9976	HEALTH - SWIMMING POOL FUND	154,233.14	0.00	0.00	154,233.14	0.00	154,233.14
9977	DRUG TASK FORCE COG	716,151.15	220,706.80	210,825.76	726,032.19	12,382.74	738,414.93

# Financial Statement for 2023 Period 01



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
9996	WC FIRE RESPONSE LIFE SAFETY	0.00	27,118.36	0.00	27,118.36	0.00	27,118.36
Total		372,848,380.29	51,176,616.05	49,226,804.81	374,798,191.53	4,729,148.43	379,527,339.96

It is hereby certified, that the foregoing is a true and accurate statement of the finances of Warren County, Ohio, for January, 2023 showing the balance on hand in cash in each fund at the beginning of the month, the amount received to each, the amount disbursed from each, the balance remaining to the credit of each, and the balance of money in the treasury and depository.

# Resolution

Number 23-0191

Adopted Date February 14, 2023

## ACKNOWLEDGE PAYMENT OF BILLS


BE IT RESOLVED, to acknowledge payment of bills from 2/7/23 and 2/9/23 as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

/tao

cc: Auditor



# Resolution

Number 23-0192

Adopted Date February 14, 2023

## APPROVE VARIOUS RECORD PLATS

BE IT RESOLVED, upon recommendation of the Warren County Regional Planning Commission, to approve the following Record Plats:

- Deerfield Reserve A Replat – Clearcreek Township

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14th day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Plat File  
RPC

# Resolution

Number 23-0193

Adopted Date February 14, 2023

APPROVE OPERATIONAL TRANSFERS OF INTEREST EARNINGS FROM COMMISSIONERS FUND #11011112 INTO WATER FUNDS #5510, #5583, SEWER FUNDS #5580, AND #5575

WHEREAS, pursuant to Resolution #90-502, adopted May 3, 1990, and amended by Resolution #18-1854, adopted November 27, 2018, relative to the transfer of interest earned by the County on revenues earned on various funds held by the County to the benefit of the Water and Sewer system; and

NOW THEREFORE BE IT RESOLVED, to approve the following operational transfers of interest earnings for the period of January 2023:

\$ 31,760.27	from #11011112 5997	(Operational Transfers)
	into #5510 44100 55103200 AAREVENUE	(Water Revenue - Interest Earnings)
\$ 1,522.56	from #11011112 5997	(Operating Transfers)
	into #5575 44100 55753300 AAREVENUE	(Sewer Construction Project – Interest Earnings)
\$ 36,651.79	from #11011112 5997	(Operational Transfers)
	into #5580 44100 55803300 AAREVENUE	(Sewer Revenue – Interest Earnings)
\$ 1,821.91	from #11011112 5997	(Operational Transfers)
	into #5583 44100 55833200 AAREVENUE	Water Construction Projects – Interest Earnings)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

Tz/

cc: Auditor   
Water/Sewer (file)

OMB  
Operational Transfer file

# Resolution

Number 23-0194

Adopted Date February 14, 2023

APPROVE SUPPLEMENTAL APPROPRIATION INTO COMMON PLEAS SPECIAL  
PROJECTS #2224

BE IT RESOLVED, to approve the following supplemental appropriation:

\$ 2,000.00 into #22241220-5910 (Other Expenses)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.  
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14th day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor   
Supplemental App. file  
Common Pleas Court (file)

# Resolution

Number 23-0195

Adopted Date February 14, 2023

## APPROVE SUPPLEMENTAL APPROPRIATIONS INTO COMMON PLEAS COURT COMMUNITY BASED CORRECTIONS #2289

BE IT RESOLVED, to approve the following supplemental appropriations:

\$ 200.00	into	BUDGET-BUDGET 22891220-5210	(Materials & Supplies)
\$ 1,000.00	into	BUDGET-BUDGET 22891224-5210	(Materials & Supplies)
\$ 100.00	into	BUDGET-BUDGET 22891227-5210	(Materials & Supplies)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.  
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor   
Supplemental App. file  
Common Pleas (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 23-0196

Adopted Date February 14, 2023

APPROVE APPROPRIATION ADJUSTMENTS WITHIN COMMON PLEAS COURT  
FUNDS #11011220 AND #11011223

BE IT RESOLVED, to approve the following appropriation adjustments:

