

## Warren County LEPC Meeting Minutes 09/15/2022

**LEPC members in Attendance:** Melissa Bour, Sydney Renner, Lesli Holt, Molly Conley, Kay Vonderschmidt, Sam Reed, Matt Bear, Bill Romaine

<p><b>Welcome and Introductions</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> Sydney Renner introduced herself and welcomed those in attendance. Because there were more members than non-members present a quorum was reached.</p>	<p><b>RECOMMENDATION/ACTION:</b> None</p>
<p><b>Voting to replace Public Health Representative</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> Sydney Renner reported that Dustin Ratliff has left his position with the Warren County Health Department. Matt Bear, who is in attendance at this meeting will be replacing Dustin as the Public Health representative. As Mr. Bear is new to the LEPC, his membership will need to be voted on by the LEPC and approved through county resolution sent to the SERC.</p> <p>Lesli Holt motioned to replace Dustin Ratliff with Matt Bear as the Public Health Representative on the Warren County LEPC. Kay Vonderschmidt seconded. Motion passed.</p>	<p><b>RECOMMENDATION/ACTION:</b></p> <ol style="list-style-type: none"> <li>1. Sydney Renner will draft a resolution accepting Matt Bear's membership to the LEPC as the Public Health Representative for the Warren County Commissioners to sign.</li> <li>2. Sydney Renner will send the signed resolution to the SERC for concurrence.</li> </ol>
<p><b>Review of Previous Meeting Minutes</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> Sydney Renner reported that the previous meeting minutes were sent out to the LEPC members for review via email. Motion to approve previous meeting minutes as written was made by Kay Vonderschmidt, Seconded by Molly Conley and Lesli Holt. Motion passed.</p>	<p><b>RECOMMENDATION/ACTION:</b> None</p>
<p><b>Reports:</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> <u>LEPC Coordinator Update:</u> Sydney Renner mentioned that the LEPC Compliance Report has been filed with the SERC.</p> <p>Ms. Renner provided a brief recap of the 2022 LEPC exercise including:</p> <ul style="list-style-type: none"> <li>- Exercise was held in Carlisle, involving a rail car leaking Anhydrous Hydrogen Fluoride.</li> <li>- Tested 5 objectives including Traffic and Access Control, Notification of Response and Support Agencies, Incident Assessment, Population Protective Actions, Emergency Public Information. All objectives passed and the exercise received concurrence from the SERC.</li> <li>- There were 18 agencies represented in this exercise.</li> <li>- There are no open After-Action items for the LEPC. Fire Department would like to do some training with GC Hazmat and review of pocket guide resources such as the Emergency Response Guidebooks (ERGs).</li> <li>- The Communications Center is going to review their dispatching procedures with road closures due to hazmat events.</li> <li>- EMA had an open item to draft IPAWS messages for shelter in place and evacuation due to hazmat events. The EMA has drafted these messages and shared them with dispatch.</li> <li>- Ms. Renner thanks the Exercise Planning Team members, Carlisle Fire Department, Hillcrest Baptist Church for hosting, and all attendees.</li> </ul>	<p><b>RECOMMENDATION/ACTION:</b></p> <ol style="list-style-type: none"> <li>1. Any LEPC members interested in serving on the LEPC exercise committee please let Sydney Renner know.</li> <li>2. Ask Sydney Renner for LEPC state conference information if you would like to attend.</li> </ol>

## Warren County LEPC Meeting Minutes 09/15/2022

Sydney also mentioned that we need volunteers to serve on the LEPC Exercise Planning Committee. For this exercise cycle we will need to do a functional exercise, expanding on the rail car scenario that was used for the Tabletop in Carlisle last April. The next exercise date will ideally be in April 2023. The Planning Committee will start meeting within the next couple months to discuss objectives, scenarios, and other exercise-related materials.

Ms. Renner reported that the LEPC needs an EMS representative. At the last meeting, Chief Hannigan mentioned that his department does not run EMS operations, so he suggested talking with JEMS to see if they would like to represent EMS. The JEMS chief stated Chief Hannigan has experience in EMS with previous departments and since he is serving as the fire rep on behalf of the Warren County Fire Chief's Association (which includes all EMS agencies in the county) he is comfortable with Hannigan serving in this role and/or using Dennis Waldbillig with GZ Hazmat (and Lebanon Fire Dept) as his alternate.

