

TO THE CLERK:

Please serve the following parties by:

- CERTIFIED MAIL:** Certified mail will be sent to the address provided. There is no additional cost. If the Movant resides at the same address as any of the parties listed below, the Movant may **NOT** sign for another party.
- PERSONAL SERVICE:** Personal Service will be completed by the Sheriff’s Office. There is an additional fee of \$25.00 per person/ per location.
- PUBLICATION:** Publication is used if the Movant does not have an address for a party. An Affidavit for Publication will need to be completed. There is an additional fee of \$25.00.

Name

Address

Telephone Number

Name

Address

Telephone Number

Name

Address

Telephone Number

Name

Address

Telephone Number

ATTORNEY INFORMATION: (fill in only if you are an attorney representing one of the parties)

Signature

Supreme Court #: _____

Counsel for: _____

Address

Telephone

Fax Number

Email Address

MOVANT’S INFORMATION: (PERSON FILING THIS MOTION)

Signature

Print Name

Address

Telephone Number

Email Address