



Larry Easterly, Park Director – 1267 N. St. Rt. 741 – Lebanon, OH 45036 – (513) 695-1109
www.co.warren.oh.us parkboard@co.warren.oh.us

The Warren County Park District is now accepting applications for **Customer Service Attendant** (You must be 18 years of age or older to apply)

Warren County Park District is an Equal Opportunity Employer

NOTICE OF HIRE

JOB CLASSIFICATION TITLE: Seasonal Customer Service Attendant
JOB LOCATION: Warren County Armco Park
PAY RANGE: \$10.00/hr
PROBATION PERIOD: N/A – term is “at will”
SCHEDULED HOURS: 1st and 2nd shift & Weekends (20-25 hrs)

QUALIFICATIONS AND ILLUSTRATIVE DUTIES OF THIS POSITION

WCPD is accepting applications for a Seasonal Customer Service Attendant. This person will take on an active role in performing care service to park guests ensuring compliance to park rules, policies and procedures in a safe, secure manner. Work duties include assisting venue attendants, operating electronic cash register, servicing and cleaning reserved shelters, patrolling park grounds, coordinating customer service schedules and responses with the program assistant, performing emergency custodial responses, and any other duties as directed by the Park Director. This position requires the successful applicant to perform strenuous activities which may include lifting bulk inventory, trash cans and equipment several times a day. Additional duties include staffing and servicing scheduled pavilion rentals when requested. The applicant must represent the park district in a positive and professional manner, consistently adhere to park district policies, including dress code, and work well with others. This position reports to the Program Assistant and Park Director. (You must be 18 years of age or older to apply)

POSTING PERIOD:

This notice is being posted for a period of not less than seven (7) consecutive calendar days beginning July 30, 2020.

Job start dates vary by position. Job Description and applications are available on our park website at www.co.warren.oh.us/parks or in the Warren County Armco Park Office Mon – Fri **10:00 am to 3:00 pm** located at 1223 N. SR 741. Lebanon, OH 45036.

This position is subject to a post-offer drug screen and background check (BCI).

BOARD OF PARK COMMISSIONERS

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