



POSITION AVAILABLE

Date Posted: May 10, 2022

Closing Date: May 23, 2022 or until filled

Position Title:	Developmental Specialist	Reports To:	Early Childhood Manager
Division:	Community Resources / Early Childhood	Civil Service Status:	Classified
Salary	\$41,246.40	FLSA Status:	Non-Exempt

QUALIFICATIONS: An example of acceptable qualifications:

Holds a bachelor's degree or graduate-level degree in education, health, social or behavioral science, social services, human services, or other related fields from an accredited college or university; OR Holds a bachelor's degree or graduate-level degree in any field from an accredited college or university and has at least two years of verified full-time (or equivalent part-time), supervised, paid experience working with children birth through age five with disabilities, developmental delays, or diagnosed physical or mental conditions that have a high probability of resulting in a developmental delay and their families; OR Holds a bachelor's degree or graduate-level degree in any field from an accredited college or university and holds a valid license in counseling; early childhood education for ages three through eight, grades kindergarten through third, or special education; hearing impairment intervention; medicine; nursing; occupational therapy; physical therapy; psychology; psychiatry; social work; speech-language pathology; or visual impairment intervention.

Home visiting and independent caseload management experience preferred. Experience with standardized evaluation and formal and informal child assessment preferred. Ability or experience completing evaluations outside of classroom or medical setting helpful. Candidate should have overall knowledge about child development in all domains, with emphasis on social emotion and cognitive development. Must have current to advanced computer and technology skills and willingness to expand skills as needed.

LICENSURE OR CERTIFICATION REQUIREMENTS:

ODODD Developmental Specialist Certification (may be acquired after employment following completion of Developmental Specialist Orientation modules & Infant & Toddler Development department approved training)

EMPLOYMENT REQUIREMENTS:

Must pass a medical fitness for duty examination including chemical dependency test; must pass criminal background check; valid driver's license with less than six (6) points on BMV report; must possess and provide proof of current auto insurance coverage pursuant to agency policy; must complete all Public School Works employee training as per Employee Safety Training Guide (may be acquired after employment).

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

Works as a team member to assess family priorities and needs of infants, toddlers, & families; participates in the gathering of evaluation and assessment data; researches, plans and implements programs or delivers information based upon assessment, and Individualized Family Service Plan (IFSP) goals/objectives; serves as a Primary Service Provider (PSP) to families of eligible children, to coach families and care givers using evidence based early intervention practices and may serve as a Secondary Service Provider to family and assigned PSP. Works and provides services in multiple everyday routine-based locations of the child and family (e.g. family home, park, grocery store, daycare etc.) Requires travel to locations of service, service delivery via technology, scheduling/managing case load, and working remotely, plans, implements and leads and/or participates in playgroups, parent information sessions and division events for enrolled children and their families.

Participates in weekly team meetings to assign primary service provider, to provide team coaching opportunities or request consultation. Participates as a member of IFSP and Evaluation Team Report (ETR) (if applicable) teams; consults with related service professionals to facilitate appropriate service delivery and coaching.

Collects data, prepares and maintains required reports and records (e.g., enrollment and intake documentation, IFSP documentation, evaluation and assessment documentation, Gatekeeper case notes home visit summaries, behavioral documentation, ETR documentation, Title XX reporting, unusual incident reporting, monthly statistics, , time sheets, travel documentation, etc.), with the ability and planning to work remotely in multiple alternate workplaces.

Attends staff meetings; participates in staff development and professional growth activities; serves on agency and community committees; supports public awareness and public relations efforts; attends annual crisis prevention/intervention, communicable disease, and child abuse training. Maintains required licenses or certificates.

Performs other related duties as required or assigned.

APPLICATION PROCEDURE:

Submit an application for employment to:

[Click Here](#)

Warren County Board of Developmental Disabilities
42 Kings Way
Lebanon, Ohio 45036

www.warrencountydd.org

E-Mail: employment@warrencountydd.org

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