

BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO

406 Justice Drive, Lebanon, Ohio 45036 www.co.warren.oh.us commissioners@co.warren.oh.us

Telephone (513) 695-1250 Facsimile (513) 695-2054

TOM GROSSMANN SHANNON JONES DAVID G. YOUNG

GENERAL SESSION AGENDA

January 9, 2024

#1		Clerk—General
#2	9:00	Executive Session—Matters Required to be Kept Confidential Per Federal or State Law Pursuant to ORC 121.22(G)(5) Relative to Employee Medical Claim, Specifically, as a Health Plan to Discuss Private Health Information Protected Under HIPAA
#3	9:15	Executive Session—Personnel Matters Relative to Staffing and Compensation within the Water and Sewer Department Pursuant to ORC 121.22(G)(1)

The Board of Commissioners' public meetings can now be streamed live at Warren County Board of Commissioners - YouTube

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption	of the foregoing resolution	n being seconded by M.	. Upon call of the roll, the
following vote resulted:			

M M M			
Resolution adopted this	day of	2024.	
			BOARD OF COUNTY COMMISSIONERS
			Krystal Powell, Clerk
/kp			

cc:

Commissioners' file

REQUISITIONS

Department

Vendor Name

Description

Amount

ENG

DAVID & DONNA MAILE

ENG. TEMP AND PERM EASE STEPHE

461.00 *contract in packet

GRA

SAFE ON MAIN INC

GRA - FY23 SAFE ON MAIN CDBG G

\$ 39,600.00 *contract in packet

PO CHANGE ORDERS

Department

Vendor Name

Description

Amount

ENG

EAGLE BRIDGE CO.

ENG. KING AVE BRIDGE PROJECT

\$ 750,247.63 *decrease

1/9/2024 APPROVED:

Martin Russell, County Administrator

CONSENT AGENDA* January 9, 2024

PERSONNEL

- 1. Approve end of 365- day probationary period and approve a pay increase for Leigh Ann Gebele within Children Services, Noah Faulkner within W/S, and Nathan Marshall within W/S
- 2. Approve lateral transfer of Sydney Newell from Protective Services Caseworker II to Assessment Investigative Caseworker II within Children Services and Brandy Cooper from Emergency Communications Supervisor to Training Supervisor within Emergency Services
- 3. Remove probationary employee within Human Services
- 4. Accept resignation of Teresa Davis and Emilia Donald within Children Services
- 5. Authorize posting of "Infrastructure Systems Analyst I" position within Telecommunications

GENERAL

- 6. Cancel regularly scheduled Commissioners' Meeting of Thursday, January 11, 2024
- 7. Enter into Dependent Eligibility Service and Business Associate Agreement with BMI Audit Services, LLC
- 8. Set public hearing for rezoning application Blue Rock Properties, LLC to rezone 30 acres in Union Township
- 9. Enter into contract with the City of Wilmington relative to building inspections services on behalf of B/Z
- 10. Approve First Amendment to memorandum of understanding with Kinnect relative to the Ohio Kinship and Adoption Navigator Program on behalf of Children Services
- 11. Approve addenda with various providers relative to home placement agreements on behalf of Children Services
- 12. Accept a permanent and temporary easement with David W. and Donna G. Maile for the Stephens Road Bridge Replacement Project
- 13. Enter into cooperation agreement with Safe on Main relative the FY23 CDBG Block Grant Development Program
- 14. Enter into classroom training agreement with Gener8tor on behalf of OhioMeansJobs Warren County
- 15. Authorize the Port Authority to apply to the Ohio Department of Development for the Building Demolition and Site Revitalization Grant Program
- 16. Declare various items as surplus and authorize disposal through internet auction
- 17. Acknowledge approval of December 2023 Financial Statement
- 18. Acknowledge payment of bills

