



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN
PAT ARNOLD SOUTH
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – July 21, 2009

The Board met in regular session pursuant to adjournment of the July 14, 2009, meeting.

C. Michael Kilburn - present

David G. Young - present

Pat Arnold South - present

Tina Davis, Clerk – present

Minutes of the June 4, 9, 11, 16, 25, and 30, 2009, and July 9, 14, 2009, meetings were read and approved.

- 09-0959 A resolution was adopted to designate Family and Medical Leave of Absence to Peggy Schuler, Custodial Worker I, within the Building Services Department.
Vote: Unanimous
- 09-0960 A resolution was adopted to approve Leave Donation for Peggy Schuler, Custodial Worker I within the Warren County Building Services Department.
Vote: Unanimous
- 09-0961 A resolution was adopted to approve the Promotion of John Kendrick from Sewer System Maintenance Package Plant Operator I to the position of Sewer System Maintenance Package Plant Operator II within the Water and Sewer Department.
Vote: Unanimous
- 09-0962 A resolution was adopted to Amend the Warren County Employee Health Care Plan Document relative to the Eligibility Provisions for Health Care Coverage, Plan Exclusions and Clarification of Life Insurance Coverage effective August 1, 2009. Vote: Unanimous
- 09-0963 Due to clerical error this number was inadvertently omitted.

- 09-0964 A resolution was adopted to approve and authorize the President of the Board to enter into a Memorandum of Understanding on behalf of Workforce One of Warren County. Vote: Unanimous
- 09-0965 A resolution was adopted to approve Certification of Substantial Completion for ESI Inc. Electrical Contractor for the Warren County 416 South East Street Renovation Project and authorize the President of the Board to sign same. Vote: Unanimous
- 09-0966 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 09-0967 A resolution was adopted to Waive Permit Fees for Blanchester Church of the Nazarene in Harlan Township. Vote: Unanimous
- 09-0968 A resolution was adopted to Waive Permit Fees associated with the St. Margaret of York Festival. Vote: Unanimous
- 09-0969 A resolution was adopted to approve and authorize the President of the Board to enter into a Classroom Training Agreement on behalf of the Warren County One-Stop Business and Employment Center. Vote: Unanimous
- 09-0970 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to enter into a Professional Service Agreement by and between Environmental Educators Inc. and the Board of Warren County Commissioners relative to the Warren County Water and Sewer Department's Source Water Protection Program. Vote: Unanimous
- 09-0971 A resolution was adopted to set Public Hearing to consider Variance and Appeal of conditions required for an access permit of Gallenstein Brothers, Inc. in Hamilton Township. Vote: Unanimous
- 09-0972 A resolution was adopted to adopt Revised Warren County Procurement Policy. Vote: Unanimous
- 09-0973 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 09-0974 A resolution was adopted to approve Bond Release for Cypress Ridge, Ltd, for improvements in Cypress Ridge Phase V situated in Clearcreek Township. Vote: Unanimous
- 09-0975 A resolution was adopted to approve following Record Plats. Vote: Unanimous
- 09-0976 A resolution was adopted to accept Amended Certificate, approve Operational Transfer, Supplemental Appropriations and an Appropriation Decrease for Fund #261 Pass Through Grants. Vote: Unanimous

- 09-0977 A resolution was adopted to approve Operational Transfer from County Commissioners' Fund #101-1112 into Mary Haven Youth Treatment Center Fund #270. Vote: Unanimous
- 09-0978 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 09-0979 A resolution was adopted to approve Appropriation Adjustments within Workforce One Fund #258. Vote: Unanimous
- 09-0980 A resolution was adopted to approve Appropriation Adjustment within Emergency Services / EMA Fund #264. Vote: Unanimous
- 09-0981 A resolution was adopted to approve Appropriation Adjustments within Common Pleas Court Fund #101-1223, Sheriff's Office Fund #101-2210 and Data Processing Fund #101-1400. Vote: Unanimous
- 09-0982 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 09-0983 A resolution was adopted to Administer Disciplinary Action against Karen Zoz, Screener, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 09-0984 A resolution was adopted to Terminate Employment of Lester Kilburn, Service Worker I, within the Building Services Department. Vote: Mr. Young - yea; Mrs. South - yea; Mr. Kilburn - abstain
- 09-0985 A resolution was adopted to approve the vacation of a portion of Cedar Drive in Deerfield Township. Vote: Mr. Young – abstain, Mr. Kilburn – yea, Mrs. South – yea
- 09-0986 A resolution was adopted to approve the Site Plan Review Application of Silver Grove Baptist Church, Washington Township. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:12 a.m. to discuss personnel matters relative to disciplinary actions pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:29 a.m.

Duane Stansbury, Warren County Health Commissioner, was present to explain his request for the Board to approve the placement of a replacement levy on the November ballot for the Warren County Combined Health District.

Mr. Stansbury stated that the current levy will expire this year and with anticipated expenses, the Health Board desires to place a replacement levy on the ballot.

The Board questioned the expenses of the Health Department and requested additional information that Mr. Stansbury did not have at this time.

Upon discussion, the Board continued this discussion to allow Mr. Stansbury time to obtain the information relative to budget as requested.

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

PUBLIC HEARING

VACATION OF A PORTION OF CEDAR DRIVE IN DEERFIELD TOWNSHIP

The public hearing to consider the vacation of a portion of Cedar Drive in Deerfield Township was convened this 21st day of July 2009, in the Commissioners' Meeting Room.

Commissioner Kilburn read aloud the resolution establishing the time and date of this public hearing and acknowledging that the Board viewed said portion of Cedar Drive in June 16, 2009.

Mr. York, adjacent property owner who requested the vacation, stated he was present to answer any questions the Board may have.

Upon further discussion, the Board resolved (Resolution #09-985) to approve the vacation of a portion of Cedar Drive in Deerfield Township with Mr. Young abstaining from the vote.

Mike Yetter, Zoning Supervisor, was present for the site plan review application of Silver Gove Baptist Church in Washington Township.

Rev. Steve Tufts thanked the Board for the prompt scheduling of this matter.

Mr. Yetter explained the site plan proposing to demolish the existing sanctuary which was destroyed by the 2008 wind storm and replace it with a larger structure. He then reviewed the comments from departments and officials concerned and stated his recommendation to approve the site plan review subject to 10 conditions.

Bill Yokham, engineer for the church, stated his concern relative to the proposed requirement of paving the parking lot as well as a culvert/ditch being requested. He stated that this is a rural area and the need does not exist to pave the parking lot. He also stated that the topography of this site does not warrant the requirement of a culvert/ditch.

Upon discussion, the Board stated their agreement to only request a five foot pad adjacent to the road to be paved and also removed the ditch/culvert requirement.

Upon further discussion, the Board resolved (Resolution 09-986) to approve the site plan review application subject to nine conditions.

Upon motion the meeting was adjourned.

C. Michael Kilburn, President

David G. Young

Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 21, 2009, in compliance with Section 121.22 O.R.C.

Tina Davis, Clerk
Board of County Commissioners
Warren County, Ohio