



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
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**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – August 13, 2019

The Board met in regular session pursuant to adjournment of the August 6, 2019, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Laura Lander, Deputy Clerk – present

Minutes of the July 30, 2019 and August 6, 2019 meetings were read and approved.

- 19-1036 A resolution was adopted to accept resignation of Titania Merchant, Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division, effective August 20, 2019. Vote: Unanimous
- 19-1037 A resolution was adopted to amend Resolution #19-0980, approving the hire of Samantha Rhoades as Unit Support Worker II within Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 19-1038 A resolution was adopted to designate Family and Medical Leave of Absence to Thomas Bowman, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 19-1039 A resolution was adopted to authorize the County Administrator to execute Addenda 8 to the Construction Manager at Risk services contract with Granger Construction Company for the New Jail and Sheriff's Administration Office Project ("Project"). Vote: Unanimous
- 19-1040 A resolution was adopted to approve and authorize the President of the Board to enter into a Youth Worksite Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous

- 19-1041 A resolution was adopted to approve and authorize the President of the Board to enter into an On-the-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 19-1042 A resolution was adopted to approve the destruction of the following Warren County Sheriff's Office equipment. Vote: Unanimous
- 19-1043 A resolution was adopted to authorize the filing of applications with the Ohio Department of Transportation for FY 2020 Transportation Assistance Grants. These Grants may include the Ohio Elderly and Disabled Transit Fare Assistance Program and the Urban Transit Program. Vote: Unanimous
- 19-1044 A resolution was adopted to advertise for Public Hearing #1 for Fiscal Year 2020 Community Development Block Grant Program. Vote: Unanimous
- 19-1045 A resolution was adopted to approve a subsidy grant agreement for the FY 2020-2021 Reinvestment and Incentive Funding through the Ohio Department of Rehabilitation and Correction on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 19-1046 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 19-1047 A resolution was adopted to approve bond release for Robert Abernathy for completion of improvements in Country Brook North Section 8 situated in Clearcreek Township. Vote: Unanimous
- 19-1048 A resolution was adopted to approve record plats. Vote: Unanimous
- 19-1049 A resolution was adopted to approve an operational transfer from Commissioners Fund #11011112 into Human Services Fund #2203. Vote: Unanimous
- 19-1050 A resolution was adopted to approve supplemental appropriation into Jail Construction Project Fund #4495. Vote: Unanimous
- 19-1051 A resolution was adopted to approve appropriation adjustment within Treasurers Office Fund #2249. Vote: Unanimous
- 19-1052 A resolution was adopted to approve an appropriation adjustment within Prosecutor Fund 11011150. Vote: Unanimous
- 19-1053 A resolution was adopted to approve an appropriation adjustment within Prosecutor Fund 11011150. Vote: Unanimous
- 19-1054 A resolution was adopted to approve appropriation adjustment within the Building and Zoning Department Fund #11012300. Vote: Unanimous

- 19-1055 A resolution was adopted to approve appropriation adjustment within Probate Court Fund #11011250. Vote: Unanimous
- 19-1056 A resolution was adopted to approve appropriation adjustment within Mary Haven Fund #2270. Vote: Unanimous
- 19-1057 A resolution was adopted to approve appropriation adjustments within the Water and Sewer Revenue Fund 5580. Vote: Unanimous
- 19-1058 A resolution was adopted to enter into a contract with Ohio Department of Health for the Tuberculosis funding on behalf of the Warren County Combined Health District. Vote: Unanimous
- 19-1059 A resolution was adopted to issue Request for Proposals for servers, software, network hardware, installation, configuration, on-going IT maintenance and support for Board of Elections. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Brian Sleeth, Director of Board of Elections, was present along with Ben Clift, Director of Information Technology, and various members of the Board of Elections, to discuss the recent directive from the Ohio Secretary of State which instructs county boards of elections on continuing action and outlines additional requirements that each board must take to enhance its overall election security and protect its information technology (IT) systems.

Mr. Sleeth explained that he and his Board have been in discussions with the County IT Department as to whether they would be able to meet the requirements of the directive in house or would need to issue a Request for Proposals (RFP).

Mr. Clift explained that the voting system itself is on a separate, closed network with no outside connections that would leave it vulnerable to outside influences. He further explained that the Secretary of State's directive requires that all systems within the Board of Elections offices be on dedicated servers with firewalls separate from the County servers.

Mr. Clift stated that currently, the County IT department does not have the staffing or resources necessary to complete the directive's requirements by the deadline. He further stated that issuing

the RFP would give some idea as to what the costs would be and whether it would make more sense to complete the work in-house or contract with an outside agency.

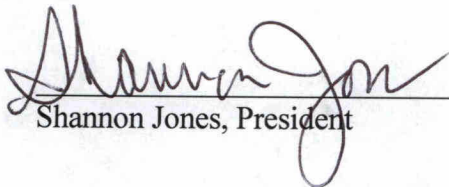
Kenny Henning, Ohio Secretary of State's Office, introduced himself and gave some information on what other Ohio counties are implementing to comply with the directive.


Jeff Monroe, Board of Elections Chair, stated that the Secretary of State's Office has acknowledged the security of the County's current system and is willing to work with the Board of Elections in complying with the directive in the most cost efficient manner.


There was discussion relative to the need to issue the RFP as well as the review and selection process. It was determined that County Auditor Matt Nolan, Brian Sleeth, Ben Clift, and other Board of Elections' board members and staff form an evaluation committee to evaluate and rank the proposals and make recommendations to this Board.

Upon further discussion, the Board resolved (Resolution 19-1059) to issue a Request for Proposal for servers, software, network hardware, installation, configuration, on-going IT maintenance and support for Board of Elections and appointed members to an evaluation committee to review proposals and make a recommendation to this Board.

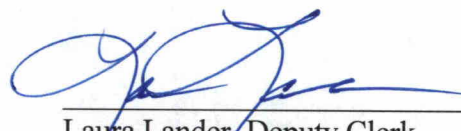
Upon motion the meeting was adjourned.


Shannon Jones, President


David G. Young


Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 13, 2019, in compliance with Section 121.22 O.R.C.


Laura Lander, Deputy Clerk
Board of County Commissioners
Warren County, Ohio