FINANCIAL

- 19. Approve cash advance from Motor Vehicle 2202 into Stephens Road Bridge Replacement Project 4452
- 20. Approve operational transfers from Commissioners' 11011112 into Crime/Victim Witness Emergency Services, and Mary Haven
- 21. Approve supplemental appropriations into Local Fiscal Recovery, Treasurer's, Common Pleas, Airport, and Workers Comp
- 22. Approve appropriation adjustments from Commissioners' 11011110 into Sheriff's, Juvenile, Telecommunications, and Emergency Services for pay-outs
- 23. Approve appropriation adjustments within Commissioners', Mary Haven, and Water

*Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda

FOR CONSIDERATION NOT ON CONSENT AGENDA

- To fix regular meeting days and times for the Warren County Board of Commissioners
 Modify Section 9.11 (3) of the Rules and Regulations of the Warren County Water and Sewer Department

TO FIX REGULAR MEETING DAYS AND TIMES FOR THE WARREN COUNTY BOARD OF COMMISSIONERS

WHEREAS, in accordance with section 305.06(A) of the Ohio Revised Code, the Board of County Commissioners is required to conduct each regular session meeting of the Board at a specific time fixed in advance; and

WHEREAS, in accordance with section 305.05 of the Ohio Revised Code, the Board of County Commissioners is required to organize not later than the second Monday of January of each year; and

NOW THEREFORE BE IT RESOLVED, by at least a majority vote of the Board casting a vote, to fix the specific days of the week and times of each regular session meeting of the Board of County Commissioner, Warren County, Ohio in calendar year 2024, and the first Tuesday of 2025 as follows:

- every Tuesday at 9 A.M., the 1st Tuesday of every month at 9:30 A.M.; and
- the 2nd and 4th Thursday at 5:00 P.M.; and

Commissioners' file

Press

cc:

- the Annual State of the County Address on Tuesday, April 9, 2024 at 11:30 A.M.; and
- Tuesday, January 7, 2025, at 9:00 A.M. as a regular session meeting for the annual organization of the Board as required by law, and 9:30 A.M. as an additional session meeting

BE IT FURTHER RESOLVED, that regularly scheduled meetings on the 2nd and 4th Thursday will be only held "as necessary" and are subject to cancellation by resolution; and

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M M	
M	
Resolution adopted this 9th day of January 2024.	
	BOARD OF COUNTY COMMISSIONERS
	Krystal Powell, Clerk
kp/	

MODIFY SECTION 9.11 (3) OF THE RULES AND REGULATIONS OF THE WARREN COUNTY WATER AND SEWER DEPARTMENT

WHEREAS, it is necessary to modify Section 9.11 (3) of the Rules and Regulations of the Water and Sewer Department; and

NOW THEREFORE BE IT RESOLVED that section 9.11 (3) of the Rules and Regulation of the Water and Sewer Department is hereby amended to read as follows:

3. POLK RUN AREA

In accordance with the Section 10 of the 2013 Agreement with Hamilton County (Resolution 13-1232), a System Capacity Fee (aka Connection Fee) shall be collected and paid monthly to Cincinnati MSD as follows:

40% of MSD Tap-in-Fee Rate

2024 MSD Tap-in-Fee Rate = \$5,350.00

\$5,350.00*40% = \$2,140.00

The System Capacity Fee for structures other than single-family residences shall be based on Ohio EPA's "Suggested Sewage Flow Guide", with an estimated sanitary sewage flow of 400 gpd for a single-family residence.

M. moved for adoption of the foregoing resolution, being seconded by M. Upon call of the roll, the following vote resulted:

M

M

M

Resolution adopted this 9th day of January 2024.

Tina Osborne, Clerk

BOARD OF COUNTY COMMISSIONERS

Water/Sewer (file)

cc:

#Proclamation#

From the Office of the Board of County Commissioners Warren County, Ohio

PROCLAIM JANUARY 9, 2024, AS
"NATIONAL LAW ENFORCEMENT APPRECIATION DAY"
IN WARREN COUNTY

WHEREAS, this Board of Warren County Commissioners is committed to leading Warren County in expressing our gratitude and appreciation to all the men and women who serve in law enforcement, including our Warren County Sheriff's Office, Cities', Villages', and Townships', law enforcement agencies, the 911 dispatch operators, corrections officers, and the personnel who support them tirelessly ("law enforcement"). These men and women of law enforcement advance the noble work of protecting and preserving life, peace, and harmony, and upholding the rule of law for the people of Warren County; and

WHEREAS, Warren Country recognizes the challenges our men and women of law enforcement face daily as they perform their duties and responsibilities to uphold the public welfare and safety of all persons; and

WHEREAS, Warren County seeks to nurture and reinforce county and community efforts to honor and recognize our men and women of law enforcement for all that they do to promote peace and harmony; and encourage the community to continue its support and assistance to our law enforcement community in the exercise of their duties by expressing gratitude for their service and sacrifice; and

WHEREAS, Warren County will continue the good work of building and preserving peace, harmony, and goodwill between the community and our law enforcement by honoring and encouraging the expression of community-wide support towards our men and women of law enforcement; and

NOW THEREFORE BE IT RESOLVED, by this Board of County Commissioners that January 9, 2024, be proclaimed as:

"NATIONAL LAW ENFORCEMENT APPRECIATION DAY"

in Warren County and pledge our support for the men and women in law enforcement who preserve peace and harmony and protect and defend our laws and freedoms with their lives. These individuals bring help and hope by working day in and day out to save lives, assist individuals and families in times of danger, crisis, or loss. Warren County supports our men and women of law enforcement and their families and call this observance of the honor and recognition deserving of their service and sacrifice to the attention of all citizens.

IN WITNESS WHEREOF, we hereunto subscribe our names and caused the seal of Warren County to be affixed at Lebanon this 9th day of January, in the year of our Lord, Two Thousand and Twenty-Four.

BOARD	DF COUNTY COMMISSIONERS
David G.	Young, President
Tom Gro.	smann, Vice President
Shannon	lones

WARREN COUNTY WATER & SEWER DEPARTMENT

CHRIS G. BRAUSCH COUNTY SANITARY ENGINEER

To: i	New	Water	/Sewer	Customer
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As a new water/sewer customer, we welcome you to the community and wish to provide you with information on the billing procedures of the Warren County Water and Sewer Department. Enclosed is our new customer information with details of current water/sewer rates and the billing/payment process.

For additional information regarding the Water and Sewer Department's activities, please refer to our County website at www.co.warren.oh.us.

It is recommended that you read the enclosure. If you have any questions or comments, or if you desire clarification of any issue, please contact the Water and Sewer Department.

BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO
David G. Young, President
Tom Grossmann, Vice President
Shannon Jones, Member

enclosure

h:newcustomerletter



REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING, CONVENTION OR TRAINING SEMINAR/SESSION

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: James Ryan	DEPARTMENT: Human Services
*POSITION: Deputy Director	DATE: 1/2/2024
REQUEST FOR AUTHORIZATION FOR THE AIT TO ATTEND THE FOLLOWING:	BOVE-NAMED EMPLOYEE/ELECTED OFFICIAL
ASSOCIATION MEETING ✓ CONVENTION	ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES PURPOSE:	
Virtual attendance at OJFSDA's General Session Ceremony.	on and Outstanding Director of the Year
LOCATION:	
Virtual - no travel required	
DATE(S): 12/15/2023	
TYPE OF TRAVEL: (Check one)	
AIRLINE STAFF CAR PR	RIVATE VEHICLE OTHER
LODGING:	
ESTIMATED COST OF TRIP: 75,00 (registrati	lon)
I CERTIFY THAT DIRECTION HAS BEEN GIVE FUNCTION, THAT IT IS EXPECTED OF THEM	
DEPARTMENT HEAD/ELECTED OFFICIAL RE	QUESTING AUTHORIZATION:
c. (<i>))</i>	110M BUS 11/2/2
Signatu	ire/Title Date
BOARD OF COMMISSIONERS' APPROVAL:	
<u></u>	
Commi	issioner Date
Commi	issioner Date
Commi	issioner Date
*If additional employees will be attending the Assoc Seminar/Session please list names and positions here	



REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING, CONVENTION OR TRAINING SEMINAR/SESSION

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Shannon	Jones DEPARTMENT: BOCC			
*POSITION; Commissioner DATE: 1/4/2024				
REQUEST FOR AUTHORIZATION TO ATTEND THE FOLLOWING:	FOR THE ABOVE-NAMED EMPLOYEE/ELECTED	OFFICIAL		
	ONVENTION ASSOCIATION SPONSORED TR SEMINAR/SESSION	RAINING		
TRAINING MORE THAN 250 MILES				
PURPOSE: CCAO monthly Board of Diretors m	eetings			
LOCATION:	<u></u>			
209 East State Street, Columbus				
DATE(S): 1/19, 2/16, 3/ 22, 4/18-1	9, 5/17, 8/23, 10/25, 11/15, 12/4			
TYPE OF TRAVEL: (Check one)				
AIRLINE STAFF CA	R PRIVATE VEHICLE 🗸 OTHER			
LODGING:				
ESTIMATED COST OF TRIP: \$86	for milage reimbursement per trip (\$775 total)			
	BEEN GIVEN TO ALL EMPLOYEES ATTENDING OF THEM TO ATTEND APPLICABLE SESSIONS.	THIS		
DEPARTMENT HEAD/ELECTED OF	FFICIAL REQUESTING AUTHORIZATION:			
	Signature/Title Date			
BOARD OF COMMISSIONERS' API	· ·			
	No VIII.			
	Commissioner Date			
	Commissioner Date			
	Commissioner Date			
*If additional employees will be attend Seminar/Session please list names and p	ing the Association Meeting, Convention or Training positions here:			



Assistant Service Officer Zach Lykins

REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING, CONVENTION OR TRAINING SEMINAR/SESSION

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus:

*NAME OF ATTENDEE: Rick Sper	icer D	EPARTMENT: Vetera	ns	
*POSITION: Service Officer	D	ATE: 01/04/24		
REQUEST FOR AUTHORIZATION TO ATTEND THE FOLLOWING:	FOR THE ABOVE-	NAMED EMPLOYEE/I	ELECTED OFFICIA	L
	ONVENTION	ASSOCIATION SPON SEMINAR/SESSION	NSORED TRAINING	
TRAINING MORE THAN 250 MILES				
PURPOSE: Spring New Service Officer Training	9			
LOCATION:				
Columbus Mariot Northwest 5605 Blazer Parkway , Dublin Ohio				
DATE(S): March 31 throu April 5 2	2024		· <u>.</u> .	_
TYPE OF TRAVEL: (Check one)				
AIRLINE STAFF CA	AR PRIVATE	VEHICLE 🗸 OTHE	R	
LODGING: Loc	lging \$1,800 / Food	\$1,800 / milage \$180	/ Registration \$500	<u>) </u>
ESTIMATED COST OF TRIP: \$4,	280	<u>.</u> .		
I CERTIFY THAT DIRECTION HAS FUNCTION, THAT IT IS EXPECTED				
DEPARTMENT HEAD/ELECTED O	FFICIAL REQUEST	ING AUTHORIZATIO	N:	
	Signature (Ph)		1-4-22 Date	<u>k</u>
BOARD OF COMMISSIONERS' API	PROVAL:			1
	Commissioner		Date	_
	Commissioner		Date	-uska Sitiscini
	Commissioner		Date	_
*If additional employees will be attend Seminar/Session please list names and		feeting, Convention or 1	Craining	RECEIVED DHEDAR