



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – June 5, 2018**

The Board met in regular session pursuant to adjournment of the May 29, 2018, meeting.

Tom Grossmann – absent

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the May 29, 2018, meeting were read and approved.

- 18-0873      A resolution was adopted to accept resignation of Karlee Henrichsen, Fiscal Coordinator, within OhioMeansJobs Warren County, effective June 29, 2018.  
Vote: Unanimous
- 18-0874      A resolution was adopted to authorize the posting of “Fiscal Coordinator” position, within OhioMeansJobs Warren County, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 18-0875      A resolution was adopted to hire Lorie Watson as Emergency Communications Operator, within the Warren County Emergency Services Department.  
Vote: Unanimous
- 18-0876      A resolution was adopted to hire Kristen Miller as Emergency Communications Operator, within the Warren County Emergency Services Department.  
Vote: Unanimous
- 18-0877      A resolution was adopted to hire Virginia Couch as Emergency Communications Operator, within the Warren County Emergency Services Department.  
Vote: Unanimous

- 18-0878 A resolution was adopted to hire Jamie Cohen as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 18-0879 A resolution was adopted to hire David Sauer as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 18-0880 A resolution was adopted to hire Marilyn Ashley Kawalek as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 18-0881 A resolution was adopted to hire Roy Keil as Alternative Response Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 18-0882 A resolution was adopted to hire Wayne Click as HVAC Tech I within the Warren County Facilities Management Department. Vote: Unanimous
- 18-0883 A resolution was adopted to hire Samantha Gray as Temporary Youth Employment Worksite Supervisor, within Warren County OhioMeansJobs. Vote: Unanimous
- 18-0884 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Brian Beaudry within the Warren County Economic Development. Vote: Unanimous
- 18-0885 A resolution was adopted to approve a pay increase for Cassidy Gaito within the Warren County Department of Emergency Services. Vote: Unanimous
- 18-0886 A resolution was adopted to advertise for bids for the 2018 Striping Project. Vote: Unanimous
- 18-0887 A resolution was adopted to approve and enter into contract with Mental Health Recovery Services of Warren and Clinton Counties, on behalf of the Warren County Jail regarding psychiatric services. Vote: Unanimous
- 18-0888 A resolution was adopted to approve Memorandum of Understanding between the Warren County Career Center and the Warren County Sheriff's Office relative to the School Resource Officer Program. Vote: Unanimous
- 18-0889 A resolution was adopted to enter into consulting services contract for Traffic Engineering/Safety Study Services with TEC Engineering, Inc. on behalf of the Warren County Engineers Office. Vote: Unanimous

- 18-0890 A resolution was adopted to enter into contract with Insituform Technologies, LLC for the Landen Sewer Lining Project. Vote: Unanimous
- 18-0891 A resolution was adopted to approve and enter into an agreement with Henschen and Associates, Inc. on behalf of Warren County Probate Court for the Scanning/E-Filing Software License. Vote: Unanimous
- 18-0892 A resolution was adopted to approve and enter into contract with Pella Windows & Doors for the replacement of various windows at 416 S East St (HHS BLDG) on behalf of Facilities Management. Vote: Unanimous
- 18-0893 A resolution was adopted to approve and authorize the President and/or Vice-President of this board to execute a contract for FY2018/2019 with Child Focus, Inc. for the Multi Dimensional Family Therapy (MDFT) Program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 18-0894 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 18-0895 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 18-0896 A resolution was adopted to approve bond release for Deerfield Senior Partners, LLC for completion of improvements in Traditions at Deerfield Senior Living situated in Deerfield Township. Vote: Unanimous
- 18-0897 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond reduction for Grand Communities, LTD, a Kentucky limited partnership for completion of performance of construction of improvements and enter into the maintenance security for Shaker Run, Section Four, Phase "C" situated in Turtlecreek Township. Vote: Unanimous
- 18-0898 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond reduction for Grand Communities, LTD, a Kentucky limited partnership for completion of performance of construction of improvements and enter into the maintenance security for Shaker Run, Section Five, Phase "B" situated in Turtlecreek Township. Vote: Unanimous
- 18-0899 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond reduction for Erbeck Development Company, LTD, for completion of performance of construction of improvements and enter into the maintenance security for Kensington, Phase 1, Block "A" situated in Deerfield Township. Vote: Unanimous
- 18-0900 A resolution was adopted to authorize payment of bills. Vote: Unanimous

- 18-0901 A resolution was adopted to waive water tap-in fees for the Warren County Sports Complex. Vote: Unanimous
- 18-0902 A resolution was adopted to set public hearing to consider modifications to the rules and regulations of the Water and Sewer Department relative to transitioning of the collection of Backflow Prevention Program implementation fee from the Warren County Health Department to the Warren County Water and Sewer Department. Vote: Unanimous
- 18-0903 A resolution was adopted to approve and authorize submission of a grant application from the US Department of Justice Office of Justice Programs Bureau of Justice Assistance. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Susan Spencer, Personnel Officer, was present along with newly hired employees for introduction to the Board.

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Stacy Sheffield, Workforce Investment Board Executive Director, was present to introduce herself and provide a brief overview/update on Workforce activities.

Mrs. Sheffield presented statistics from the area service centers and iterated the importance of working with local business and industry to understand the type of skills needed for employment.

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Sheriff Sims was present to discuss the proposed redesign schemes from the architect relative to the New Warren County Jail and Sheriff's Office Project.

Sheriff Sims presented the attached design schemes to be located on the government campus between the Common Pleas Court and the Warren County Humane Association with the realignment of Justice Drive.

Mr. Sims stated that he and Martin Russell, Deputy County Administrator, met with the superintendent of Lebanon City Schools to discuss the design schemes and the location adjacent to the school. He stated that the design choice of the schools is Plan 2C Site Scheme D.

There was discussion relative to the proximity of the new Sheriff's Office being closer to the school and the jail housing pods being closer to SR 48.

There was discussion relative to transportation needs associated with the transport of prisoners for court as well as upon release.

Upon further discussion, the Board stated their desire for Plan 2C Site Scheme D.

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Phil Smith, Warren County Convention and Visitor's Bureau Executive Director, was present to discuss the request for the Board to consider waiving tap-in fees associated with the Warren County Sports Complex.

Chris Brausch, Sanitary Engineer, stated that he has discussed the needs with the engineer and has prepared the necessary resolution for consideration by the Board.

Upon further discussion, the Board resolved (Resolution #18-0901) to waive water tap-in fees for the Warren County Sports Complex.

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Chris Brausch, Sanitary Engineer, was present for a work session and discussed the following matters:

1. Backflow Prevention Program—Mr. Brausch discussed the requirement from the Ohio EPA for a backflow Prevention Program that is necessary to protect the County's water system from contamination or pollution by isolating within the consumer's water system contaminants or pollutants which could backflow through the service connection into the public water system.

Mr. Brausch explained that the Backflow Prevention Program for Warren County has historically been administered by the Warren County Combined Health District with an annual \$25.00 fee for the administration of the program charged to Warren County's

retail/commercial customers, customers with fire protection systems, residential customers with an irrigation sprinkler system, and residential multi-family (4 family) customers.

He stated that the Warren County Water and Sewer Department has taken over the program and requested the Board to amend the Rules and Regulations of the Warren County Water and Sewer Department in order to transfer the collection of the annual fee from the Warren County Combined Health District to the Warren County Water and Sewer Department in order to defray the cost of administering the program.

There was discussion relative to this not being a new fee from a transfer of who will be collecting.

There was discussion relative to the need for a public hearing in order for Warren County Water and Sewer Department to add the fee to their Rules and Regulations.

Bruce McGary, Assistant Prosecutor, stated that there is no statutory requirement for a public hearing to implement fees but it has been a standard practice of this Board and recommended the Board follow standard practice.

Upon further discussion, the Board resolved (Resolution #18-0902) to set a public hearing to consider modifications to the Rules and Regulations of the Water and Sewer Department relative to transferring the collection of the \$25.00 annual implementation fee from the Warren County Combined Health Department to the Warren County Water and Sewer Department with the fee being applicable to Warren County's customers that are required to be enrolled in the mandatory Backflow Prevention Program.

2. Candlestone Development – Mr. Brausch stated the need for direction from the Board regarding the potential need for an amendment to the Sewer Service Agreement with the City of Cincinnati and Hamilton County.

Mr. Brausch explained that the 21.71 acres Candlestone Development is located in the Polk Run Sewer Service area in which sewer flows to the Polk Run Wastewater Treatment Plant.

Mr. Brausch stated that this development will now receive sewer service from Butler County through the construction of a low pressure sewer system which requires it to be removed from the Cincinnati MSD service area.

Mr. Brausch then discussed concerns relative to current litigation between the City of Cincinnati and Hamilton County relative to MSD which could prevent any amendment being approved.

Mr. Young stated his opposition to the transferring of sewer services to Butler County for this project and directed Mr. Brausch to discuss this matter at a later date when both Commissioner Jones and Commissioner Grossmann are present.

Susan Walther, Children Services Director, was present to discuss a federal grant opportunity that they became aware of from the Addiction Policy Forum relative to the availability of approximately \$800,000 to be used in conjunction with The Urban Institute to assist first responders in helping the child victims during a drug related crisis situation.

Mrs. Walther explained that the funding would be utilized to develop a partnership with first responders that would take the responsibility away from the first responders in assessing the needs of children during a crisis.

Commissioner Young questioned what the \$800,000 would accomplish.

Commissioner Jones explained that the funding would be utilized to create system to better meet the needs of children in crisis. She stated that The Urban Institute will utilize data collection to create a policy or protocols. She stated that once the system is developed, it can be utilized by others.

Commissioner Young stated his concern with creating a program that is funded through a grant and when the grant funding goes away, the general fund must then pick up the tab.

Commissioner Jones explained that this grant funding is not for a program but rather a protocol of best practice when dealing with crisis situations when children are on scene. She explained that the grant would pay for the data collection in order to find the most effective and efficient way to help the children.

There was discussion relative to this being a two year project with the grant funding a temporary position and/or contract employee to manage.

Commissioner Jones stated that this is not a project about a person to manage a program but a person to write a protocol that would then be implemented.

Commissioner Young stated his concern with bankrupting the county by creating new problems that take county resources to try to fix.

Commissioner Jones stated that this is an opportunity to develop a protocol to better utilize and coordinate the services that are already being provided.

Upon further discussion, the Board resolved (Resolution #18-903) to approve and authorize the submission of a grant application from the US Department of Justice Office of Justice Programs Bureau of Justice Assistance to seek grant funding to supplement the cost of the research and development of best practice methods as it relates to first responders and the child crime victims associated with the opioid crisis.

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Upon motion the meeting was adjourned.

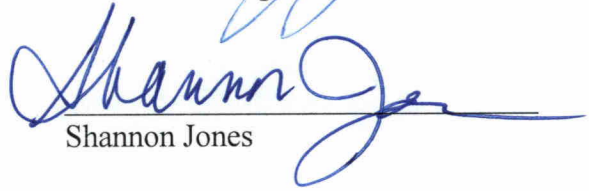
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Tom Grossmann, President



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David G. Young



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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 5, 2018, in compliance with Section 121.22 O.R.C.



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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio



