



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – June 13, 2017

The Board met in regular session pursuant to adjournment of the June 6, 2017, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the June 6, 2017, meeting were read and approved.

- 17-0916 A resolution was adopted to accept resignation, due to retirement, of Dave England, Meter Reader II, within the Warren County Water and Sewer Department, effective June 30, 2017. Vote: Unanimous
- 17-0917 A resolution was adopted to approve lateral transfer of Ashley Stutzman from the position of Protective Services Supervisor to Investigative Supervisor within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 17-0918 A resolution was adopted to declare various items within Building and Zoning, Community Corrections, Child Support Enforcement Agency, Drug Task Force, Health Department, Juvenile, Planning, and Telecom as surplus and authorize the disposal of said items. Vote: Unanimous
- 17-0919 A resolution was adopted to approve a subsidy grant agreement addendum to Ohio Department of Rehabilitation and Correction modifying the probation improvement and incentive funding on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 17-0920 A resolution was adopted to waive permit fees associated with the St. Margaret of York Annual Festival. Vote: Unanimous

- 17-0921 A resolution was adopted to authorize Warren County Sanitary Engineer to prepare and submit a pre application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts, as required, for the Waynesville Sewer Collections System Improvements Project Phase 2 (Program Year 2019). Vote: Unanimous
- 17-0922 A resolution was adopted to approve and authorize the President of the Board to sign the Area 12/Workforce Development System Memorandum of Understanding. Vote: Unanimous
- 17-0923 A resolution was adopted to amend the contract between the Warren County Commissioners and Abuse and Rape Crisis Shelter of Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 17-0924 A resolution was adopted to amend the contract between the Warren County Commissioners and Language Line Services on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 17-0925 A resolution was adopted to approve and enter into a contract between the Warren County Commissioners and the Warren County Career Center on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 17-0926 A resolution was adopted to enter into a Temporary Entrance and Work Agreement with Dennis & Mary Jo Medlin for the Pence Jones Bridge Rehabilitation Project. Vote: Unanimous
- 17-0927 A resolution was adopted to approve an amendment to the Engineering Contract with Stantec Consulting Services Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 17-0928 A resolution was adopted to approve and authorize the President of this Board to enter into contract with Boone Water Systems Inc. for Well #3 installation relative to the FY 2016 Village of Morrow Well #3 Community Development Block Grant (CDBG) Project. Vote: Unanimous
- 17-0929 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to enter into a Loan Agreement with Mark Cornett and Jennifer Cornett, husband and wife, relative to the Warren County Home Repair Program. Vote: Unanimous
- 17-0930 A resolution was adopted to approve and authorize the President of this Board to enter into contract with Jones-Warner Consultants, Inc. for engineering services relative to the FY 2013 and FY 2016 Village of Pleasant Plain Storm Sewer Community Development Block Grant (CDBG) Project. Vote: Unanimous

- 17-0931 A resolution was adopted to approve and authorize the President of the Board to enter into Classroom Training Agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 17-0932 A resolution was adopted to approve and authorize the President of the Board to enter into On-the-Job-Training Agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 17-0933 A resolution was adopted to authorize the Board to enter into Service Order Agreement with Fiber Technologies Networks LLC on behalf of Warren County Telecommunications. Vote: Unanimous
- 17-0934 A resolution was adopted to authorize the Board to approve Amendment One to the agreement with Tritech Software Systems on behalf of Warren County Emergency Services & Warren County Telecommunications. Vote: Unanimous
- 17-0935 A resolution was adopted to enter into agreement with CBTS/INdigital on behalf of Warren County Telecommunications. Vote: Unanimous
- 17-0936 A resolution was adopted to authorize President of the Board to sign the Task Completion Reports with TriTech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 17-0937 A resolution was adopted to approve various refunds. Vote: Unanimous
- 17-0938 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-0939 A resolution was adopted to approve bond release for Towne Development Group Ltd Company for completion of improvements in Falls of Landen, Sections 2A, 3A, 3B situated in Deerfield Township. Vote: Unanimous
- 17-0940 A resolution was adopted to approve bond release for Hopewell Valley Development, LLC for completion of improvements in the Villages of Hopewell Valley, Section 3 situated in Hamilton Township. Vote: Unanimous
- 17-0941 Due to clerical error this resolution was inadvertently omitted.
- 17-0942 A resolution was adopted to approve bond release for Pilot Travel Centers LLC for completion of improvements in Flying J Travel Center #552 situated in Turtlecreek Township. Vote: Unanimous
- 17-0943 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement release with Stoneridge Development, LTD. for Country Brook North, Section Eight situated in Clearcreek Township. Vote: Unanimous

- 17-0944 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Release with Stoneridge Development, LTD. for Country Brook North Section Ten situated in Clearcreek Township. Vote: Unanimous
- 17-0945 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Release with Stoneridge Development, LTD. for Country Brook North Section Eleven situated in Clearcreek Township. Vote: Unanimous
- 17-0946 A resolution was adopted to approve appropriation decreases within Sheriff's Office Fund #292. Vote: Unanimous
- 17-0947 A resolution was adopted to approve supplemental appropriation into Human Services Fund #203. Vote: Unanimous
- 17-0948 A resolution was adopted to approve supplemental appropriation into Juvenile Court Clerk Computer Fund #278. Vote: Unanimous
- 17-0949 A resolution was adopted to approve appropriation adjustment within Facilities Management Fund #101-1600. Vote: Unanimous
- 17-0950 A resolution was adopted to approve appropriation adjustment within Juvenile Detention Fund #101-2600. Vote: Unanimous
- 17-0951 A resolution was adopted to approve an appropriation adjustment within Motor Vehicle Fund #202. Vote: Unanimous
- 17-0952 A resolution was adopted to approve appropriation adjustment within OhioMeansJobs Warren County Fund #258. Vote: Unanimous
- 17-0953 A resolution was adopted to approve appropriation adjustment within Children Services Fund #273. Vote: Unanimous
- 17-0954 A resolution was adopted to approve appropriation adjustments within the Building and Zoning Department Fund #101. Vote: Unanimous
- 17-0955 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 17-0956 A resolution was adopted to select an Engineering Firm for the Lower Springboro Waterline Project. Vote: Unanimous
- 17-0957 A resolution was adopted to issue request for Engineering Qualifications for the procurement of professional engineering services related to the design of water treatment plant upgrades and softening facilities. Vote: Unanimous

17-0958 A resolution was adopted to approve appropriation adjustments within Prosecutor Funds #101-1150, #245, and #271. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Wojnicz, Deputy Sanitary Engineer, was present for a work session to discuss the following matters:

1. RFP for Purchase of Wholesale Water for Corwin and Harveysburg Area—Mr. Wojnicz informed the Board that both the Village of Waynesville and Western Water declined to submit proposals. He stated that upon discussion with Western Water, they are not ready to submit until after their upgrades are completed however they can provide service to the area through the emergency interconnect if required. Mr. Wojnicz stated they will issue another RFP at a later date.
2. Lower Springboro Road Waterline Project—Mr. Wojnicz reviewed the location of the proposed water line and presented a timeline for engineering and construction. He stated their desire to complete 50% of the engineering for the project in house and contract for the remaining 50%. He stated an estimated cost of \$110,000 for design and \$800,000 - \$1 million in construction costs. He then stated that they have reviewed the qualification received pursuant to the RFQ issued and presented the rankings. He then questioned if the Board desires to take the recommendation of the review committee or conduct interviews prior to selection. Upon discussion, the Board stated their desire to consider the recommendation of the review committee and resolved (Resolution #17-0956) to select Jones Warner Consultants as the Engineering Firm for the Lower Springboro Waterline Project and authorize staff to begin contract negotiations.
3. Water Treatment Plant Membrane Softening Upgrades—Mr. Wojnicz presented the proposed public announcement for engineering services relative to the softening project and requested authorization to proceed with the Request for Qualifications. Upon discussion, the Board resolved (Resolution #17-0957) to issue a request for Engineering Qualifications for the procurement of professional engineering services related to the design of water treatment plant upgrades and softening facilities.

Jerry Spurling, Chief Building Official, was present for a work session to discuss the request from the City of Franklin to take over building and electrical inspections.

Mr. Spurling stated his department is currently providing inspection services for Clinton County as well as the City of Lebanon.

Mr. Spurling stated current staffing would not allow for providing the additional inspection services without cancelling the current inspection agreement with Clinton County.

There was discussion relative to the business decision related income generated from the contract with Clinton County.

Commissioner Young questioned if the justification is there to add an additional employee to provide the additional services.

Mr. Spurling discussed his inability to find certified employees to hire.

There was discussion relative to the possibility of extending office/inspection hours in order to accommodate the additional workload.

Commissioner Young stated he does not like to break agreements and stated the agreement is a win/win for both counties.

Upon discussion, the Board directed Mr. Spurling to work with Mrs. Zindel, County Administrator, relative to office hours or alternative solutions.

Mr. Spurling then stated the desire to eliminate the \$200 bond required relative to the issuance of a temporary zoning permit to allow occupancy in a trailer during construction of a home similar to the bond that was eliminated relative to the issuance of building permits.

Upon discussion, the Board stated their agreement and directed Mr. Spurling to work with the Clerk of Commissioners to begin the process.

Larry Sims, Warren County Sheriff, was present along with staff to review the ranking from the Request for Qualifications that was issued for the design services of a New Warren County Jail and presented his recommendations of the top ranked firm.

Tiffany Zindel, County Administrator, reviewed the procurement policy relative to the Board's options to either consider the recommendation of the review committee or conduct their own interviews the firms.

Commissioner Young stated his desire for the Board to conduct interviews of the firms due to the nature of the project.

Upon discussion, the Board requested the Clerk of Commissioner to work with the Sheriff to schedule the interviews.

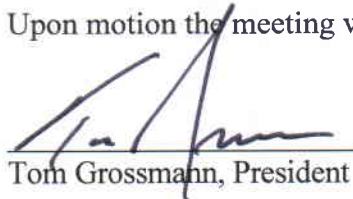
Martin Russell, Deputy County Administrator, stated the request of the Fort Ancient Antique Tractor Association to utilize the hallway and restrooms within the Administration Building for their annual tractor trek fundraiser on Saturday, June 17, 2017.

Mr. Russell explained that this is an event that has been taking place here for several years through the previous County Administrator, prior to the adoption of a room reservation policy. He stated that the organization has advertised and announced the event prior to contacting us for permission to utilize the facility. He then stated he has been in contact with them and they have provided an insurance rider for Warren County and are agreeable to an hourly rate to utilize the facility, however, the current policy only allows for the afterhours utilization of Room 128.

There was discussion relative to the amendment of the room reservation policy and the Board stated they are not inclined to amend the policy.

Upon discussion, the Board agreed to allow the use of the building due to circumstances but requested Mr. Martin provide notice that Warren County will not authorize the building use in the future, only the parking lot.


Upon motion the meeting was adjourned.


Tom Grossmann, President


David G. Young


Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 13, 2017, in compliance with Section 121.22 O.R.C.


Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio