Number <u>20-0505</u>

Adopted Date March 31, 2020

HIRE ANDREW DISBENNET AS WATER TREATMENT SYSTEMS CHIEF OPERATOR, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

NOW THEREFORE BE IT RESOLVED, to hire Andrew Disbennet, within the Warren County Water and Sewer Department, classified, full-time permanent, non-exempt status (40 hours per week), non standard work week, Pay Range #20, \$30.50 per hour, effective May 4, 2020, subject to a negative background check and drug screen, and a 365-day probationary period., and

BE IT FURTHER RESOLVED, that Mr. Disbennet will not receive the typical three percent (3%) increase upon completion of probation as his wage reflects his experience.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

`ina Osborne, Clerk

Mr. Young – yea Mrs. Jones – yea Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

A. Disbennet's Personnel file

Water/Sewer (file)

OMB - Sue Spencer

Theresa Reier

cc

Resolution

Number 20-0506

Adopted Date March 31, 2020

HIRE BRITNE WILMER AS PROTECTIVE SERVICES CASEWORKER I, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

BE IT RESOLVED, to hire Britne Wilmer, Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #6, \$16.30 per hour, under the Warren County Job and Family Services compensation plan, effective May 4, 2020, drug screen and a 365 day probationary period.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea

Mrs. Jones - yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Children Services (file)
B. Wilmer's Personnel file
OMB – Sue Spencer

Resolution

Number <u>20-0507</u>

Adopted Date March 31, 2020

HIRE BROOKE IRWIN AS PROTECTIVE SERVICES CASEWORKER I, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

BE IT RESOLVED, to hire Brooke Irwin, Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #6, \$16.30 per hour, under the Warren County Job and Family Services compensation plan, effective May 4, 2020, drug screen and a 365 day probationary period.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea

Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc Children Services (file)
B. Irwin's Personnel file
OMB – Sue Spencer

Number 20-0508

Adopted Date March 31, 2020

HIRE JOHN MANFREDA AS INVESTIGATIVE CASEWORKER I, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

BE IT RESOLVED, to hire John Manfreda, Investigative Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #6, \$16.30 per hour, under the Warren County Job and Family Services compensation plan, effective May 4, 2020, drug screen and a 365 day probationary period.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea

Mrs. Jones - yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc Children Services (file)
J. Manfreda's Personnel file
OMB – Sue Spencer

Number 20-0509

Adopted Date March 31, 2020

HIRE JESSICA BOEMKER AS PROTECTIVE SERVICES CASEWORKER II, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

BE IT RESOLVED, to hire Jessica Boemker, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #8, \$19.04 per hour, under the Warren County Job and Family Services compensation plan, effective April 20, 2020, subject a negative background check, drug screen and a 365 day probationary period; and

BE IT FURTHER RESOLVED, that Ms. Boemker will not receive the typical three percent (3%) increase upon completion of probation as her wage reflects her experience.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Children Services (file)
J.Boemker's Personnel file
OMB – Sue Spencer

Number 20-0510

Adopted Date March 31, 2020

APPROVE PERMANENT HIRE OF SAMANTHA KINGDOM AS A PROTECTIVE SERVICES CASEWORKER II WITHIN WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION EFFECTIVE MAY 11, 2020

WHEREAS, Ms. Kingdom was hired as a part-time intern January 6, 2020 by resolution number 19-1748, approved on December 17, 2020, and

WHEREAS, Ms. Kingdom will graduate with her degree in May, 2020 and the director has requested to hire Ms. Kingdom permanently to fill a vacant position; and

NOW THEREFORE BE IT RESOLVED, to permanently hire Samantha Kingdom, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #8, \$18.49 per hour, under the Warren County Job and Family Services compensation plan, effective May 11, 2020, with a probationary period ending January 5, 2021.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Children Services (file)
S. Kingdom's Personnel file
OMB – Sue Spencer

Number 20-0511

Adopted Date March 31, 2020

APPROVE PERMANENT HIRE OF KYLEIGH POWELL AS A PROTECTIVE SERVICES CASEWORKER II WITHIN WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION EFFECTIVE MAY 11, 2020

WHEREAS, Ms. Powell was hired as a part-time intern January 6, 2020 by resolution number 19-1748, approved on December 17, 2020, and

WHEREAS, Ms. Powell will graduate with her degree in May, 2020 and the director has requested to hire Ms. Powell permanently to fill a vacant position; and

THEREFORE BE IT RESOLVED, to permanently hire Kyleigh Powell, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #8, \$18.49 per hour, under the Warren County Job and Family Services compensation plan, effective May 11, 2020, with a probationary period ending January 5, 2021.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Children Services (file) K. Powell's Personnel file OMB – Sue Spencer

Number 20-0512

Adopted Date _March 31, 2020

ADVERTISE FOR BIDS FOR THE LOWER LITTLE MIAMI WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT

BE IT RESOLVED, to advertise for bids for the Lower Little Miami Wastewater Treatment Plant Improvements Project for the Warren County Water and Sewer Department; and

BE IT FURTHER RESOLVED, to advertise said bid for one (1) week in a newspaper of general circulation, and to advertise and make the bidding documents available on the County Internet Website, with bid opening to occur on May 14, 2020 @ 11:00 a.m.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young - yea Mrs. Jones – yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

cc:

Water/Sewer (file) OMB Bid file

Number 20-0513

Adopted Date March 31, 2020

AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE CHANGE ORDER #6 WITH HGC CONSTRUCTION RELATIVE TO THE WARREN COUNTY PROBATE/JUVENILE COURT ADDITION AND RENOVATION PROJECT

WHEREAS, pursuant to Resolution #18-1294, adopted August 14, 2018 this Board entered into contract with HGC Construction relative to the Probate/Juvenile Court Addition and Renovation Project; and

WHEREAS, the project is complete and the Director of Facilities Management is requesting to finalize the project by approving a change order decrease; and

NOW THEREFORE BE IT RESOLVED, to authorize the County Administrator to execute change order #6 with HGC Construction, with a decrease in the amount of \$55,055.99 resulting in a final GMP contract price of \$4,358,382.86; change order is attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Auditor

c/a—HGC Construction
Facilities Management (file)

Project file



Design-Build Change Order Form

For Use with DBIA Document No. 525, Standard Form of Agreement Between Owner and Design-Builder – Lump Sum (2010 Edition) and DBIA Document No. 530, Standard Form of Agreement Between Owner and Design-Builder – Cost Plus Fee with an Option for A Guaranteed Maximum Price (2010 Edition)

Change Order Number: 006	Change Order Effective Date: 03/05/2020 (date when executed by both parties)				
Project: Warren County Probate Juvenile Court Expansion	Design Builder's Project No: 118017 Date of Agreement: 8/6/2018				
Owner: Warren County Board of Commissioners	Design Builder: HGC Construction				

Scope of the Change:

Proposed Change Order: Owner Requested Change Order (ORC) #6 for the following changes in the contract:

<u>Change Item</u> Final Owner Contingency Return <u>Amount</u> -(55,055.99)

Total For Change Order:

-(55,055.99)

Original Contract Price:

\$ 350,000.00

Net Change by Previous Change Order No(s):

1 to 5

\$ 4,063,438.85 \$

This Change Order Increase/Decrease (attach breakdown):

\$ -(55,055.99)

New Contract Price:

\$ 4,358,382.86

Original Contract Completion Date:

November 5, 2019

Adjustments by Change Order No(s):

1 to 5

38 (Calendar days)

This Change Order Contract Time Increase/Decrease:

0 (Caiendar days)

Revised Substantial Completion Date:

December 27, 2019

By executing this Change Order, Owner and Design-Builder agree to modify the Agreement's Scope of Work, Contract Price and Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document issued in accordance with DBIA Document No. 535, Standard Form of General Conditions of Contract Between Owner and Design-Builder, (2010 Edition).

OWNER: Warre	n County Board of Commissioners	DESIGN-BUILDER: HGC Construction					
By:	Tiffany Zindel	By: Printed Name:	Joe Frecker				
	County Administrator	Title:	Project Executive				
	County Administrator	-					
Date:		Date:	3/5/20				
			1 1				
OWNER:		DESIGN-BUILDER:					
Ву:		By:					
Printed Name:	Shannon Jones	Printed Name:					
Title:	Commissioner	Title:					
Date:		Date:					
OWNER:		DESIGN-BUILD	ER:				
Ву:		Ву:					
Printed Name:	David G. Young	Printed Name:					
Title:		Title:					
Date:		Date:					

R	e	8	6421S3031190	1	Î		n
			Д.		B	A.B.	BE

Number 20-0514

Adopted Date March, 2020

APPROVE EMERGENCY PURCHASE OF PROTECTIVE GOWNS, GLOVES, & EYEWEAR IN RESPONSE TO THE COVID-19 PANDEMIC ON BEHALF OF WARREN COUNTY EMERGENCY SERVICES

WHEREAS, on March 9th, 2020 Mike DeWine, Governor of the State of Ohio, declared a State of Emergency and on March 13th, 2020 U.S. President Donald Trump declared a national emergency in response to the COVID-19 pandemic; and

WHEREAS, the purchase of protective gowns, gloves and eyewear in response to the Covid-19 Pandemic is necessary; and

NOW THEREFORE BE IT RESOLVED, to approve the emergency purchase of protective gowns, gloves and eyewear with American Screening, purchase order for the amount of \$15,000. for protective gowns, gloves and eyewear.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Auditor

Emergency Services (file)

Number 20-0515

Adopted Date March 31, 2020

APPROVE EMERGENCY PURCHASE OF PROTECTIVE GOWNS, GLOVES, & EYEWEAR IN RESPONSE TO THE COVID-19 PANDEMIC ON BEHALF OF WARREN COUNTY EMERGENCY SERVICES

WHEREAS, on March 9th, 2020 Mike DeWine, Governor of the State of Ohio, declared a State of Emergency and on March 13th, 2020 U.S. President Donald Trump declared a national emergency in response to the COVID-19 pandemic; and

WHEREAS, the purchase of protective gowns, gloves and eyewear in response to the Covid-19 Pandemic is necessary; and

WHEREAS, Warren County Emergency Services was able to locate a vendor (Dental Planet) that were not yet sold out of protective gowns, gloves and eyewear and Commissioner David G. Young provided his personal credit card for the purchase of said supplies as time was of the essence and the vendor's only approved payment method was a credit card; and

NOW THEREFORE BE IT RESOLVED, to approve the emergency purchase of protective gowns, gloves and eyewear from Dental Planet in the amount \$6,667.20 for protective gowns, gloves and eyewear; and

BE IT FURTHER RESOLVED, to approve a requisition to facilitate the repayment of said purchase to Warren County Commissioner David G. Young.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young - yea

Mrs. Jones - yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Auditor

Emergency Services (file)

Resolution

Number 20-0516

Adopted Date March 31, 2020

AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE AGREEMENT WITH NEXTEL WEST CORP. TO CERTIFY RE-BANDING OF THE 800 MHZ RECONFIGURATION ON BEHALF OF WARREN COUNTY TELECOMMUNICATIONS

WHEREAS, Nextel West Corp. will provide Re-Banding of our 800 MHZ Reconfiguration; and

NOW THEREFORE BE IT RESOLVED, to authorize the County Administrator to execute agreement with Nextel West Corp. on behalf of Warren County Telecommunications to provide Re-Banding of our 800 MHZ Reconfiguration as attached hereto and a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young - yea

Mrs. Jones - yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Telecom (file)

c/a—Nextel West Corp.

cc:

Warren County Frequency Reconfiguration Agreement Closing

CLOSING CERTIFICATE OF NEXTEL WEST CORP.

I do hereby certify on behalf of **Nextel West Corp.**, a wholly-owned indirect subsidiary of Sprint Corporation, a Delaware corporation, ("Nextel"), that:

- 1. Nextel is a corporation or other entity and the undersigned is a duly appointed and acting officer or authorized signatory of Nextel.
- 2. That Nextel has in all material respects complied with, satisfied or performed all obligations and conditions under that certain Frequency Reconfiguration Agreement (the "Agreement"), dated July 8, 2010, as amended, by and between Nextel and Warren County, a political subdivision of the State of Ohio (the "Incumbent"), required to be complied with, satisfied or performed by Nextel on or prior to the date set forth below including but not limited to the "Closing Conditions" as set forth in the Agreement.
- 3. All the representations and warranties made by Nextel in the Agreement are true and correct with respect to Nextel as of the date set forth below.

IN WITNESS WHEREOF, Nextel has caused this CLOSING CERTIFICATE to be executed as of the date set forth below.

NEXTEL:

Nextel West Cor

Name: Patricia C. Tikkala

Title: Vice President, Spectrum

Date: 03/04/2020

Warren County
Frequency Reconfiguration Agreement
Closing

IN WITNESS WHEREOF, Nextel and Incumbent have caused this MUTUAL ASSIGNMENT OF FCC LICENSES/ RECONFIGURATION CERTIFICATION to be executed as of the dates set forth below.

INCUMBENT: Warren County

Name: 1

Pointy admir

Date: 3-31-20

NEXTEL:

Nextel West Corp.

Ву:__<u>v</u>

Name: Patricia C. Tikkala

Title: Vice President, Spectrum

Date: <u>03/04/2020</u>

APPROVED AS TO FORM

Adam M. Nice

Asst. Prosecuting Attorney

Resolution

Number_20-0517

Adopted Date March 31, 2020

WAIVE SEWER CONNECTION FEES FOR THE LITTLE MIAMI LOCAL SCHOOL DISTRICT NEW PRE-K – FIRST ELEMENTARY BUILDING

WHEREAS, Little Miami Local School District is constructing a new PreK – 1st elementary school on Welch Road, Morrow, OH 45152; and

WHEREAS, the aforementioned facility will receive sewer service from the Warren County Sewer Department through the installation of a sanitary sewer lateral by a private contractor; and

WHEREAS, the Little Miami Local School District has requested the waiver of sewer connection fees; and

WHEREAS, it is the desire of this Board to waive the aforementioned fees for the planned improvements;

NOW THEREFORE BE IT RESOLVED:

- 1. That the sewer connection charges at the Little Miami Local School District New Elementary Building are hereby waived:
- 2. That the following fees shall be applicable to Little Miami Local School District:

Sewer Inspection Fee

\$80

- 3. That the Little Miami Local School District shall be responsible for all costs associated with the construction of sewer service from the County's existing sewer main to the proposed facilities.
- 4. That all work must be inspected by a representative of the Warren County Water and Sewer Department.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea

Mrs. Jones - yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: Water/Sewer (file)

Resolution

Number_20-0518_

Adopted Date March 31, 2020

ACKNOWLEDGE PAYMENT OF BILLS

BE IT RESOLVED, to acknowledge payment of bills from 3/24/20 and 3/26/20 as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea Mrs. Jones – yea

Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: Auditor___

Resolution

Number 20-0519

Adopted Date March 31, 2020

APPROVE SUPPLEMENTAL APPROPRIATION INTO HUMAN SERVICES FUND 2203

BE IT RESOLVED, to approve the following supplemental appropriation:

\$68,309.00

into

22035310-5400

(Non Capital Purchases)

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young - yea

Mrs. Jones - yea

Mr. Grossmann - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

Cc Auditor

Supplemental appropriation file

Human Services (file)

OMB

Resolution

Number 20-0520

Adopted Date March 31, 2020

APPROVE SUPPLEMENTAL APPROPRIATION WITHIN COMMON PLEAS SPECIAL PROJECTS FUND #22241220

BE IT RESOLVED, to approve the following supplemental appropriation:

\$ 42,000.00

into

#22241220-5321

(Capital Purchase w/Data Approval)

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young - yea

Mrs. Jones - yea

Mr. Grossmann – yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc:

Auditor

Supplemental Appropriation file

Common Pleas Court (file)

Resolution

Number 20-0521

Adopted Date March 31, 2020

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Tiffany Zindel, County Administrator, to sign on behalf of this Board of County Commissioners.

Mrs. Jones moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young - yea

Mr. Grossmann - yea

Mrs. Jones - yea

Resolution adopted this 31st day of March 2020.

BOARD OF COUNTY COMMISSIONERS

Γina Osborne, Clerk

cc: Commissioners file

REQUISITIONS

Department Vendor Name

FAC

FES FIRE & SECURITY LLC

ENG

MURPHY TRACTOR & EQUIPMENT CO INC

Description

FIRE EXTINGUISHER INSPECTION & SERVICES

DECK OVER DUMP TRAILER

Amount

\$ 5,772.00

\$ 35,900.00

3/31/2020

APPROVED:

Tiffany Zindel, County Administrator

on behalf of Warren County Board of Commissioners