



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

***www.co.warren.oh.us***

***commissioners@co.warren.oh.us***

**Telephone (513) 695-1250**

**(513) 261-1250**

**(513) 925-1250**

**(937) 425-1250**

**Facsimile (513) 695-2054**

***TOM ARISS***

***PAT ARNOLD SOUTH***

***DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – December 17, 2013**

The Board met in regular session pursuant to adjournment of the December 10, 2013, meeting.

Tom Ariss - present

David G. Young - present

Pat Arnold South - present

Tina Osborne, Clerk - present

Minutes of the December 5, 2013 and December 10, 2013 meetings were read and approved.

- 13-1851      A resolution was adopted to hire Lexis Kelly as an Unit Support Worker II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 13-1852      A resolution was adopted to hire Tiffany Weaver as an Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 13-1853      A resolution was adopted to approve Reappointment to the Law Library Resource Board. Vote: Unanimous
- 13-1854      A resolution was adopted to authorize the Warren County Law Library Resources Board, Pursuant to R.C. 307.51 (F), to enter into Contracts with private entities for the provision of any services that the Board considers necessary in the year 2014 and that which is subject to the Warren County Board of County Commissioners' approval. Vote: Unanimous
- 13-1855      A resolution was adopted to Cancel regularly scheduled Commissioners' Meetings of Tuesday, December 24, 2013 and Thursday, December 26, 2013. Vote: Unanimous

- 13-1856 A resolution was adopted to Set Public Hearing to consider Text Amendments to the Warren County Rural Zoning Code to Amend Article 2, Chapters 2, 3, 4, 5 and 6 and add Definition for "Major Subdivision". Vote: Unanimous
- 13-1857 A resolution was adopted to approve and authorize the President of the Board to enter into Memorandum of Understanding between this Board and Public Utilities Commission of Ohio (PUCO) for Office Space. Vote: Unanimous
- 13-1858 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign Amendment 1 to the Subrecipient Agreement between Warren County and the City of Mason relative to the Moving Ohio Forward Grant Program. Vote: Unanimous
- 13-1859 A resolution was adopted to authorize President of the Board to sign a Biometric Data Integration Authorization relative to Interactive Health Solutions, Optum RX and United Health Care. Vote: Unanimous
- 13-1860 A resolution was adopted to enter into an Administrative Service Agreement with Chard Snyder for the Administration of the Section 105 Health Reimbursement Arrangement and Section 125 Flexible Benefits Cafeteria Plan. Vote: Unanimous
- 13-1861 A resolution was adopted to approve and enter into Contract with XYBIX Systems, Inc., on behalf of the Warren County Emergency Services. Vote: Unanimous
- 13-1862 A resolution was adopted to approve and authorize the President of the Board to sign Amendments to W.I.A. Youth Work Experience Worksite Agreements. Vote: Unanimous
- 13-1863 A resolution was adopted to enter into a Settlement Agreement and Release with Patricia Caudell relative to Workers' Compensation Claims. Vote: Unanimous
- 13-1864 A resolution was adopted to approve Extension to Service Agreement with the Humane Association of Warren County, Inc. Vote: Unanimous
- 13-1865 A resolution was adopted to enter into Lease Agreement with the Warren County Career Center. Vote: Unanimous
- 13-1866 A resolution was adopted to enter into Agreement with Warren county Adult New Readers for the use of Office Space within the Old Warren County Courthouse. Vote: Unanimous
- 13-1867 A resolution was adopted to declare an Emergency and Waive Competitive Bidding Process for Emergency Repair of Elevator at 500 Justice Drive. Vote: Unanimous

- 13-1868 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to enter into a Professional Service Agreement by and between Environmental Educators Inc., and the Board of Warren County Commissioners relevant to the Warren County Water and Sewer Departments Source Water Protection Program. Vote: Unanimous
- 13-1869 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to enter into a Professional Service Agreement by and between Environmental Educators Inc., and the Board of Warren County Commissioners relevant to the Warren County Solid Waste Management District's Educational Program. Vote: Unanimous
- 13-1870 A resolution was adopted to authorize President of the Board of County Commissioners to sign Union Agreements on behalf of the Warren County Sheriff's Office and the Warren County Deputy Sheriff's Benevolent Association. Vote: Unanimous
- 13-1871 A resolution was adopted to authorize President of the Board of County Commissioners to sign Union Agreements on behalf of the Warren County Sheriff's Office and Warren County Deputy Sheriff's Benevolent Association. Vote: Unanimous
- 13-1872 A resolution was adopted to declare various items within Building and Zoning, Emergency Services, Facilities Management, Mary Haven, Soil & water, Water and Sewer and Sheriff's Office as surplus and authorize the disposal of said items. Vote: Unanimous
- 13-1873 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 13-1874 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 13-1875 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 13-1876 A resolution was adopted to approve Appropriation Decreases within Sheriff's Office Funds #267 & #292. Vote: Unanimous
- 13-1877 A resolution was adopted to approve Appropriation Decrease within Pass Through Grants Fund #261. Vote: Unanimous
- 13-1878 A resolution was adopted to approve Appropriation Decrease within County Court Probation Fund #253. Vote: Unanimous
- 13-1879 A resolution was adopted to approve Appropriation Decreases in Community Development Fund #265. Vote: Unanimous