\$ 4,000.00    from    11011220-5400    (Purchased Services)  
                  into    11011220-5830    (Workers Comp)

\$1,500.00    from    11011223 5400    (Purchased Services)  
                  into    11011223 5830    (Workers Comp)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.  
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adjustment file  
Common Pleas Court (file)

# Resolution

Number 23-0197

Adopted Date February 14, 2023

APPROVE APPROPRIATION ADJUSTMENT FROM COMMON PLEAS COURT  
#11011223 INTO #11011221

BE IT RESOLVED, to approve the following appropriation adjustment:


\$ 45,000.00	from	11011223-5102	(CP – Probation - Regular Salaries)
	into	11011221-5400	(CP – Capital - Purchased Services)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.  
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adjustment file  
Common Pleas Court (file)

# Resolution

Number 23-0198

Adopted Date February 14, 2023

APPROVE APPROPRIATION ADJUSTMENT WITHIN JUVENILE DETENTION FUND  
#11012600

BE IT RESOLVED, to approve the following appropriation adjustment within Juvenile  
Detention fund #11012600:

\$ 12,000.00	from	11012600-5114	(Juv Det Overtime Pay)
	into	11012600-5830	(Juv Det Workers Compensation)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.  
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14th day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor   
Appropriation Adj. file  
Juvenile (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 23-0199

Adopted Date February 14, 2023

APPROVE APPROPRIATION ADJUSTMENT WITHIN CHILDREN SERVICES FUND  
#2273

BE IT RESOLVED, to approve the following appropriation adjustment to process a vacation leave payout for former employee of Children Services, Morgan Lowing:


\$2,100.00	from	#22735100-5102	(Regular Salaries)
	into	#22735100-5882	(Accum. Vacation Leave Payout)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

jc/

cc: Auditor ✓  
Appropriation Adj. file  
Children Services (file)  
OMB



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 23-0200

Adopted Date February 14, 2023

APPROVE APPROPRIATION ADJUSTMENTS WITHIN SHERIFF'S OFFICE FUND #6630

BE IT RESOLVED, to approve the following appropriation adjustments within Warren County Sheriff's Office Fund #6630:

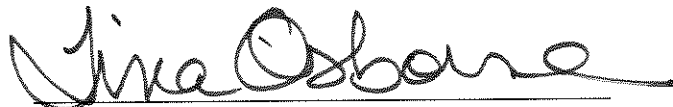
\$14,355.09	from	66302258-5102	(Regular Salaries)
	into	66302258-5830	(Workers Compensation)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor   
Appropriation Adjustment file  
Sheriff's Office (file)

*BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO*

# Resolution

Number 23-0201

Adopted Date February 14, 2023

APPROVE REQUISITIONS AND AUTHORIZE DEPUTY COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, Deputy County Administrator, to sign on behalf of this Board of County Commissioners.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 14<sup>th</sup> day of February 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/tao

cc:

Commissioners' file

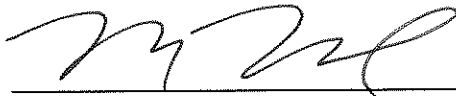
## REQUISITIONS

Department	Vendor Name	Description	Amount
ENG	W E SMITH CONSTRUCTION	ENG. 2023 SMALL BRIDGES REPLAC	\$ 604,989.50
ENG	CITY OF LOVELAND	ENG. CVT-382 CITY OF LOVELAND	\$ 21,163.51
TEL	DAYTON ASSOC OF WR HALL INC	TEL DAYCAD PLOTTER REPLACEMENT	\$ 8,754.36
WAT	CFPN OHIO VENTURE LLC	WAT.CW.3233.ENCORE DR WATERMAI	\$ 362,000.00
JUV	CHILDREN HAVE OPTIONS IN CARING ENVIROMENTS	JUV RECLAIM FAMILY CONFLICT RE	\$ 25,000.00

## PO CHANGE ORDERS

Department	Vendor Name	Description	Amount
SEW	JAY V JOHNSTON	KIP COPPIER/PRINTER ANNUAL MAINTENANCE	\$ 1,560.00

2/14/2023 APPROVED:



\_\_\_\_\_  
Martin Russell, Deputy County Administrator