Sydney Renner will ask Chief Hannigan if he is willing to serve as the Fire and EMS representative on the Warren County LEPC. She will also ask Dennis Waldbillig if he is willing to serve as the Fire / EMS alternate.

Sydney mentioned at the next LEPC meeting (March 2023) we will need to vote on membership and officers. All information will be sent out via email, which complies with the current bylaws.

### EMA Update:

Lesli Holt reported that the EMA has hired Alyssa Hardin as the new Planning Assistant. Since the last meeting, EMA has been working on updating plans and has produced a Citizen's Emergency Response Guide that includes how to shelter in place, what to do when asked to evacuate, how to respond to hazardous materials events, and instructions for how to turn off essential utilities in your home. The guide also has pages that can be cut out and used as labels for essential utilities in the home with instructions on how to turn them off.

Upcoming events: The EMA has been asked to do several public education campaigns over the next couple months with Little Miami Schools, the Warren County Career Center, and the Waynesville Boy Scout Troop. They are participating in a Regional Cybersecurity Exercise, a full-scale school exercise, and hosting a G191 – ICS / EOC interface course and MGT 465 Cybersecurity course this fall.

## Warren County LEPC Meeting Minutes 09/15/2022

This year EMA partnered again with Ohio Utilities Protection Service (OUPS) to provide 811 promotional materials to citizens in Clearcreek Twp. and Carlisle. Materials were handed out along with the Citizen's Guides.

Ms. Holt also talked about two hazmat events that happened in Clinton County this year that she wanted to share with LEPC members. The first was a million-gallon tank holding diesel fuel at R&L carriers that leaked into the Little Miami River. Although the EPA said that the fuel shouldn't have reached the Warren County portion of the Little Miami, Sydney and Lesli were asked to investigate because a fuel smell was reported in Morrow. They walked the river for several miles and found no evidence of fuel in the water or on the shore.

The second hazmat incident included a foam suppressant that activated at the Wilmington airport. There were many health and safety issues associated with this event and she has asked Clinton County EMA if they would be willing to share their After Action Report or a short presentation with our LEPC in the future about this event. Kay Vonderschmidt reported that Cincinnati Airport has done education on this in the past and Chief Steve Listerman at Cinci airport can help provide education on foam systems.

### SERC:

Sam Reed reported that he and Sydney have been working together to get documentation in order for the submission of the Hazmat Plan. He explained that during COVID the state relaxed the requirements for submission but wants to get back to the full requirements.

Mr. Reed attended a functional exercise in Clark County yesterday and he has two full scale exercises coming up soon with a tabletop in November.

Sept 21<sup>st</sup> is the upcoming State LEPC conference at noon. Information was sent to LEPC Coordinators so ask Sydney for the conference information if you would like to attend virtually.

### Ohio EPA:

Not present.

Greater Cincinnati Hazmat: There was no report for this meeting. Brooke Matzen reported that GC Hazmat will be sending out an activity report soon.

### Warren County Health District:

Matt Bear reported they will be participating in a regional tabletop on November 2nd using an anthrax scenario.

## Warren County LEPC Meeting Minutes 09/15/2022

	<p>The ODH focus in 2023 is on planning for radiological incidents.</p> <p>COVID Levels are still ranging between medium and high for Warren County and surrounding areas. Monkeypox levels aren't of any concern in the county yet. Hamilton County Public Health and City of Cincinnati Health Department are doing monkeypox vaccine clinics on Wednesdays by appointment only. Forward any questions about monkeypox vaccines to them.</p> <p>Question was asked whether the county is seeing a lot of respiratory issues lately, especially in schools. The Warren County Health Dept is looking at opening up flu clinics soon to help combat flu that is starting to make its rounds, especially in schools. Matt also mentioned some schools are no longer reporting COVID numbers so the Health Dept is working with schools on getting actual numbers of COVID cases.</p>	
<b>New Business:</b>		
<b>Hazardous materials spills and events for Warren County</b>	<p><b>DISCUSSION/CONCLUSION:</b> Full detailed list of calls is attached to these minutes.</p>	<p><b>RECOMMENDATION/ACTION:</b>  None</p>
<b>Roundtable Discussion: Partner Updates</b>	<p><b>DISCUSSION/CONCLUSION:</b></p> <p><b>Telecom:</b> No report.</p> <p><b>Business:</b> Bill Romaine reported that they are waiting for the Artemis rocket to take off in Florida. They have avionics and equipment on that rocket and are interested in the project's success. Most L3 Harris office people are moving a new location closer to King's Island. This is making more room for operations level.</p> <p>Mr. Romaine asked if there are any new items coming out from wastewater and storm water management from the Ohio EPA. With no EPA representative present there was nothing to report back on this topic.</p> <p><b>Sheriff's Office:</b> Not present.</p> <p><b>Commissioner's Office:</b> Not present.</p> <p><b>Hospitals:</b> Kay Vonderschmidt reported most hospitals are at the end of calendar year and beginning of fiscal year and are planning for next year. Next TriHealth exercise is cybersecurity and radiation will be focus for next year</p>	<p><b>RECOMMENDATION/ACTION:</b>  Stick the links to the RAPT and Climate programs to these minutes.</p>

## Warren County LEPC Meeting Minutes 09/15/2022

	<p>according to ODH. All hospitals are delivered their radioactive isotopes via delivery service and TriHealth held a previous exercise using a scenario involving that delivery service having a release of radioactive materials from a traffic crash.</p> <p>Hospitals are also watching the weather and hurricanes and talking about impacts if people are evacuated from the south and come up here using the NDMS systems. There are also discussions about the changes with the MARCS radio system that hospitals are working through.</p> <p>Ms. Vonderschmidt reported that FEMA has updated it's Resilience Analysis and Planning Tool (RAPT). This is a great resource for communities and counties to help with planning and hazard vulnerability analysis. It can be found at <a href="https://www.fema.gov/emergency-managers/practitioners/resilience-analysis-and-planning-tool">https://www.fema.gov/emergency-managers/practitioners/resilience-analysis-and-planning-tool</a>.</p> <p>Ms. Holt also mentioned the Climate Mapping For Resilience And Adaptation Tool has been updated. It can be found at <a href="https://livingatlas.arcgis.com/assessment-tool/search">https://livingatlas.arcgis.com/assessment-tool/search</a>.</p> <p><b>USEPA:</b> Not Present.</p> <p><b>Fire:</b> Not Present.</p> <p><b>Weather Service:</b> Not Present.</p> <p><b>Red Cross:</b> Not present.</p> <p><b>Soil and Water:</b> Molly Conley reported that she is in charge of floodplain administration and she is working with Melissa Bour from Emergency Services on floodplain training and education.</p>	
<p><b>Hazmat Plan Update</b></p>	<p><b>DISCUSSION/CONCLUSION:</b></p> <p>Sydney Renner displayed the Hazmat Plan updates for members in attendance. These updates were sent out via email to LEPC members multiple times for review. Ms. Renner reported that she received one update from the Telecom department (to add the Regional Tactical Interoperability Communications Plan or RTICP into the plan as a reference for how to communicate during Hazmat events).</p>	<p><b>RECOMMENDATION/ACTION:</b></p> <ol style="list-style-type: none"> <li>1. Sydney Renner will update the final version of the Hazmat Plan with the revisions that were approved today and will send the final plan to the SERC for concurrence.</li> </ol>

**Warren County LEPC Meeting Minutes**  
**09/15/2022**

	Bill Romaine motioned to approve the Hazmat Plan with changes as submitted to LEPC members and reviewed by the LEPC at this meeting. Melissa Bour seconded. Motion passed.	
<b>LEPC Education: Hamilton County EMA Site Visit to Queen City Steel Treating</b>	<p><b>DISCUSSION/CONCLUSION:</b>          Sydney Renner presented a synopsis on a site visit Hamilton County LEPC performed at Queen City Steel. A copy of this presentation is available by request to the Warren County LEPC.</p> <p>Ms. Renner reported that during COVID, our LEPC has not performed site visits. She would like to start site visits again and this presentation highlighted the importance of site visits to determine compliance with local laws and regulations.</p>	<b>RECOMMENDATION/ACTION:</b>  None
<b>Next LEPC Meeting</b>	Next meeting is March 16, 2023, from 1:30 – 2:30 p.m. Details will be sent out at a later date.	
<b>Adjourn</b>	Motion to adjourn was made by Matt Bear and Melissa Bour. Seconded by Bill Romaine. Meeting Adjourned at 14:19.	