



BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

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C. MICHAEL KILBURN

PAT ARNOLD SOUTH

DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

MINUTES: Regular Session – March 9, 2010

The Board met in regular session pursuant to adjournment of the March 4, 2010, meeting.

David G. Young - present

Pat Arnold South - present

C. Michael Kilburn - present

Tina Davis, Clerk - present

Minutes of the March 4, 2010, meeting were read and approved.

- 10-0319 A resolution was adopted to accept Resignation due to Retirement of Janie L. Caudill, Case Aide, within the Department of Job and Family Services, Children Services Division, effective April 30, 2010. Vote: Unanimous
- 10-0320 A resolution was adopted to authorize the Posting of the “Case Aide” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 10-0321 A resolution was adopted to adopt Classification Specifications and Point Factor Assignments of Screener III within Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 10-0322 A resolution was adopted to amend Classification Specification of Screener I and Screener II within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 10-0323 A resolution was adopted to authorize the Posting of the “Screener I, II or III” positions, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous

- 10-0324 A resolution was adopted to approve a Lateral Transfer of Heather Dankovich to the position of Investigative Caseworker I within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 10-0325 A resolution was adopted to authorize the Posting of the "Protective Services Caseworker I, II and III" positions, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 10-0326 A resolution was adopted to hire Lindsey A. May, Investigative Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 10-0327 A resolution was adopted to designate Family and Medical Leave of Absence to Richard Baker, Water Treatment Plant Mechanic Operator II, within the Water and Sewer Department. Vote: Unanimous
- 10-0328 A resolution was adopted to designate Family and Medical Leave of Absence to Karen Brumfield, Cashier Receptionist, within the Building and Zoning Department. Vote: Unanimous
- 10-0329 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for James Kilburn, Sewer System Maintenance Package Plant Operator II, within the Water and Sewer Department. Vote: Unanimous
- 10-0330 A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Caitlin Clay, Investigative Caseworker, within the Job and Family Services, Children Services Division. Vote: Unanimous
- 10-0331 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Nicole Cepen, Fiscal Coordinator, within the Warren County Workforce One. Vote: Unanimous
- 10-0332 A resolution was adopted to Advertise for Bids for the Drake Road and Old S.R. 122 Intersection Improvement Project. Vote: Unanimous
- 10-0333 A resolution was adopted to approve the Release of a Bond issued by Acstar Insurance Company for J.R. Herdman Excavating, LLC as part of the Union Road Water Main Replacement Project in Franklin Township. Vote: Unanimous
- 10-0334 A resolution was adopted to approve and enter into a Business Associate Agreement by and between Chard Snyder and the Warren County Board of Commissioners. Vote: Unanimous

- 10-0335 A resolution was adopted to approve and enter into a Waterline & Appurtenance Easement Agreement with Ina H. Patrick for the Beal Road Waterline Improvement Project. Vote: Unanimous
- 10-0336 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 10-0337 A resolution was adopted to approve Change Order No. 2 to the Contract with Broshear Contractors Inc., for the Construction of the State Route 122 and Union Road Waterline System Relocation Project, Purchase Order No. 75900. Vote: Unanimous
- 10-0338 A resolution was adopted to approve Bond Reduction for Classicway Development Company, LLC, for partial completion of improvements in the Villages of Classicway Subdivision, Section 3, situated in Hamilton Township. Vote: Unanimous
- 10-0339 A resolution was adopted to approve Bond Reduction for Classicway Development Company, LLC, for partial completion of improvement in the Villages of Classicway Subdivision, Section 4, situated in Hamilton Township. Vote: Unanimous
- 10-0340 A resolution was adopted to approve Bond Reduction for the Woods on Wilkens, LLC for completion of improvements in the Woods on Wilkens situated in Deerfield Township. Vote: Unanimous
- 10-0341 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Probation Fund #101-1223. Vote: Unanimous
- 10-0342 A resolution was adopted to Amend Resolution #10-0072 regarding approval of an Appropriation Decrease within Fund #101-1150-400. Vote: Unanimous
- 10-0343 A resolution was adopted to continue Public Hearing to consider Modification to the Fee Schedule within the Warren County Building and Zoning Department. Vote: Unanimous
- 10-0344 A resolution was adopted to authorize the President of the Board to sign Corporate Resolutions with Lebanon Citizens National Bank (LCNB) to open and make withdrawals on accounts for retainage held on Water and/or Sewer Contracts. Vote: Unanimous
- 10-0345 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 10-0346 A resolution was adopted to authorize payment of Bills. Vote: Mr. Young - yea; Mr. Kilburn - yea; Mrs. South - abstain

- 10-0347 A resolution was adopted to authorize payment of Bills.
Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - nay
- 10-0348 A resolution was adopted to acknowledge payment of Bills.
Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - nay
- 10-0349 A resolution was adopted to hire Christopher A. Wojnicz as Assistant Sanitary Engineer, within the Warren County Department of Water and Sewer.
Vote: Unanimous
- 10-0350 A resolution was adopted to hire William A. Becker as the Director of Emergency Services of Warren County. Vote: Unanimous
- 10-0351 A resolution was adopted to Advertise for Bids for the FY2009 Village of Butlerville Street Improvements CDBG Project.
Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - nay
- 10-0352 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign Change Order #2 relative to the FY 2009 Lebanon Early Learning Center HVAC Community Development Block Grant (CDBG) Project. Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - abstain
- 10-0353 A resolution was adopted to approve Change of Township Boundaries of Mason Township to make them, in part, identical to those of the City of Mason.
Vote: Unanimous
- 10-0354 A resolution was adopted for selection of an Engineering Firm for the Bethany Road Utility Relocation Project.
Vote: Mrs. South - yea; Mr. Kilburn - yea; Mr. Young - abstain
- 10-0355 A resolution was adopted to approve Job Abolishment of the HazMat Chief Position within the Warren County Department of Emergency Services.
Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - absent
- 10-0356 A resolution was adopted to Administer Disciplinary Action against Nicole Martin, Eligibility Referral Specialist II within the Warren County Department of Human Services. Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - absent

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

PUBLIC HEARING

CONSIDER MODIFICATIONS TO THE FEE SCHEDULE WITHIN THE WARREN
COUNTY BUILDING AND ZONING DEPARTMENT

The public hearing to consider modifications to the fee schedule within the Warren County Building and Zoning Department was convened this 9th day of March 2010, in the Commissioners' Meeting Room.

Due to clerical error, the public hearing was not listed on the Commissioners' Agenda and therefore, the Board resolved (Resolution #10-343) to continue the public hearing to March 16, 2010, at 9:30 a.m.

Jerry Haddix, Grants Coordinator, was present along with Kim Lapensee, Regional Planning Commission, and Linda Rabolt, Interfaith Hospitality Network, to explain the contract being presented for approval between this Board and the Interfaith Hospitality Network.

Ms. Rabolt stated that the need for the agreement is due to the Homeless Prevention and Rapid Re-Housing Grant which the Board applied for last year. She explained the program qualifications and the available dollars and stated the main focus of the grant is to help families from becoming homeless.

Upon discussion, the Board determined to take the agreement under advisement.

Ms. Rabolt also reiterated the need for any funds available to be allocated to Interfaith Hospitality Network through CDBG funds.

Chris Brausch, Sanitary Engineer, was present for a work session and discussed the following matters:

1. Escrow Account—The Board needs to identify the signer for the Lower Little Miami Wastewater Treatment Plant contractor retainer escrow accounts. The account have been set up at LCNB and the Board determined that the President of the Board will be the authorized signatory using the County's Tax Identification number on the account pursuant to Resolution #10-0344 with Commissioner Kilburn voting nay due to the inclusion of stimulus dollars for a portion of the project.
2. Bethany Road Utility Relocation—The City of Mason would like to collaborate on the utility relocation design. Mr. Brausch requested approval to allow the City of Mason's utility relocation to be included in the County's contract with the City compensating us for the cost of the additional work. The Board agreed to the request.
3. Butler-Warren Road Design—The Greater Cincinnati Water Works would like to collaborate on the utility relocation design. Mr. Brausch requested approval to allow Greater Cincinnati Water Works utility relocation to be included in the County's contract with them compensating us for the cost of the additional work. The Board agreed to the request.
4. Rural Community Assistance Partnership Workshop—Jones Warner would like to sponsor a 1-day workshop through Rural Community Assistance Partnership in May or June for treatment plant operations which would qualify the operators for continuing education contact hours and are requesting to use the Commissioners' Meeting Room. The Board questioned the cost of attendance and it was determined that the workshop is being offered to local municipalities free of charge. The Board approved the request.

The Board considered the resolution presented to select an engineering firm for the Bethany Road Utility Relocation Project.

There was discussion relative to three of the engineering firms being equally qualified for the project.

Mr. Kilburn stated he is leaning towards KZF due to the fact that they are the firm designing the roadway improvements and might be more economical.

Mrs. South stated she is leading towards Jones Warner due the concept of having a "second set of eyes" on the project.

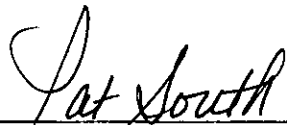
There was much discussion relative to who the top qualifying firm should be and, upon discussion, the Board resolved (Resolution #10-0353) to select Jones Warner as the engineering firm for the Bethany Road Utility Relocation Project with Commissioner Young abstaining from the vote.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:25 a.m. to discuss personnel matters relative to discipline issues within Human Services pursuant to Ohio Revised Code Section 121.22 (G) (1) and pending and imminent litigation relative to the Old Mary Haven pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 11:24 a.m.

Upon motion the meeting was adjourned.



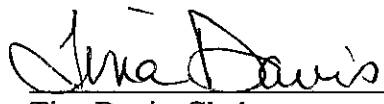
David G. Young, President



Pat Arnold South

C. Michael Kilburn

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 9, 2010, in compliance with Section 121.22 O.R.C.



Tina Davis, Clerk
Board of County Commissioners
Warren County, Ohio