- 13-1880 A resolution was adopted to approve Appropriation Decrease within Community Corrections Monitoring – Home Incarceration Fund #262. Vote: Unanimous
- 13-1881 A resolution was adopted to approve Appropriation Decrease in Child Support Enforcement Agency Fund 3263 and Children Abuse and Neglect Advisory Board Fund #244. Vote: Unanimous
- 13-1882 A resolution was adopted to approve Appropriation Decreases within Emergency Services/Domestic Preparedness Fund #260. Vote: Unanimous
- 13-1883 A resolution was adopted to approve Appropriation Decrease within Emergency Services / Hazmat Fund #290. Vote: Unanimous
- 13-1884 A resolution was adopted to approve Appropriation Decreases within the Workforce Investment Act Fund #258. Vote: Unanimous
- 13-1885 A resolution was adopted to accept an Amended Certificate and approve a Supplemental Appropriation in the Children Services Fund #273.  
Vote: Unanimous
- 13-1886 A resolution was adopted to approve an Operational Transfer from Commissioners Fund #101 into Human Services Fund #203. Vote: Unanimous
- 13-1887 A resolution was adopted to approve an Operational Transfer from #101-1112 into Community Corrections Home Incarceration Fund #262. Vote: Unanimous
- 13-1888 A resolution was adopted to approve an Operating Transfer from Sewer Revenue Fund #580-3319 (Surplus) into #575 Sewer Construction Projects.  
Vote: Unanimous
- 13-1889 A resolution was adopted to approve a Supplemental Appropriation and an Appropriation Adjustment within Workers Compensation Self Insurance Fund #636. Vote: Unanimous
- 13-1890 A resolution was adopted to approve a Supplemental Appropriation within Water Revenue Fund #510 and an Operating Transfer from Water Revenue Fund #510 into Fund #583 Water Construction Projects. Vote: Unanimous
- 13-1891 A resolution was adopted to approve Supplemental Appropriation into Warren County Garage Parts Fund #619. Vote: Unanimous
- 13-1892 A resolution was adopted to approve Supplemental Appropriation into Telecom Fund #492. Vote: Unanimous

- 13-1893 A resolution was adopted to approve Appropriation Adjustment from Commissioners General Fund #101-1110 into Recorder's Office Fund #101-1160. Vote: Unanimous
- 13-1894 A resolution was adopted to approve Appropriation Adjustments from Commissioners Grants Fund #101-1112 into Record's Fund #101-1160 and Appropriation Adjustments within Recorder's Fund #101-1160. Vote: Unanimous
- 13-1895 A resolution was adopted to approve Appropriation Adjustments within Recorder's Fund #101-1160. Vote: Unanimous
- 13-1896 A resolution was adopted to approve Appropriation Adjustment within the Clerk of Court of Common Pleas General Fund #101-1260. Vote: Unanimous
- 13-1897 A resolution was adopted to approve Appropriation Adjustments within WCSO Funds #101. Vote: Unanimous
- 13-1898 A resolution was adopted to approve Appropriation Adjustment within Sheriff's Office Fund #295. Vote: Unanimous
- 13-1899 A resolution was adopted to approve Appropriation Adjustment within Commissioners Grants Fund #101-1112. Vote: Unanimous
- 13-1900 A resolution was adopted to approve Appropriation Adjustment from Board of Elections Fund #101-1300 to #101-1300. Vote: Unanimous
- 13-1901 A resolution was adopted to approve Appropriation Adjustment within Emergency Services / Communications Fund #101-2850. Vote: Unanimous
- 13-1902 A resolution was adopted to approve Appropriation Adjustment within Telecom Fund #101-2810. Vote: Unanimous
- 13-1903 A resolution was adopted to approve Appropriation Adjustments within Telecom Funds #101-2810 and #101-2812. Vote: Unanimous
- 13-1904 A resolution was adopted to approve Appropriation Adjustment within Telecom Fund #101-2812. Vote: Unanimous
- 13-1905 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court Fund #101-1220. Vote: Unanimous
- 13-1906 A resolution was adopted to approve Appropriation Adjustments within Pretrial Services Fund #101-1222, Community Corrections Fund #101-1224 and TASC Fund #284. Vote: Unanimous

- 13-1907 A resolution was adopted to approve Appropriation Adjustment – Warren County Common Pleas Court / Probation Improvement and Incentive Grant - #289(2400)-1225. Vote: Unanimous
- 13-1908 A resolution was adopted to approve Appropriation Adjustments within County Garage Funds #101-1620 and #619-1110. Vote: Unanimous
- 13-1909 A resolution was adopted to approve Appropriation Adjustment within Coroner's Fund #101-2100. Vote: Unanimous
- 13-1910 A resolution was adopted to approve Appropriation Adjustment within Mary Haven Fund #270. Vote: Unanimous
- 13-1911 A resolution was adopted to approve Appropriation Adjustments within Data Processing/GIS Fund #101-1400, Motor Vehicle Fund #202, Children Services Fund #273 and Domestic Relations Fund #101-1230. Vote: Unanimous
- 13-1912 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 13-1913 A resolution was adopted to approve Appropriation Adjustment from Telecom Fund #101-2810 into #101-2810. Vote: Unanimous
- 13-1914 A resolution was adopted to approve Appropriation Adjustment within Emergency Services/Hazmat Fund #219. Vote: Unanimous
- 13-1915 A resolution was adopted to approve Appropriation Adjustment within Sewer Revenue Fund #580. Vote: Unanimous
- 13-1916 A resolution was adopted to approve 2014 Annual Appropriations. Vote: Unanimous
- 13-1917 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court und #101-1220. Vote: Unanimous
- 13-1918 A resolution was adopted to approve Appropriation Adjustments within Dog and Kennel Fund #206. Vote: Unanimous
- 13-1919 A resolution was adopted to approve Appropriation Adjustment within Emergency Services/Communications Fund #101-2850. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

Tiffany Zindel, Deputy County Administrator, presented the 2014 budget that includes a 3.96% increase from the 2012 as follows:

Total General Fund 2014 Annual Appropriation \$67,117,240

The General Fund Budget breakdown:

Criminal Justice/Public Safety	49.58%	\$33,274,108
General Operating	43.49%	\$29,187,069
Social Services	4.54%	\$ 3,050,115
Miscellaneous Items	1.36%	\$ 909,945
Capital Project Transfers	0	\$ 0
Debt Services (radio system)	1.04%	\$ 696,003

Mrs. Zindel stated that the 2014 anticipated revenue is \$60,790,600.33. She stated that as of November 30, 2013, the actual revenue received for 2013 is \$61,136,048.95 with the anticipated 2013 amount set at \$57,538,844.85. She then stated that ½ of the revenue in Warren County is generated from sales tax.

Commissioner Young pointed out that, over a 5 year period, the General Fund budget has only grown 2%.

Upon further discussion, the Board resolved (Resolution #13-1916) to approve the 2014 annual appropriations.

---

On motion, bids were closed at 9:15 a.m. this 17<sup>th</sup> day of December and the following bids were received, opened and read aloud for the Veteran's Service Outreach Vehicle Re-Bid for the Warren County Veteran's Office:

LDV, Inc. Burlington, WI	\$ 259,759.00
-----------------------------	---------------

Rodney Eversole, Director, Veteran's Office will review bids for a recommendation at a later date.

---

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:24 a.m. to discuss matters required to be kept confidential per federal and state law (deliberation of a quasi judicial matter) pursuant to Ohio Revised Code Section 121.22 (G)(5) and pending litigation (Pilot-Flying J) pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 12:00 p.m.

---

Commissioner South stated the need for additional time for deliberation and that the Board will not be ready to render a decision relative to the site plan review application of Marvin and Ann Duren as previously scheduled for December 19, 2013, at 5:15 p.m.

She then requested the Clerk to provide email notification to as many as possible to notify that no decision would be made on December 19, 2013.

---

The Board acknowledged receipt of a bid received at 11:13 a.m. for the 9:15 a.m. bid opening relative to the Veteran's Service Outreach Vehicle Re-Bid for the Warren County Veteran's Office. The Bid was returned to the bidder unopened pursuant to standard protocol.

---

The Board signed a letter to the Governor and the State Representatives to request that the two (2) part-time County Court Judge positions within the Warren County Common Pleas Court be consolidated into one (1) full-time Judge.

---



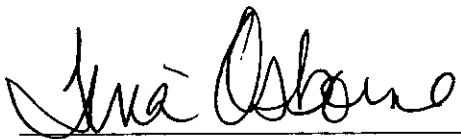
Upon motion the meeting was adjourned.

  
\_\_\_\_\_  
Tom Ariss, President

  
\_\_\_\_\_  
Pat Arnold South

\_\_\_\_\_  
David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 17, 2013, in compliance with Section 121.22 O.R.C.

  
\_\_\_\_\_  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio